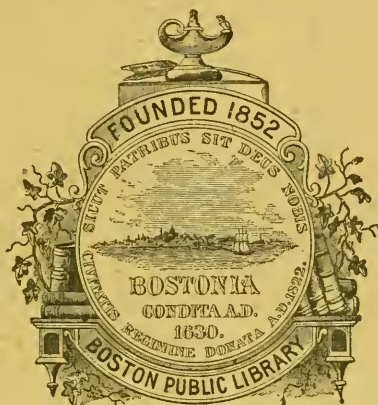


BOSTON
PUBLIC
LIBRARY



6201.5



FORTY-SIXTH

ANNUAL REPORT.

1897-98.

TRUSTEES OF THE PUBLIC LIBRARY.

FREDERICK O. PRINCE, *President*.

Term expires May 1, 1898.

JOSIAH H. BENTON, JR.

Term expires May 1, 1899.

JAMES DE NORMANDIE.

Term expires May 1, 1900.

HENRY P. BOWDITCH.

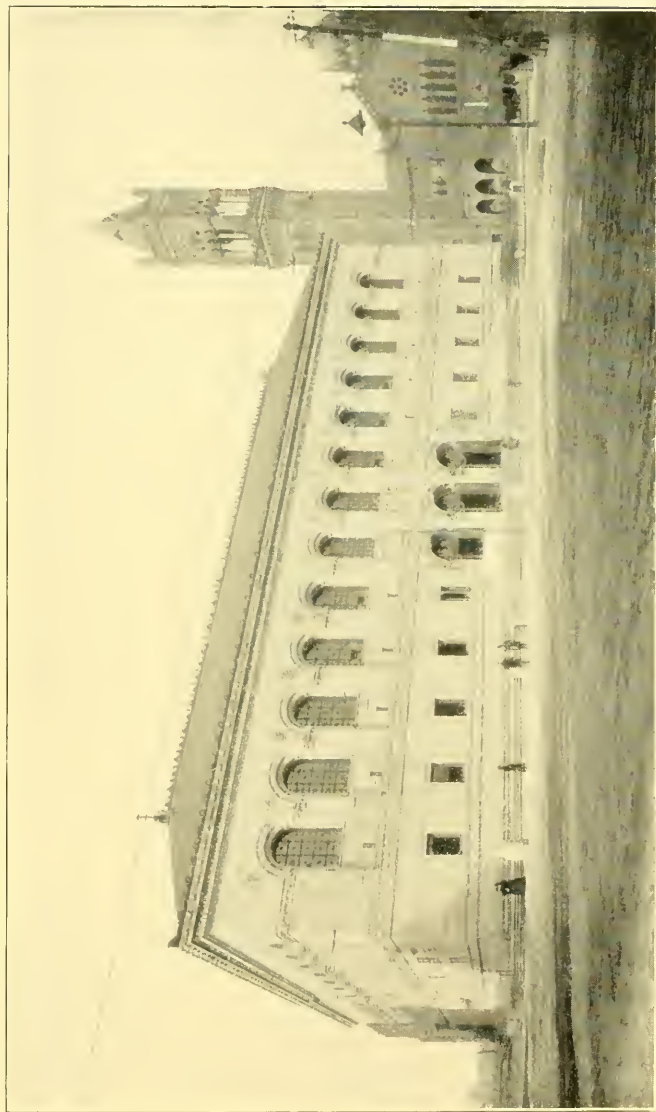
Term expires May 1, 1902.

SOLOMON LINCOLN.

Term expires May 1, 1901.

LIBRARIAN AND CLERK OF THE CORPORATION,

HERBERT PUTNAM.



CENTRAL LIBRARY BUILDING, COPLEY SQUARE.

ANNUAL REPORT
OF THE TRUSTEES
OF THE
PUBLIC LIBRARY
OF THE
CITY OF BOSTON.

1897.

BOSTON :
MUNICIPAL PRINTING OFFICE.
1898.

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Jan 12, 1898
7-26-83

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FEBRUARY 1, 1898.
MAP OF BOSTON
 SHOWING BRANCHES AND DELIVERY STATIONS
 OF THE
PUBLIC LIBRARY

- = BRANCH
 ⊕ = READING ROOM
 ○ = DELIVERY STATION

THE PERCENTAGE OF CARD-HOLDERS
 IN THE POPULATION OF EACH WARD
 IS GIVEN UNDER THE WARD NUMBER.



FROM THE MAP OF BOSTON AND SURROUNDINGS.
 BY PERMISSION OF GRANT PUBLISHERS & CO.

Area of City, 43 Square Miles.

Population, 528,912.

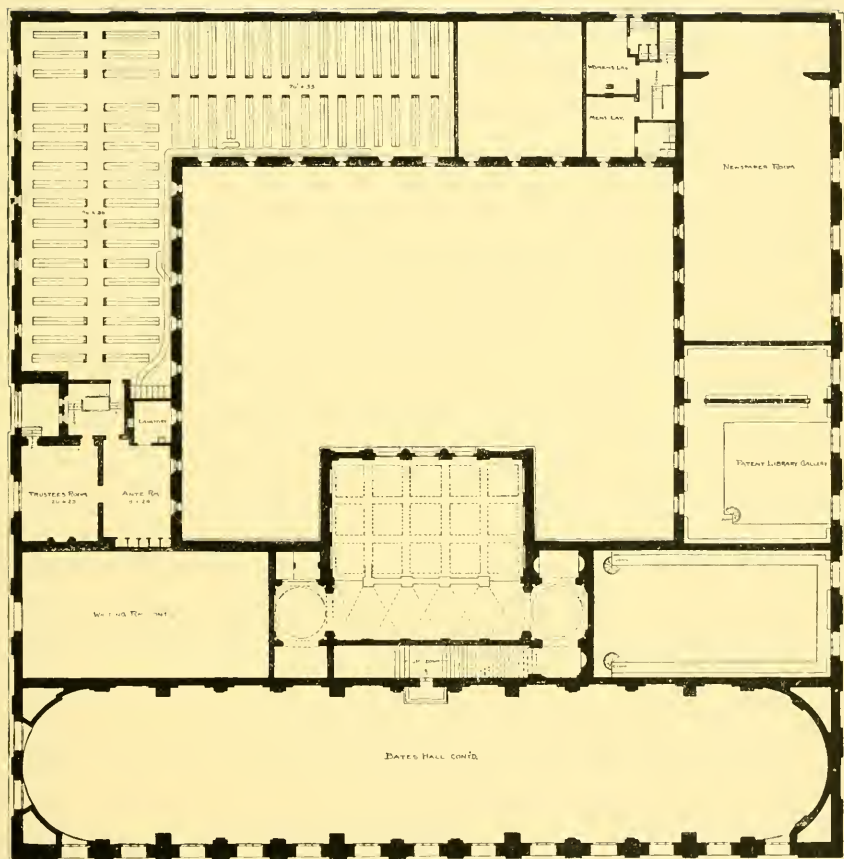
LIBRARY SYSTEM, FEBRUARY 1, 1898.

DEPARTMENTS.	Opened.	Volumes, Jan. 31, 1898.	Circulated for home use, 1897-1898.
Central Library, Copley sq. Established May 2, 1851....	Mar. 11, 1895	528,079	388,489
East Boston Branch, 37 Meridian st.....	Jan. 28, 1871	13,292	62,993
South Boston Branch, 372 Broadway	May 1, 1872	14,799	80,912
Roxbury Branch, 46 Millmont st.	July, 1873	33,551	84,691
Charlestown Branch, City sq.....	*Jan., 1874	29,861	57,362
Brighton Branch, Holton Library Building, Rock- land st.	*Jan., 1874	17,076	31,382
Dorchester Branch, Arcadia, cor. Adams st.	Jan. 25, 1875	16,815	58,105
South End Branch, English High School Building, Montgomery st.....	Aug., 1877	14,592	82,497
Jamaica Plain Branch, Curtis Hall, Centre st.	Sept., 1877	13,782	57,176
West Roxbury Branch, Centre, near Mt. Vernon st.	*Jan. 6, 1880	4,153	22,496
West End Branch, Cambridge, cor. Lynde st.	Feb. 1, 1896	10,359	109,617
Station A. Lower Mills Reading Room, Washington, near River st.....	June 7, 1875	88	4,283
" B. Roslindale Delivery Station, 25 Poplar st. ..	Dec. 3, 1878	13,870
" D. Mattapan Reading Room, River, cor. Oak- land st.	Dec. 27, 1881	98	3,193
" E. Neponset Delivery Station, 49 Walnut st....	Jan. 1, 1883
" F. Mt. Bowdoin Reading Room, Washington, cor. Eldon st.....	Nov. 1, 1886	976	12,180
" G. Allston Delivery Station, 14 Franklin st.	Mar. 11, 1889	9,186
" H. Ashmont Delivery Station, 1 Talbot ave. ..	July 26, 1890	7,929
" J. Dorchester Station Delivery Station, 1 Mil- ton ave.....	Nov. 12, 1890	10,447
" K. Bird Street Delivery Station, 6 Wayland st.	Jan. 22, 1892	146
" L. North Brighton Reading Room, 535 West- ern ave.....	May 9, 1892	75	3,808
" M. Crescent Avenue Delivery Station, 940 Dorchester ave.....	June 25, 1892	8,484
" N. Blue Hill Avenue Delivery Station, 200 Blue Hill ave.....	July 1, 1893	9,770
" P. Broadway Extension Delivery Station, 13 Broadway Extension	Jan. 16, 1896	1,292	26,159
" Q. Upham's Corner Delivery Station, 756 Dud- ley st.....	Mar. 16, 1896	16,544
" R. Warren Street Delivery Station, 329 War- ren st.....	May 1, 1896	14,090
" S. Roxbury Crossing Delivery Station, 1173 Tremont st.....	Jan. 18, 1897	17,004
" T. Boylston Delivery Station, Lamartine, cor. Paul Gore st.....	Nov. 1, 1897	2,600

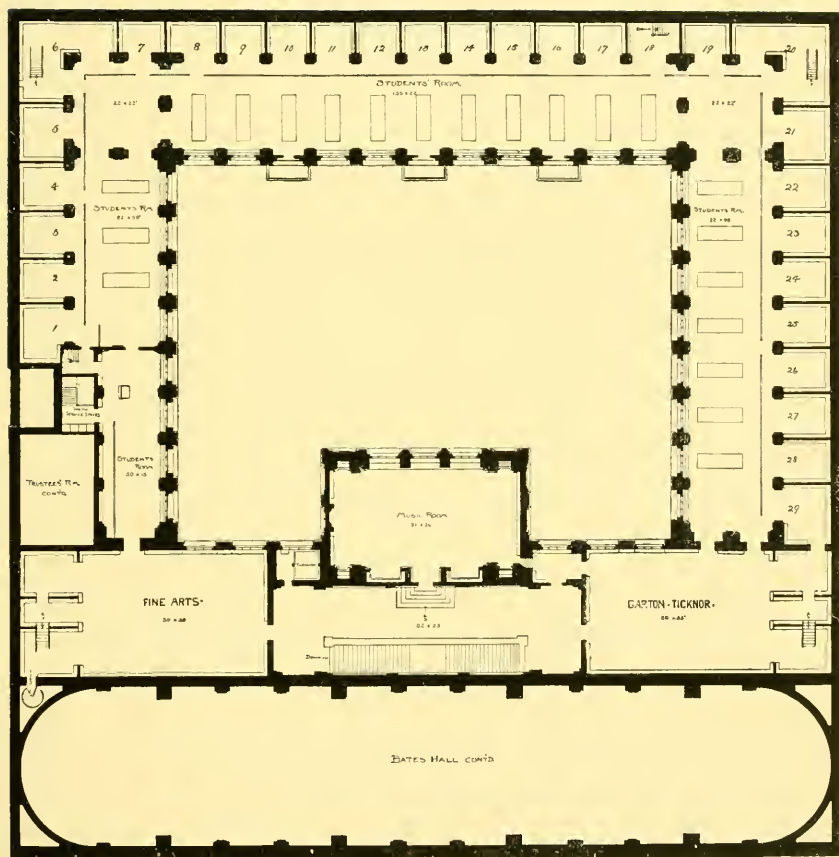
* As a branch.



CENTRAL LIBRARY, BATES HALL.



CENTRAL LIBRARY ENTRESOL B.



CENTRAL LIBRARY, SPECIAL LIBRARIES.

TO HIS HONOR JOSIAH QUINCY,

Mayor of the City of Boston :

The Trustees of the Public Library make the following as their report of its condition for the year ending on January 31, 1898 :

For statistics and information relating to the great increase in all departments of library work, to the number of books and number of readers, to the interest in the Children's room, and in the Newspaper room ; to the need of greater facilities for administration in the central building and in the branches, to the work of printing and binding, and to the co-operation with neighboring libraries, we refer to the full report of the Librarian upon each one of these subjects, and we invite particular attention to the very complete appendices accompanying the report. Rather than give any abstract of these, we ask every person who wishes to know what the work of a great library is, and what opportunities are open to it, to make a careful study of them. The following statistics are all that need be quoted here :

The cost of maintaining the Library during the year was	\$259,096 65
Of this amount the city appropriated	\$235,000 00
The trust funds yielded	10,450 84
	<hr/>
	245,450 84

The balance of the cost \$13,645 81
was obtained from rents of the old library building, receipts from sale of catalogues, fines and miscellaneous gifts.

Books.—The number of books in all the departments of the Library on January 31, 1898, was 698,888, of which 528,079 were in the Central Library—an increase of 35,129 over the number on January 31, 1897.

Use of the Library.—The total number of active cards outstanding January 31, 1898, was 64,973, a gain of 19,367 over those of the previous year.

During 1897, 1,199,658 books were circulated for home use—a gain of 194,639 volumes, or 19½ per cent. over those used in 1896.

It will be seen by the foregoing that the immense home use of the books of the Central Library (to which should be added those of the branches and reading rooms), the great use of the books and other matter in Bates Hall, in the Children's room, in the Periodical and Newspaper room, and generally throughout the Central building, show that the people appreciate the benefits of this great educational institution. This anticipated appreciation led to its organization and made it an object of constant solicitude on the part of the citizens from the beginning. The money required for its maintenance has always been readily given, and the Trustees indulge the hope that whatever is needed in the future to supply its wants will also be granted.

Endowments.—The popular interest in the Library is further shown by the many endowment donations during the year. We gratefully mention that of the Twentieth Regiment Association of Massachusetts Volunteer Infantry of \$5,000, the income of which is to be expended in the "purchase of books of a military and patriotic character;" that of \$1,000, from the Papyrus Club in memory of John Boyle O'Reilly, the income to be used "for the purchase of books;" that of \$1,000 from the estate of the late Caleb D. Bradlee, D.D., for any library purpose deemed proper by the Trustees.

Mr. William C. Todd, pursuant to his intention expressed in his letter of June 16, 1893, paid to us in October last the sum of \$50,000, the income of which is to be appropriated to the purchase of current newspapers, domestic and foreign, for the use of all, whether citizens or strangers, who desire to read them—a valuable addition to our Library which is well appreciated.

The bequest of the late John C. Paige, whether or not it result in a substantial addition to the funds of the Library, is noticeable for the wise humanity of its purpose and for the generosity of its terms. It is unfettered by condition, but accompanied by the expression of a desire that it "shall be

used, so far as may, in the judgment of the Trustees, be expedient, for the purposes of the Children's Reading-room." The Trustees gratefully commend to prospective benefactors of this institution the phraseology of the above provision. It indicates how a donor, interested in a special department of the Library, may direct his gift to the benefit of that department by the expression of a *desire* which is certain to be respected, without imposing an absolute *restriction* which, under later conditions, may nullify the very benefit which he purposed, or prevent a larger benefit than he could have foreseen.

Books. — As the selection of books which shall suit the tastes and supply the demands of those who use the Library requires careful consideration, the difficulty of judicious purchases of nearly 30,000 books in a year is apparent, and the Trustees are pleased to know that in the opinion of the Examining Committee, expressed in their recent report, the work has been fairly successful. They endorse the policy we have adopted of uniting the "four great libraries of Boston and Cambridge and the several special libraries of Boston, to avoid unnecessary duplication" and "develop certain lines of subjects in which each should endeavor to be exhaustive." By such action the benefits of all these libraries would be enhanced and their usefulness promoted.

The recommendations of the Committee in this connection deserve careful consideration.

Bibliographies. — To the serious student nothing is of greater value than a good bibliography of the subject which engages his attention; and the officers of the cataloguing department have accordingly always devoted much time and study to the preparation of bibliographies and classified lists in various departments of literature. The work done in this direction during the past year has been peculiarly important and varied in its character, as will be seen by reference to the Librarian's report. The demand for such publications has usually furnished satisfactory evidence of the public appreciation of the value of this work, but this year one of the most interesting publications of the Library and one for which a ready sale was anticipated has remained almost uncalled for. This is the List of periodicals, newspapers, transactions and other serial publications currently received in the libraries of Boston and vicinity.

Since this volume enables the reader to ascertain at a glance where any given periodical is to be found if taken by any one of thirty-six libraries in this neighborhood, it was

supposed that it would be an indispensable work of reference on the table of every student. Yet though offered at the nominal price of twenty-five cents, not more than 146 copies have been sold. It is difficult to understand this indifference of students to such a valuable aid.

Use. — Since the Library is properly regarded as the crown of the city's educational system, it is with great pleasure that the Trustees call attention to the extensive use which has been made of its collections by classes and clubs of students as recorded in the Librarian's report. It is the desire of the Trustees to furnish every facility to teachers who thus seek to utilize the material of the Library for the purpose of systematic instruction. In this connection should also be mentioned the exhibits of library material and of loan collections which have been held from time to time during the year. The enumeration of these exhibits by the Librarian shows their varied character and their interesting nature. The educational value of such exhibitions would, of course, be greatly enhanced by explanations of the material exhibited, given by competent lecturers. One such explanatory lecture, on the Art of Ancient Greece, which has been already delivered, proved so attractive that it had to be repeated in order to accommodate all who desired to hear it.

It is obvious that this is a direction in which the work of the Library may be extended to the great advantage of the public. To facilitate the presentation of such subjects to large audiences it has been proposed to have lantern slides prepared which may, under proper restrictions, be also loaned for the illustration of lectures given outside of the Library building. The photographic room of the Library affords an excellent opportunity for the preparation of such slides without removing any of the material from the building.

The classes and audiences thus seeking instruction have been accommodated on the Special Library floor, but this portion of the building is very imperfectly adapted to the purpose. The need of small class rooms in which instruction can be given without interfering with the general readers is seriously felt, and can be only very inadequately supplied by screens or movable partitions in the large halls. The Barton-Ticknor room, in which most of the exhibits have been made, contains many of the most precious treasures of the Library, and, owing to the character of its collections, should be reserved for the use of special students. One of the fine arts rooms has therefore been recently fitted up as an exhibition room but we still lack a hall suitable for the accommodation of audiences likely to be drawn to the

explanatory lectures above alluded to. This embarrassment has arisen from the fact that when Mr. Todd's generous gift to the Library made it necessary to provide a Newspaper reading-room, no other space in the building seemed to be available for the purpose except that which in the original plan had been reserved for a lecture-room. The extensive use which is made of the Newspaper-room makes it quite impossible to think of transferring it to smaller quarters.

It is evident, therefore, that if these high educational functions of the Library are to be properly developed, additional accommodations must be provided. For these purposes as well as for the structural changes required for efficient administration, as set forth by the Librarian it seems proper that funds should be provided in the same way as for the original construction of the building. The Trustees appeal with confidence to the City Government and to the Legislature to provide the means for rendering the Library all that the citizens have a right to demand, calling attention to the fact that the changes of construction are rendered necessary by the fact that the usefulness of the Library has far exceeded the most sanguine anticipations. Had the use of the Library by the citizens remained within the limits anticipated by those who planned the building, its structural defects would not have been apparent. In spite of the great cost of the building and in spite of the fact that the administration of the Library demands a large and an annually increasing appropriation, there can be no doubt that the money thus expended must be regarded as a good pecuniary investment for the city. To say nothing of the influence of a Library like ours in preventing idleness, drunkenness and crime, and thus indirectly increasing the wealth of the city, it is interesting to note the effect which the sumptuous installation of learning has had in stimulating the generosity of the community. The gifts to the Library since the erection of the present building have equalled in value approximately one-twelfth of its entire cost.

In this connection the Trustees would say that they find it quite necessary to pursue some definite policy in regard to accepting works of art for the Library. Before we had a building of such architectural merit it was not so important to consider the artistic worth of the gifts offered to us, and their appropriateness to the atmosphere of the place; but the Trustees feel that now a just responsibility rests upon them to exercise great care in the acceptance of such gifts with all due regard to the good and generous intentions of the donors.

As works of art eminently suitable for preservation in a library may be mentioned:

1. Portraits, busts and statues of men eminent in literature, science and art, of patrons of learning, and of men prominent in the history of the country, state or city.

2. Paintings or engravings illustrative of historical events.

Works of art not belonging to either of the above classes should be received only in association with special libraries, or as completing existing art collections.

Among the most interesting gifts of books may be mentioned the entire libraries of the Browning Society and of the Numismatic Society, the latter accompanied by a gift of \$300, "for the benefit of the study of numismatics." Gifts of this sort are always welcomed by the Trustees, especially when unaccompanied by restrictions as to their use. The fact that societies are willing to intrust their highly specialized collections to the care of the city, although their members can receive no special privileges in their use, is a gratifying testimony to the confidence felt by the community in the careful administration of the Public Library.

In conclusion, the Trustees desire to call the attention of the City Government to the importance of adopting, without delay, some definite policy with reference to the treatment of Copley square. A public square around which such magnificent public and private buildings have been erected should certainly be laid out in a manner worthy of its surroundings. At present the fine architectural features of the square will fail to teach the lesson in æsthetics they are so well fitted to impart.

FREDERICK O. PRINCE,
President.

SOLOMON LINCOLN,
Vice-President.

JOSIAH H. BENTON, JR.,

HENRY P. BOWDITCH,

JAMES DE NORMANDIE.

Adopted May 13, 1898, as of February 1, 1898.

Attest:

HERBERT PUTNAM, *Clerk.*

LIBRARIAN'S REPORT.

To the Trustees:

I have the honor to submit my report for the year ending January 31, 1898.

During the year the library system has been augmented by the establishment of one new delivery and deposit station. The deposit feature has been extended to three of the existing delivery stations. Books have been sent on deposit from the Central Library to eight additional engine-houses, to two grammar-schools, to the House of Reformation at Rainsford Island, to the Marcella-street Home in Roxbury; and from branches to the Fleet-street Free Reading-room for Men, and the West Roxbury Parental School for Boys.

The branch system now comprises:

Ten branches, with large permanent collections of books.

Five reading-rooms, all of them delivery and deposit stations, and one, Station P, having also an independent permanent collection of books.

Twelve delivery stations, all but one having the deposit feature.

Twenty-two engine-houses receiving deposits of books.

One grammar-school regularly receiving such deposits.

Six institutions receiving such deposits.

Total, fifty-seven outlying agencies, as against forty-three such in existence February 1, 1897.

The portion of the library system directly under library administration (Central Library, Branches and Stations) is exhibited in the map which is submitted as a suggestion for the frontispiece to the forty-sixth report.

The Central Library has been open every day in the year, except June 17, July 4, September 1 (Labor Day) and December 25. On the other legal holidays (Washington's Birthday, Patriots' Day, Memorial Day and Thanksgiving Day) the Central Library was open as on Sundays, that is, from 2 until 10 P.M., in all departments directly serving the public. Of the branches, the West End has been open on Sundays during these same hours throughout the year; the Charlestown, East Boston and South Boston Branches from November 7, and the Broadway Extension Reading-room from October 10.

Statistics. — Reports for the statistical year have been submitted to me in writing by the chiefs of the several departments. One of these I quote nearly in full, others I quote in part, while others I am obliged wholly to omit as extending my own report into too great detail for publication. Many of the statistics accompanying these reports are of interest to one investigating closely the resources and operation of the Library; and the collection entire has been type-written and, as last year, will be on file for reference.

FINANCE.

The Auditor's statement (Appendix I. of this report) shows in detail the receipts and disbursements of this department during the year.

In the examination of this statement there must be borne in mind the double system of accounts necessitated by the fact that in addition to the relations which the Trustees as a city department sustain with the financial departments at City Hall they are charged as a corporation with the custody and direct expenditure of certain moneys placed in their hands for direct expenditure, and with the custody and final expenditure of the income of trust funds, and occasional reserve balances of special appropriations for books, turned over to them in bulk by the City Treasurer and placed abroad for the payment of foreign invoices upon direct draft by them. Moneys of the former class have not customarily appeared in the books of the City Treasurer, while income of trust funds and reserve balances turned over to the Trustees in bulk appear in his books as actual disbursements, while standing in the books of the Library Auditor merely as credits transferred.

The financial statements of the Library Auditor must agree with those of the City Collector, City Auditor and City Treasurer, so far as their scope is the same; but they must also exhibit certain transactions which do not appear in the books of the City Collector, City Auditor or City Treasurer. With this necessity in view the form which they adopt will, I think, be easily intelligible.

In the figures quoted by me in my last report (pp. 15-18), from the Auditor's exhibit for 1896, there were, it appears, several misprints. These were repeated in the report of the Trustees (pp. 6-8). If any comparison is to be instituted between the accounts of 1896 and the accounts of 1897, not the figures given on the above pages of the 1896 report, but the figures in the Auditor's exhibit itself, constituting Appendix I. of that report, should be referred to.

INCOME: GENERAL SOURCES.

The following figures, drawn from the Auditor's statement, indicate income from general sources applicable to maintenance and purchase of books:—

General appropriation for 1897	\$235,000 00
Miscellaneous income, to wit: receipts from fines, sales of library publications, rentals of old library building, exchange accounts, interest, and balances from 1896	26,498 24
	<hr/>
	\$261,498 24

EXPENDITURES: FROM GENERAL INCOME.

General Appropriation.—In addition to the detailed statement of expenditures for the past year, Appendix I. gives a comparative exhibit of the expenditures of this with the years 1895 and 1896, distributed under the several accounts. This shows that the expenditures met by the general appropriation, supplemented by the revenue from the old building and receipts from fines and sales, were, in 1897, \$246,541.79 as against \$231,525.33 in 1896.

The cost of maintaining the branches and stations is included in the above figures. In 1896 this was \$62,785.39; in 1897, owing chiefly to a decreased expenditure for books, it was \$58,282.49.

TRUST FUNDS.

Endowments.—The endowments have been increased during the year by the receipt of the following principal sums:

From the Papyrus Club (J. Boyle O'Reilly Fund)	\$1,000 00
From the Twentieth Regiment Association (Memorial Fund)	5,000 00
From William C. Todd (Newspaper Fund)	50,000 00
From the estate of the late Caleb D. Bradlee (bequest)	1,000 00
	<hr/>
	\$57,000 00

The total of endowments is now \$267,350, of which all save the sum of \$1,000, representing the Bradlee bequest, is under investment.

Besides endowments certain sums have been received by way of gift for direct expenditure, as follows:

From Twentieth Regiment Association	\$775 03
From Boston Numismatic Society	300 00
From Mrs. John A. Lewis	26 00
From sundry sources for the purchase of photographs	1,321 00
	<hr/>
	\$2,422 03
To which add balances February 1, 1897	25 37
	<hr/>
	\$2,447 40

the application of which appears in detail in the Auditor's exhibit.

Income. — The income account with trust funds stands as follows, including balance, \$2,950.10, of Todd Fund as income :

Balance on hand February 1, 1897. (<i>See Report 1896, p. 75</i>)	\$17,051 82
Additional credit, Todd Fund	3 00
Received, February 1, 1897–January 31, 1898,	13,755 21
	<hr/>
	\$30,810 03
Less over-expenditure of certain funds in previous years	246 00
	<hr/>
	\$30,564 03

<i>Expenditures.</i> — There has been expended from income of trust funds for the purchase of books and newspapers	10,757 80
From miscellaneous gifts:	
For books	448 03
For photographs	1,235 79
For special service	368 00
	<hr/>
	\$12,809 62

GROSS INCOME AND EXPENDITURE.

Gross Income. — The gross income of the Library from all sources, including balances February 1, 1897, except special appropriations was as follows :

General appropriation	\$235,000 00
Rentals from old library building	10,874 05
Receipts from fines and sales of catalogues	5,624 63
	<hr/>
<i>Carried forward</i>	\$251,498 68

<i>Brought forward</i>	\$251,498	68
Trust funds: income received from City Treasurer	113,876	21
Miscellaneous donations for purchase of books, newspapers and photographs, including balance of Todd Fund	5,400	50
Exchange account	1,088	62
Interest on bank deposit	1,488	25
London accounts: Balances February 1, 1897, as follows: ²		
Trust funds	\$14,053	47
General book funds	7,242	96
Interest on above	489	39
	<hr/>	21,785 82
		<hr/>
	\$295,138	08
<i>Expenditure.</i> —From general income (as above)	\$246,541	79
From exchange account	52	20
From trust fund income ³	\$10,757	80
Less credited to general fund on adjustment	306	96
	<hr/>	10,450 84
From miscellaneous gifts	2,051	82
	<hr/>	\$259,096 65

A nominal balance on February 1, 1898, would appear as \$36,041.43. This is, however, subject to outstanding obligations and in part to special restrictions. The available balance is but \$25,285.16, made up as follows:

Applicable to general purposes	\$356	89
Applicable to newspapers (Todd Fund)	310	04
Applicable to photographs	85	21
Applicable to books, as follows:		
Trust funds income: nominal balance,	\$19,568	94
Less outstanding orders and necessary reserve for continuations	7,530	40
	<hr/>	\$12,038 54
		<hr/>
<i>Carried forward</i>	\$12,038	54
		<hr/>
	\$752	14

¹ The actual income for the year was but \$9,399.21.

² Figures from p. 70 of 1896 Report slightly modified on adjustment.

³ Including also balance Todd Fund.

<i>Brought forward</i>		\$12,038 54	\$752 14
General Funds	\$12,573 92		
Less outstanding orders	3,535 91		
		9,038 01	
Exchange account		1,036 42	
Interest: domestic account		1,488 25	
Interest: foreign account		311 39	
Cash donations: balances on hand		620 41	
			24,533 02
			<u>\$25,285 16</u>

It is to be observed further that the bulk of the above available balance is composed of funds applicable only to the purchase of books, and to a great extent of funds which must be reserved for the purchase of books of a very special character, *e.g.*, the Charlotte Harris Fund — balance \$4,888.21 — restricted to the purchase of books published prior to 1850.

SPECIAL APPROPRIATIONS.

These with apparent existing balances are the Building appropriation (construction of Copley Square building), Furnishing appropriation (Copley Square building) and the appropriation for Improvement of the Broadway Extension Delivery Station. The Auditor's exhibit shows:

<i>Building Appropriation.</i> — Nominal balance		
uncertified February 1, 1897		\$89,481 17
Expenditures, 1897		13,050 55
		<u>Nominal balance</u>
		\$76,430 62
Against which are contracts amounting to		\$82,000 00
And claims amounting to		8,685 61
		<u>Total obligations</u>
		\$90,685 61
Indicating a deficit of		<u>\$14,254 99</u>

<i>Furnishing Appropriation.</i> — Balance February, 1897		\$24,539 96
Expenditures, 1897		8,809 35
		<u>Nominal balance</u>
		\$15,730 61
which with amounts reimbursed from the Building Approp-		

priation, if reimbursed, is likely to be fully exhausted by work either already contracted for or projected, and by amounts due to the general appropriation.

Broadway Extension Improvement. — Approp-

priation made June, 1897	\$5,000 00
Expenditures, 1897	1,010 44
	<hr/>
Balance	<u>\$3,989 56</u>

BUILDINGS AND EQUIPMENT.

CENTRAL LIBRARY.

An entirely new hoisting machine for the passenger elevator has been substituted for the one originally installed and found imperfect in operation. The roof of the arcade has been relaid with a coating of slate to remedy the leaks which had given much concern, causing defacement, if not more serious injury. The expense of this was \$1,800, of which the Library itself bore one-third. This amount, with the cost of the new hoisting machine (\$1,200), had to be advanced out of the general appropriation for 1897.

Various improvements, properly chargeable to construction, have been under contemplation during the past year. These have included additions to the system of heating and ventilation; a service elevator; a system of intercommunication between the stacks; enlargement of the space for the issue of books; adaptation of other space for administrative uses; the construction in the Newspaper-room of a gallery or mezzanine floor to accommodate the patent collection, freeing the present Patent-room for a Children's room; the equipment for immediate use of space on the rear wing and in the basement which had been assumed to be unnecessary for use for some time to come; and miscellaneous work about the building, including work upon the the terrazzo floors.

For the most important of the above improvements plans have been drawn and estimates secured. The various applications for an appropriation of \$100,000 with which to carry them out have not yet (February 1, 1898) met with success.

In the meantime the only addition to the general facilities that has been possible has been the construction in the basement of cheap shelving for such of the files of bound newspapers as could not find place in the upper room. To render this space habitable for this material, steam-pipes had to be run through it to offset the natural dampness.

The attractiveness and serviceability of the Children's and Delivery rooms have been added to by chandeliers, and of the domed rooms on the upper floor by an adequate array of electric lights circling the domes.

As to the works of art, which have added to the embellishment of the rooms at the Central Library, I report in detail under "*Gifts.*"

BRANCHES.

I shall this year append to my report the annual report, almost entire, of the Supervisor of Branches, and refer to it for a statement explicit as to the condition and equipment of our outlying system, and accurate as to its operation.

The only special resource for permanent improvements in this system has been the special appropriation of \$5,000, for the Broadway Extension Station. This appropriation was not specifically requested by the Library Department; but as it would increase facilities for a work of great moment in a district ill provided, it could not well be rejected. The station was moved to a larger room, more prominently located, and was effectively and attractively equipped with furniture and with books. The result has been a greatly increased use and the development of an important use of a new character.

But the special appropriation, being only for "permanent improvements," could not be used for rent or service. The increase in these has had to be borne by the general appropriation, without, however, any corresponding increase therein for this purpose. As a result of the special appropriation therefore, and in order to utilize it, we have had to throw upon our maintenance account an additional burden which each year will reach six or seven hundred dollars.

Whenever, therefore, an appropriation for "improvements" is under consideration, it is to be borne in mind that each such increase of facilities calls for an increased outlay in maintenance, and this out of funds already overpressed.

The effort to secure better accommodations for the East Boston Branch has continued and become defined during the year. In June last a mass meeting was held under the auspices of the East Boston Citizens' Association, at which one of the Trustees of the Library, Mr. Whitney, as Acting Librarian, and the Supervisor of Branches, assisted. A committee was appointed, with Dr. William H. Ensworth as chairman, which has worked actively ever since in aid of the project. Several hearings have been had before the Mayor, and petitions representing a large and important public sentiment presented to the City Council. An order for the

appropriation of \$100,000 for the purchase of land and erection and equipment of a building has been introduced into the City Council, and may this year receive attention.

Certain other directions, in which permanent improvements in the outlying system are desirable if, and when, funds can be provided, were mentioned in a communication addressed by your Board to the Mayor, which though subsequent to the nominal date of this report may fitly be quoted here:

“The Branch Library at Charlestown is inadequately provided for in unsuitable rooms over a police station; that at South Boston is in rooms whose rent costs the city \$2,500 per year — the equivalent of 3 per cent. on a principal sum of \$88,000; that at the South End is retaining with difficulty rooms in the High School building, inadequate in themselves and urgently demanded for school uses; that at West Roxbury is in a building which should be remodelled for its accommodation according to the plans prepared by the Public Buildings Department at your request. A branch reading-room and delivery station is urgently desired in Ward 17, and miscellaneous improvements of a minor character are needed at the various other existing branches.”

Various orders introduced into the City Council touching this department, and for the most part suggesting improvements in the outlying system, are quoted in Appendix XIV.

WORKS OF ART.

Among the works of art received as gifts and placed during the year have been the following:

Paintings by Howard Pyle. — Nineteen oil paintings, by Howard Pyle, of colonial subjects or episodes in colonial history, particularly of scenes in the life of Washington, were subscribed for by various citizens of Boston and given to the Library in April last. The list of the donors is given in full in Appendix XIII. These paintings have from their historical accuracy a value to the Library auxiliary to its main purpose, which might be lacking in an ordinary work of art. They have been hung in the Children's room, but have as yet neither suitable frames nor escutcheons.

Franklin. — The bust of Benjamin Franklin, once attributed to Horatio Greenough, but by the donor thought to be the work of Ceracchi, was given by Mr. Frank Wood of Boston.

O'Reilly. — The bust of John Boyle O'Reilly, for which a special appropriation was made by the City Council in 1894, was ordered last spring of John Donahue. It was received, approved by the Art Commission, and accepted before the end of the year. It lacks still a pedestal, as does the Holmes

bust, also ordered by the City Council. The need of a provision for pedestals in such cases was communicated by your Board to the Mayor on February 12 last.

Powers's Greek Slave.—A marble copy of the bust of Powers's Greek Slave was received as a gift from Mrs. Margaret S. Otis. It has been aptly placed in the Fine Art Department.

Cabot Portrait.—An excellent portrait of Edward C. Cabot, first president of the Boston Society of Architects, has been hung in the room occupied by the Department of Architecture. It is not a gift, but was received on deposit from the society.

Bronze Doors.—In August last sketches were approved by the Board for the bronze doors for the main vestibule, to be furnished by Mr. Daniel C. French.

Bacchante.—The group of dancing nymph and child, offered by Mr. Charles F. McKim for the fountain of the courtyard, was at his request returned to him in June last. It is now placed in the Metropolitan Museum at New York.

BOOKS.

Appendices II.—V. give the extent of the Library by years, a summary of the contents of the Library on January 31, 1898, the net increase of the several departments during the past ten years, and the classification of the material in the Central Library and branches on January 31, 1898.

According to last year's report it appears that the number of volumes in the Central Library and branches on January 31, 1897, was 663,763, of which 492,901 were in the Central Library. By the tables appended to this report it appears that on January 31, 1898, the number in all departments is 698,888, of which 528,079 are in the Central Library. The net increase is thus 35,129 volumes.¹ Thirty-five thousand one hundred and eighty-two volumes have been added to the Central Library; and a net loss, through transfer, of 53 volumes is chargeable to the branches. A large portion of the increase in the central collection, as appears by Appendix III., is, however, due to accessions to the Duplicate-room, from the branches and elsewhere.

The total expenditure for books and periodicals during the past year was \$40,351.62 as against \$40,430.23 in 1896. This amount does not include \$480.10 paid for books out of the special appropriation for Delivery P (Broadway Extension) nor \$410.29 expended by the Fellowes' Athenæum for books for the Roxbury Branch.

¹ An error of four volumes carried over from previous reports has here been corrected.

The expenditure was distributed as follows :

City money expended for books :

For Central Library (including Deposit Collection) . . .	\$20,497 84	
For branches	5,303 28	
	<hr/>	\$25,801 12

Trust funds expended for books :

For Central Library	8,114 74
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City money expended for periodicals :	\$33,915 86
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For Central Library	\$4,766 87	
For branches	1,668 89	
	<hr/>	6,435 76
		<hr/>
		\$40,351 62

As stated in my last report, in a comparison of expenditures with statistics of additions, the number of *accessions* rather than the number of books actually located, should be considered. The accessions during the past year, excluding mere transfers from one department to another, have been as follows :

	Volumes.	Volumes.	Volumes.
Added by purchase	Central Library, 18,099	Branches, 6,030	Total, 24,129
Added by gift	Central Library, 8,792	Branches, 210	Total, 9,002
	<hr/> 26,891	<hr/> 6,240	<hr/> 33,131

Purchases. — Purchases along the ordinary lines have maintained their usual proportions. In addition during the past year there have been certain purchases in group which have a special significance.

In a library of this sort, such purchases may find their occasion: (1) in the sudden availability of some new fund for purchase; (2) in some special sale bringing to the surface unusual material; (3) in the compilation of some bibliography which involves a close investigation of the resources of the Library in a particular direction and suggests gaps to be filled; (4) in replenishment of the shelves to make good some existing subject catalogue, or (5) in the recommendation of some specialist, who in connection with his own use of the Library, or perhaps simply out of a generous desire for the advancement of the institution, lends his advice as to the development of the department as to which he is expert.

During the past year all of the above influences have contributed to a rather unusual group of special purchases.

1. *Longfellow Memorial Collection.*—The Artz Fund has enabled a beginning to be made of the Longfellow Memorial collection, through the purchase of about 400 volumes of early American literature, principally first editions of the poets. It is believed that nearly every American edition of the works of Longfellow, Lowell, Holmes and Whittier has been secured. The first year of the availability of this fund has happily coincided with opportunities particularly favorable in the way of auction sales.

2. *Mexico.*—The private sale of the library of the late Julio Zárate led to the acquisition of a number of unusual books on Mexican history, topography and literature.

3. *Australia and Polynesia.*—A special sale catalogue induced the purchase of a number of works on the exploration and early history of Australia and Polynesia, among them Admiral Lütke's "Voyage autour du monde," with its atlas of fine plates; Captain Dillon's account of his adventures among the Fiji cannibals, and Vason's "Tongataboo."

In the selection of material of this class the Library has recently had within its direct service expert judgment in the association with the force of Mr. John Murdoch. Mr. Murdoch's recommendations have induced the purchase of a great number of miscellaneous works of early exploration on the ground that they embody the only records at first hand of racial characteristics and customs of peoples now fast disappearing. An important accession (this, however, of a comparatively recent expedition, but to little known regions) has been the report of the Horn Scientific Expedition to Central Australia published in 1896, in four volumes.

4. *Anthropology.*—The proposed publication by the Library (see *infra*) of the "Bibliography of the geographical anthropology of Europe," compiled by Prof. Wm. Z. Ripley, has induced the purchase of nearly 300 volumes recommended by him as necessary to round out the literature of the library on this subject. Among them are the following important serials: "Archivio per l'antropologia e la etnologia," Florence 1871-97 and "Beiträge zur Anthropologie und Urgeschichte Bayerns," Munich 1877-97.

5. *English Prose Fiction.*—Much complaint on the part of the public of failure to get works of standard English prose fiction listed in the subject catalogue issued in 1893, and a decision against the revision of the catalogue, induced the purchase of over 4,000 volumes of English prose fiction as replacements and additional copies, to replenish the shelves and make good the catalogue as it stands.

The purchase of current English fiction, on the other hand, has been as conservative as last year. One hundred and

seventy-eight titles have been selected out of 587 books read. But copies have been multiplied so that the total of volumes purchased of this class has reached 2,566, representing an expenditure of some \$2,274.

6. *Psychology*. — The purchases have included 150 volumes recommended to the Library by Prof. William James as the most important contributions to the subject within the past two and a half years.

Slavic. — The purchases of Russian and Polish literature in the original have included nearly 400 volumes recommended by Prof. Leo Wiener and by Mr. Joseph Adamowski.

Scandinavian. — If there be added to the above the special purchase of some 400 volumes of standard Norwegian, Swedish and Danish literature, the first large accession of its kind, and the various works French, German and Italian history and miscellanies, secured upon recommendation of Mr. Thomas Sergeant Perry and others, it will appear, I think, that the literature of the continent has had especial recognition during the past year.

American Patents. — A close investigation of our patent collection, undertaken last summer, proved United States drawings and specifications to the number of 97,938, all prior to 1869, to be lacking. The list price of these would be five cents (formerly ten cents) per copy. But under a recent act of Congress, suggested, I think, by the application of this Library for a reduction in price where a large number are subscribed for *en bloc*, the Commissioner was enabled to fix a price of one cent per copy. In September last we remitted to him the sum of \$1,000 to cover the above 97,938. The lacking copies are therefore gradually being supplied to us.

Kelmscott Press. — Among the important accessions by purchase during the past year should be mentioned also eleven issues of the Kelmscott Press (including the Froissart, the Beowulf, the Sir Perecyvelle, and the Historyes of Troye); and in connection with them Vallance's notable work on the "Art of William Morris." Nor should there be overlooked among the examples of sumptuous book-making the "Altar book," issued by D. B. Updike of Boston.

Deposit Collection. — The extension of the system of deposit stations has involved the selection and purchase of a collection of books to be devoted exclusively to this service. This collection has gradually grown until it now numbers 5,041 volumes. In the enumeration, these books are credited to the Central Library; but as they are used solely through the outlying system they should really be reckoned as part of the equipment of the latter.

Photographs. — As to the photographs, which have formed a special feature of our purchases during the past year, I report in a later paragraph under "Gifts."

GIFTS.

Works of Art. (See *supra*.)

Endowments. — The endowments of the Library have been increased by the following very important contributions:

April, 1897. — From the Twentieth Regiment Association Massachusetts Volunteer Infantry the sum of \$5,000, the income to be used "for the purchase of books of a military and patriotic character, to be placed in the alcove appropriated as a memorial of the Twentieth Regiment"; that is to say, with the collection to be known as the Twentieth Regiment Memorial collection, the exact location of the collection being subject to possible change.

A beginning has already been made with this collection by the purchase of miscellaneous books relating to the Civil war. It is proposed as little as possible to duplicate material already in the general library.

May, 1897. — From the Papyrus Club of Boston the sum \$1,000, to be known as the John Boyle O'Reilly Memorial Fund, the income to be used "for the purchase of books." With the gift, the Papyrus Club supplies an appropriate book-plate, which will be inserted in each of the volumes.

October, 1897. — From William C. Todd, Esq., of Atkinson, N. H., the sum of \$50,000 as an endowment for the Newspaper reading room. This gift is made in pursuance of the intention communicated by Mr. Todd, June 16, 1893, in connection with his proposal to provide, temporarily, each year the sum of \$2,000 for direct expenditure for this purpose; but the offer in its final form, October 21, 1897, was addressed, not to the Trustees but the City Government; and it was an offer to pay over to the City of Boston the sum of \$50,000 on an agreement by the city not merely to hold and invest this sum and use the income for the purchase of current newspapers, but on the further agreement, should the income in any year fall below \$2,000, that there should be appropriated the amount necessary to make the income up to \$2,000, for the above purposes. (See letter of gift in appendix.) These conditions were accepted by the city government and ensure the application of \$2,000 yearly, *in perpetuum*, for the supply of this department.

November, 1897. — From the estate of the late Caleb D. Bradlee, D.D., of Brookline, the sum of \$1,000, a bequest to the Library without condition or restriction.

Mention is appropriate here of the bequest contained in the will of the late John C. Paige of Boston, the full terms of which are given in the appendix. It is a residuary bequest, postponed to a life interest; and its exact amount cannot of course now be stated. But its terms are so liberal, and yet the suggestion that accompanies it, that it be used so far as practicable for the benefit of the children, is of such interest that it should take a foremost place among the benefits of the year. Mr. Paige died on May 8, 1897. His will is dated January 28, 1897.

Miscellaneous gifts of money for direct expenditure in books have been:

From the Twentieth Regiment Association, for books for the Memorial collection, in addition to \$368 for service, the sum of . . .	\$407 03
From Mrs. John A. Lewis for two volumes to be added to the John A. Lewis collection . . .	26 00
From the Boston Numismatic Society, in connection with the society's gift of its library (<i>see infra</i>) "for the benefit of the study of numismatics."	300 00

Photograph Fund.—The usefulness of the Graupner collection of photographs given to the library last year suggested how large a service might be effected by a collection more widely representative of the various schools of painting, and which would include also other departments of art, and the more noted monuments of architecture. The advantages of direct purchase abroad of such material being obvious, an appeal was made to the public of Boston, prior to my departure for Europe in May last, for contributions towards such a purchase. The response was cordial in terms and considerable in amount. The full list of donors appears in the appendix. Two hundred and fifty dollars, as will be noticed, was voted by the Boston Society of Architects, an action implying an indorsement which was in itself of value, and \$200 came from a class of young women pursuing the systematic study of the fine arts. There was even a brave little contribution from the pupils of a grammar-school class, whose enthusiasm had been stirred by the use of the art books, and who were determined "to do something."

The total amount subscribed was \$1,321.

The purchases were made in Italy, of Messrs. Anderson at Rome, and Alinari and Brogi at Florence; in London, of Messrs. Clarke & Davies, Mansell Hollyer, and Haufstaengel, a Munich firm. What I took with me by way of lists

were, as regards paintings, *affirmative* lists of necessary examples lacking in the Graupner collection. This list was compiled by Mr. Allen A. French of Boston, whose expert service in this matter has laid the Library under great obligation. As regards sculpture and architecture, it was more convenient and sufficiently explicit to take lists of what the Library already possessed. The classic and the Tuscan sculptors were for the most part already reasonably available in the works of Brunn & Bode, which, although in book form, might temporarily be utilized. But the important collections in the British Museum are not included in these, and of Italian sculpture, outside of the Tuscan masters, the Library had nothing.

The photographs purchased were unmounted, and for the most part silver prints and small in size (8 by 10 inches). They included, however, a considerable number of "carbons," and a large selection of the fine Hollyer platinotypes of the works of Burne-Jones, Watts, Rossetti and others of the English Pre-Raphaelite school. They included practically the entire Assyrian and Egyptian, Greek and Roman series of sculpture in the British Museum, listed in Mansell's Catalogue. The lists compiled by Mr. French were purchased entire. They comprised some 1,600 examples of the Italian masters in northern, as well as in Italian galleries.

The total purchases to February 1 out of the \$1,321 subscribed reached 6,765 photographs; \$85.21 remains still on hand to meet outstanding orders. Other orders outstanding will be met out of library funds otherwise available.

The work of mounting the photographs has been done at the Library by special contract. The expense for the 6,765 thus far received has been \$579, all of which has been met by the Library. As fast as they are mounted they are classified, numbered and located in the case recently constructed for their reception.

The entire collection of photographs owned by the Library and in active use now numbers over 9,000. Auxiliary to this collection is the collection gradually forming of process reproductions, which coming to us in serial form are mounted and made available for classification under subject. The serials, without text, that are now dissected for this purpose include the *Matériaux et documents d'architecture et de sculpture* (Raguenet), *Formenschatz*, *Blätter für Kunstgewerbe*, *Architecture et sculpture en France*, *L'art pour tous*, *Portefeuille des arts décoratifs*, and *Portafoglio delle arti decorative in Italia*.

The usefulness of all this material when properly classified and conveniently accessible, the service which it may ren-

der to the individual student of the fine arts or industrial arts, or of history or institutions, or to the class under trained guidance, or as the basis of occasional exhibits that reach a larger general public can be fully appreciated only by close observation of such a department in operation day after day. The obvious and proved service with even the present collection is already so great that we are anxious to enlarge its scope.

What should next be added are: (1) Examples of the northern and of the Spanish schools of painting and of architecture, and (2) examples of the remains of Greek art and architecture now in Greece itself.

In the meantime the donors to this project, will, it is hoped, feel that their contributions have been used to good purpose.

Gifts of Books. — The number of givers of books has increased from 1,545 in 1896, to 1,776 during the past year. The full list of givers appears as usual in Appendix XIII. But certain of the gifts have been so important in themselves and so significant in the interest which they indicate, that I insert fuller mention of them here.

Two notable accessions represent the entire libraries of certain Boston societies organized for study in a special direction, and amassing a collection of books as incidental to this purpose. The one of these is the Boston Browning Society, the other the Numismatic Society. The inducement to the transfer of these collections to the Public Library was doubtless the conviction that they would be safe and well cared for here and do a service to a larger public without any essential deprivation of service to their original owners. This is a view which the Library greatly welcomes and trusts may generally prevail. It is especially applicable when the collection in question is highly specialized upon a single subject.

Some of the important gifts of the year I note here. They are arranged alphabetically according to their donors.

GIFTS OF ESPECIAL IMPORTANCE, 1897-98.

From Michael Anagnos, Esq., Director of the Perkins Institution for the Blind, South Boston, twenty-seven volumes in embossed type, nineteen of which have been recently published. These include *Don Quixote*, *Hamlet*, *The Merchant of Venice*, and *Fiske's War of independence*, and supplement the collection of over 500 volumes for the use of the blind, a great part of which was placed here through the kindness of Mr. Anagnos.

From the Boston Browning Society, its library, numbering 291 volumes, "without conditions further than are implied by the expressed wish that it be kept together as a reference collection so long as the well-being of the Public Library itself permits, and that it be made accessible under the same rules that the Public Library maintains in the case of other similar collections." (Letter of gift.) This collection is notably rich in rare editions of the works of both Robert and Elizabeth Browning, and contains, besides these, a large number of critical and illustrative works relating wholly or in part to the Brownings. Among the single works of Robert Browning are the following first editions: Paracelsus, 1835; Strafford, 1837; Sordello, 1840; Bells and pomegranates, Nos. 1-8, 1841-46; and among those of Elizabeth Browning, "The Seraphim, and other poems," 1838; "Aurora Leigh," 1857, and "Casa Guidi windows," 1851. There is also a slender volume bearing the title "Two poems by Elizabeth Barrett Browning and Robert Browning" (first edition), London, 1854; some eighteen poems by Browning, set to music; a series of photographs and engravings of the Brownings, which is of much interest, and a bronze cast of their clasped right hands by Harriet Hosmer. The members of the Browning Society have expressed their intention of enlarging this collection from time to time by the gift of the additional material which they are constantly collecting.

From the Boston Numismatic Society, through its Secretary, William S. Appleton, Esq., "its collection of books and pamphlets, and also the sum of \$300 for the benefit of the study of numismatics, with no other conditions." (Letter of gift.) The collection numbers sixty bound volumes and 150 pamphlets, largely general and special histories and catalogues of the medals and coins of various countries. Among the noteworthy older works may be mentioned "Historische Remarques der neuesten Sachen in Europa," 1699-1706, in nine volumes, which gives a general history of the coinage of Europe; Tentzel's Monatliche Unterredungen einiger guten Freunde von allerhand Büchern, in ten volumes, 1690-1697, which devotes considerable space to the history of numismatics; Medalische historie der Republyk van Holland, by Bizot, Amsterdam, 1690; and Vaillant's Numismata imperatorum Romanorum, Paris, 1694."

From Allen A. Brown, Esq., 343 volumes for the collection of music, consisting of scores, operas and chamber music. Among these is an almost complete set of the orchestral works of Richard Strauss, and the rare full score of Saint-Saëns's Samson et Dalila.

From Heman W. Chaplin, Esq., Dedham, Mass., 205 volumes (two gifts) consisting principally of the works of New England theologians,* biography and early school books.

From the Church of the Unity, a set, complete in seventeen volumes, of "Unity pulpit," the sermons preached in Boston by Rev. M. J. Savage, D.D. This set, which formerly belonged to the church, was presented to the Library for preservation by the Standing Committee, through Alfred Ewer, Treasurer.

From Miss Lilian Freeman Clarke, Jamaica Plain, Mass., 125 volumes and 559 pamphlets, comprising many United States documents and reports, library publications, theology and biography.

From J. Templeman Coolidge, Esq., an album containing the portraits of prominent characters at the time of the French Commune of 1870, and fifteen photographs of views of Paris after the siege, 1870.

From Messrs. Copeland and Day, thirty-two volumes of their current publications, in continuance of their practice of giving to the Library a copy of every book issued by them.

From the Commission for directing geological and geographical investigations in Greenland, at Copenhagen, a nearly complete series of "Meddelelser om Grønland," a valuable Danish government publication, embodying the results of all the Danish scientific researches made in Greenland.

From Maj. Gen. John Watts de Peyster, Tivoli, New York, sixteen volumes of his writings, relating principally to the Waterloo campaign.

From the Imperial University of Dorpat, Russia, fifteen dissertations on anthropology and ethnology, given in response to a request by the Library for material to be used in the list of books on these subjects, compiled by Prof. W. Z. Ripley, and to be published by the Library.

From the German Patent Office (Kaiserliches Patentamt), Berlin, 5,517 numbers of the "Patentschrift," continuing the file of German patents, which have been sent gratuitously to this Library by the German Government since 1892.

From Dr. D. D. Gilbert, Roxbury, thirty-four volumes, including a biographical dictionary in twelve volumes, Dr. Grew's "Cosmologia sacra," and the Laws of Massachusetts, folio edition, 1789.

From Miss Matilda Goddard, a fine copy of Binion's "Egypt" in two folio volumes, and twenty-two volumes of "Current and passing events," educational, scientific and national, made up of newspaper cuttings.

From the children of the late Dr. Benjamin Apthorp Gould of Cambridge, Mass., "without conditions or restrictions," 4,105 volumes, consisting mainly of scientific material relating to meteorology, astronomy and physics, especially concerning the Argentine Republic. Dr. Gould was evidently the recipient of many monographs on scientific subjects, the issues of various institutions and academies, which do not find their way into ordinary channels; and these form a considerable part of the gift, which includes also the Annals of the Argentine Scientific Society (*Sociedad científica Argentina*) in fifty volumes; the Annals of the Meteorological Office of the Argentine Republic (*Oficina meteorológica Argentina*) in fifty volumes, and the Meteorological year-book of the Netherlands (*Nederlandsch Meteorologisch Jaarboek*) in twenty volumes. The gift as a whole is a distinct reënforcement to the Library, in a department of literature which it is hoped to develop systematically.

From the Commissioner of Patents of Great Britain, 222 volumes, continuing the set of British patents, which exists unbroken upon the Library shelves from 1617 to the present time.

From Augustus Hemenway, Esq., a very interesting copy of *Bergomensis* (*Jacobus Philippus Foresti*) "*Nouissime historiarum omnium repercussiones*," printed in Venice, 1502-1506. The book was purchased by Mr. Hemenway as a specimen of artistic binding, from a collection on exhibition in this city last spring. The binding is a copy or adaptation of one executed by a Dutch artisan for Diane de Poitiers and consists of oak boards covered with calf and inlaid in colors in a pattern of geometrical design, with a monogram, a crown, interlaced crescents and the fleur-de-lis.

From Col. Thomas Wentworth Higginson, forty-two volumes for the Galatea collection, also three manuscript letters of George Ticknor to Mr. Stephen Higginson and Mrs. Higginson, written from Europe in 1816.

From His Majesty the King of Italy, two volumes, continuing the military campaigns of Prince Eugene ("*Campagne del Principe Eugenio di Savoia*").

From the Minister of Agriculture, Industry, and Commerce, Italy, 177 volumes of most important statistical reports, relating to the industries, commerce, railroads, education, finance, posts and telegraphs of Italy. These various reports consist for the most part of material new to the Library, although some continue files which had lapsed for many years. They were obtained through the courtesy of

the Minister of Agriculture in response to a request made personally by the Librarian while in Rome.

From Dr. B. Joy Jeffries, sixty-two volumes, chiefly medical works (made up of three gifts), and two hundred and fifteen numbers.

From George B. Knapp, Esq., 103 volumes (2 gifts) of history, biography and travel.

From His Holiness Pope Leo XIII., the ninth volume of the folio edition of the works of Saint Thomas Aquinas ("Opera omnia iussu impensaue Leonis XIII., P. M.") of which the previous volumes were received in 1895 and 1896.

From Hugh J. Leonard, Esq., New York City, the edition de luxe of his "Handbook of wrestling" published in 1897.

From a special donation given by Mrs. John A. Lewis there was purchased for the Lewis Collection a copy of Increase Mather's "Solemn advice to young men," printed in Boston in 1695, also the second part of the "New-England Magazine of knowledge and pleasure. By various authors. Printed and sold by Benjamin Mecom in Boston." (1758), and of which the Lewis collection already contained Part 1.

From the Duc de Loubat, through George H. Baker, Esq., Librarian of Columbia College, "Galerie américaine du Musée d'ethnographie du Trocadéro," by E. T. J. Hamy, a magnificent representation on folio plates, with explanatory notes, of the American antiquities and ethnology contained in the Museum.

From George R. R. Rivers, Esq., Milton, Mass., 207 volumes. This gift from Mr. Rivers contains the important set of Buffon's "Histoire naturelle," in 111 volumes, in the edition of 1798-1808.

From Richard S. Simonds, Esq., the "Gaceta de Madrid," a daily newspaper, published at Madrid from 1877-1893, in sixty-two bound folio volumes.

From Theodore Stanton, Esq., Paris, France, seventeen volumes relating to the history of woman, for the Galatea collection. Many of these are of especial interest as being from the library of Mrs. Elizabeth Cady Stanton.

From Dr. Franklin Bache Stephenson, U.S.N., Charlestown, 248 volumes of biography, theology, school books, and fourteen volumes of Dwight's "Journal of music"; also forty-four broadsides and one map.

From C. A. M. Taber, Esq., of Wakefield, Mass., a Manuscript letter-book of John Rowe, 1759-62, containing the correspondence of a Boston merchant with his ship-masters.

From William C. Todd, Esq., of Atkinson, N. H., a file of the London "Times" from 1809 to the present day in 232 volumes. The importance of this gift can hardly be overestimated. It is an acquisition of which the Library may be justly proud, and although lacking the first twenty years (the "Times" was begun under that name in 1788) the set covers the important period of the War of 1812 and the later Napoleonic campaigns. The Library was particularly fortunate in effecting the purchase for Mr. Todd through one of its London agents, as the opportunity for obtaining so large a file lessens each year, and rarely occurs except, as in this case, on the breaking up of an old institution.

From Alfred T. Turner, Esq., Treasurer of the City of Boston, a valuable collection of between 400 and 500 volumes of Boston City documents including thirty-two volumes of the "Municipal register" between the years 1851 and 1894.

The initial purchases of books for the 20th Regiment Alcove have been made this year by the Library under the direction of the Committee of the 20th Regiment Association. The 205 volumes bought at an outlay of \$407.03 are chiefly regimental histories of troops serving in the civil war.

From Robert Walcott, Esq., Cambridge, Mass., seventy volumes of rare classical works, including Fabricius, "Bibliotheca Græca 1721-28," in fourteen volumes, and the following old folios: Estienne (Stephanus) "Thesaurus Græcæ linguæ ab Henrico Stephano constructus. (Geneva) 1572," five vols.; Hormanus's "Dictionarium Græco-Latinum. Basileæ, 1557," and Scapula, "Lexicon-Græco-Latinum, 1652."

From William B. Ware, Esq., thirty-four volumes of church music, mainly collections made by Lowell Mason, George F. Root, and Loring B. Barnes, and published in Boston.

From Mrs. A. C. Wheelwright, fifty-five volumes of general English literature, including a few old Boston and Cambridge imprints.

From Messrs. James D. Law, Laurens Maynard, David McKay, Harrison S. Morris, Herbert Small, Horace L. Traubel and Francis H. Williams, a second instalment of books and pamphlets for the Whitman collection. (The first instalment was made last year.) Also a large number of newspaper clippings, magazine articles and broadsides relating to Whitman from Dr. R. M. Bucke.

From the Most Reverend John Joseph Williams, Archbishop of Boston, a set of the "Acta Sanctæ Sedis," or Acts

of the Holy See, in twenty-eight volumes, published in Rome by the Society for Propagating the Faith. This is the official publication, issued periodically, containing the decisions, etc., of the Congregations and Commissions of the Roman College of Cardinals, advising or reporting to the Pope on various matters relating to the doctrine and practice of the Roman Catholic Church.

The set is indispensable to the student of Roman Catholic doctrine and practice, and the acquisition of it has been urgently desired by the Library. This fact having come to the attention of the Archbishop he generously ordered this set to be purchased, to be specially bound, and to be delivered to the Library as a gift from him.

From Robert C. Winthrop, Jr., Esq., a volume comprising the first four parts of the "Suffolk Manorial Families," relating exclusively to the Winthrops of Groton and families allied to them, a publication largely composed of matter nowhere else to be found in print.

BINDING.

The work done by the Library bindery during the past year is indicated by the following schedule:

	Vols.
Books bound in B. H. binding	8,511
Large daily newspapers	48
Branch newspapers	37
Pamphlets	2565
<hr/>	
Total	11,161
Books repaired	4,885
Catalogues and novels stitched in covers	2,270
Cards mounted	1,497
Maps mounted on cloth	886
Volumes guarded	1,541
Volumes interleaved	2
Portfolios made	120
Boxes "	115
Blocks "	620
Pads "	11
Pouches "	57
Temporary covers made	1,145
Library publications folded and stitched	88,521
Library publications folded, sewed and covered	13,921
Photographs and engravings mounted	2,941
Office desks covered	7

Time on miscellaneous work 48½ days.
 Time cutting and bundling slips and cards 63½ days.

Books bound for the various branches, received from the branch department (included in the number of books bound in B. H. binding):

	Vols.		Vols.
Charlestown branch	56	Dorchester branch	28
East Boston "	6	Jamaica Plain "	33
Brighton "	115	South Boston "	32
South End "	24	Roxbury "	88
West End "	53	West Roxbury "	5
<hr/>			
Total			440

It is not apparent that the reduction in the working day in this department (from ten to nine hours) has reduced the output. The present force, sixteen hands, is not sufficient, however, for the work to be done, and two more assistants (one forwarder and one sewer) have been asked for.

The outside contract work (binding in cheaper form of branch books and old Lower Hall books) has comprised the binding of 13,929 volumes, as against 8,931 in 1896, at a total cost of \$3,802.11; 7,862 of the above were branch books.

During the year the contract with the outside binder has been revised. The material now called for (instead of a leather) is Holliston Grade E book cloth; and the authors and brief titles are lettered on the backs. Methods of sewing and other details have at the same time been improved. The result now secured is a binding more comely, cleaner and more durable. The lettering adds a great convenience. The cost is a fraction greater.

CATALOGUES.

As to the work of the Cataloguing Department during the year I quote very nearly verbatim the summary contained in the report of the Chief Cataloguer.

Work Done.—

Number of volumes and parts of volumes catalogued	61,573
Number of titles for the same	36,032

These surprising figures need the explanation that they stand in part for the large purchases of popular books for Stack 4, the branches and deposit stations. As these

are largely duplicates the work of the cataloguer is reduced to the minimum; 17,861 volumes represent the recataloguing of old books rendered necessary by the receipt of new editions, or new copies given particularly for the special collections, — all this work tending to the clearing up of the card catalogue and bringing it up to the present standard. It is cheaper and less laborious to reprint these combined titles than to take out the cards from the catalogues and alter them. This we owe to the reduction of cost brought about by the Linotype. Three thousand two hundred and eighty-one volumes of continuations of serials are included, also work on the Music collection, as hereafter detailed.

The difference between the number of titles and volumes is explained by the duplicates already referred to and by long sets of periodicals recently catalogued. For example, in the case of the London "Times" lately received one title represented 242 volumes.

The cards placed in the various catalogues at the Central Library, as far as it has been found convenient to count them, number 93,783. Beginning early in the year the cards for the branch libraries were counted at each branch, and they are not entered in the above enumeration.

Periodical List. — One of the most interesting publications of this department for many years is the list of periodicals, newspapers, transactions and other serial publications currently received in the principal libraries of Boston and vicinity, which was published in May. The material furnished by the thirty-six libraries interested was arranged, edited and printed, at this library, in a volume of 152 pages, (comprising over 5,600 titles), which has attracted wide attention and given a decided impulse to the movement for co-operation among librarians.

The Higher Education of Women. — Another coöperative undertaking has been edited and printed at this Library, bearing the title Contributions towards a bibliography of the higher education of women. This list was compiled by a committee of the Association of Collegiate Alumnae and edited by Miss Mary H. Rollins of the Cataloguing Department. Two thousand copies were purchased by the Association, the balance remaining for distribution by the Library.

Bibliography of Boston. — Still another coöperative undertaking is the list of the publications of the Town of Boston, which began to appear in the Bulletin of February, 1898. Here is collected a record of documents found in the Boston Public Library, the Massachusetts State Library, the Boston

Athenæum, and the libraries of Harvard University, the American Antiquarian Society and the Massachusetts Historical Society. This list was prepared by the Chief Cataloguer in part from material furnished at the request of the Library by Mr. Edwin M. Bacon. It is intended as the first instalment of a Bibliography of Boston, for which the titles are mostly at hand.

While the special lists of books published from time to time by this Library are valuable as revealing what it has on any given subject, they are still more useful in indicating what is lacking, to be supplied by purchase or by gifts.

The Annual List.—This year marks the beginning of a new and significant enterprise, namely, the Annual List of additions to the Library. This list contains over six thousand titles selected from the monthly bulletins from January, 1896, to October, 1897, inclusive.

In adopting the Linotype for the printing of its catalogues, it has been the purpose of the Library from the beginning to repeat these catalogues in various forms, by using the solid lines of types or “slugs” of this machine, retaining them for this purpose after their first use. The Annual List is attractive and popular, and the experiment has proved a success.

The preparation of this list has been in the hands of the Editor of Library Publications, seconded by the Chief of the Printing Department.

The Bulletin.—Under the charge of these same officers the Monthly Bulletin has appeared regularly. Besides the titles of new books the Bulletin has contained lists of books on the Eastern question since the Turko-Russian war of 1877 and 1878, and on the Yukon gold fields and Alaska. The latter list, which was prepared by Mr. Murdoch, proved timely and popular, and a second edition was called for.

The Chamberlain Autographs.—A description of the Chamberlain collection of autographs, now in this Library, has been edited by Mr. Swift, from material furnished by Mr. Edwin M. Bacon, and was published in April last.

Other Lists.—A Supplement to the English Prose Fiction List of 1893 has been printed; also a new select list of books for younger readers. A card catalogue of books sent out on deposit has been prepared.

Science.—Mr. Murdoch's work for the year on catalogues of works of science is summed up as follows:

- | | |
|--------------------------------------------|--------------|
| 1. Scientific periodicals | 1,952 titles |
| 2. Non-periodical scientific works | 1,672 “ |

- | | |
|-------------------------------------------------------------------------------------|------------|
| 3. Scientific works in Harvard College Library ¹ | 244 titles |
| 4. Scientific works in the Boston Society of Natural History ¹ | 13,007 " |

Lists Nos. 1 and 4 are completed. Any additions to these lists in future will represent actual new accessions.

One thousand seven hundred and forty-six titles of List 4 have been compared with the catalogues of this Library. Of these, 443 were found to be in both libraries, 1,303 in the library of the Society only. When the work of examination is extended to the other libraries in this vicinity there will be at hand the basis of a co-operative movement of great importance.

The Galatea Collection.—A List of the Galatea collection of books relating to the history of women, given to this Library by Col. Thomas Wentworth Higginson, will be published in the Bulletin for March, 1898. The titles of these books have been added to the card catalogues. They number 1,066 volumes, counting composite volumes as one.

The Codman Collection.—The collection of books on landscape gardening, given to this Library by Mr. and Mrs. James M. Codman, has been catalogued, and the cards are in the hands of the printer. This collection numbers 691 volumes.

Historical Fiction.—During the year the Historical Fiction list has been continued by Mrs. Seaver, from material collected by her and by the chief of the department. The cards for Italy, Greece, ancient and modern, Persia and Assyria are ready for revision.

Newspapers.—A temporary card catalogue of the bound volumes of newspapers has been prepared under the supervision of Mr. Blaisdell.

Military Library.—The books on the Civil war given to this Library by the Twentieth Regiment of Massachusetts Infantry, through its committee, have been catalogued by Miss Barlow, and considerable work has been done on the revision of our own collection of like material.

Miscellaneous Work.—The transfer of many thousand volumes to different shelves in the new Library building has thrown much labor on the Catalogue and Shelf Departments.

The work of clearing the catalogues of the cards for books lost or worn out has been continued. Two thousand two hundred and sixty-five cards were taken from the Stack 4

¹ Mr. Murdoch has devoted a portion of his time to the systematic examination of the resources of the neighboring collections of scientific literature, and the actual transcription of titles from their catalogues, in order to avoid unnecessary duplication of material in purchases for the Public Library.

catalogue in the months of February, March and April alone. In this task aid has been given by the Issue Department.

Special Libraries. — Duplicate sets of cards are furnished for the collections of books in the Special Libraries' Department. Mr. Fleischner is having the titles in the Thayer collection cut from the printed catalogues and mounted on cards. He has also prepared a selected list of books in the Boston Public Library recommended for reading in connection with the illustrated lectures on historic art given by James Frederick Hopkins, Director of Drawing in the Boston Public Schools. This list was printed in the syllabus of this course of lectures.

Work Begun — Music. — During the year Mr. Hunt has catalogued of the Allen A. Brown collection 4,658 volumes and 2,157 parts, with a total of 6,333 titles, and has also recatalogued 76 volumes with 67 titles. The number of volumes catalogued since the beginning is 12,967, with 12,000 titles; also 13,045 parts. Since Mr. Brown is constantly adding to his collection the end recedes as Mr. Hunt advances; but he confidently hopes to finish the cataloguing of the collection and to have most, if not all, of the titles in the general catalogue, and practically ready to print in book form during the present year.

Coöperative Indexing of Scientific Periodicals. — Arrangements have been made for the coöperative indexing of certain scientific serials by the following libraries: The Boston Public Library, the Columbia University, the Harvard University Library, the John Crerar Library of Chicago, and the New York Public Library. The list at the outset comprises some 184 serials not elsewhere indexed. They may be classified as follows:

General (the more important learned societies), 74; Sociology and Political science, 21; Anthropology and Ethnology, 10; Archaeology, 12; Philology, 15; Oriental studies, 7; Geography, 10; History, 12; Philosophy, 8; and the balance scattering. Publications devoted exclusively to the natural and mathematical sciences have not been included, as they will come within the scope of the Royal Society Index, which is to begin in 1900. The editing and printing of this Index will be under the direction of the Publishing Section of the American Library Association. The index entries begin with the volume current on January 1, 1898. The results come to each of the five coöperating libraries in card form (two copies of each card), and are available to other institutions on payment of a moderate subscription. The first instalments of copy have been sent to Mr. William C. Lane, the

editor. Mr. Murdoch is in charge of the indexing to be done by this Library.

Social Reform. — A list of works on certain questions of the day, economic and social, compiled by Miss Rollins, is partly in type.

Anthropology and Ethnology. — Professor W. Z. Ripley, of the Massachusetts Institute of Technology, has compiled a list of works on the Geographical anthropology of Europe, which will be submitted to other scholars for suggestions, and, on its final revision by the Library editor, will be published by this Library.

Library Buildings. — Ten years ago this Library issued a list of the pictures and plans of library buildings in this and other countries. This was a record of the material collected by this Library, and also an index to what had been published in architectural periodicals. This list having proved of service to those planning libraries, a new and much enlarged edition has been prepared by the chief of the department.

Biography. — A list of collected biographies in this Library has been undertaken.

Historical Documents. — The pamphlet to contain the text of the four great historical documents, forming the four large tablets in the Chamberlain series, is in the press.

The Branch Libraries. — Finding lists for all the branches were printed during the year, bringing their record of new books up to the time when a common shelf-number was given to the same books in these different libraries, thus enabling all to use the same catalogue. Early in the coming year a new joint Finding List of new books can be printed. By a new arrangement the past year the cataloguing of books for the branches is now done at the Central Library, and not at the branches. An author-card is kept by the Catalogue Department at the Central Library, to which department an acknowledgment is returned for books and cards received by the branches. The experiment of printing titles instead of writing them has proved a success.

PUBLICATIONS.

There were issued 1,038 pages of printed matter during the past year as against 360 during the preceding. The publications issued, as tabulated by the editor, Mr. Swift, are as follows :

	Date of Publication.	Pages.	Edition.	Price.
Annual List . . .	January, 1898,	192	3,985	.05
Chamberlain Pamphlet .	April, 1897,	71	2,133	Free.

	Date of Publication.	Pages.	Edition.	Price.
English Fiction Supplement	October, 1897,	48	2,576	.05
Higher Education of Women	May, 1897,	49	4,000	.15
		(2,000 to committee.)		
Periodical List . . .	May, 1897,	152	2,443	.25
Rules and Regulations,	December, 1897,			
	and Jan., 1898,	16	10,596	Free.
Rules for Employees .	February, 1897,	16	200	"
Y List (books for younger readers)	February, 1897,	32	4,950	.01
Yukon Gold Fields .	September, 1897,	8	1,065	Free.
Branch Finding List :				
Charlestown . . .	June, 1897,	20	1,050	"
Dorchester . . .	June, 1897,	32	1,031	"
Jamaica Plain . .	June, 1897,	24	1,000	"
Brighton	June, 1897,	32	1,041	"
East Boston . . .	August, 1897,	24	1,032	"
Roxbury	August, 1897,	16	1,000	"
South Boston . .	August, 1897,	24	1,033	"
South End	August, 1897,	24	1,050	"
West End	August, 1897,	8	1,137	"
Monthly Bulletins :				
March, 1897		16	5,002	"
April, 1897		16	4,930	"
May, 1897		24	5,053	"
June, 1897		20	5,010	"
July, 1897		16	4,971	"
August, 1897		16	4,944	"
September, 1897 . .		16	5,028	"
October, 1897		20	4,960	"
November, 1897 . . .		24	5,087	"
December, 1897 . . .		24	5,003	"
January, 1898		24	7,518	"
February, 1898		24	7,500	"

The fortune of these publications in use, distribution and sale has varied greatly. The Annual List, the Periodical List and the Monthly Bulletins have been distributed free to nearly one thousand persons and institutions on our Exchange List. Of the Chamberlain Pamphlet 577 copies were so distributed, and of the Bibliography of the Higher Education of Women, 408 copies; of the English Fiction Supplement, 309. The Monthly Bulletins (distributed free to all applicants) meet with ready interest; and beginning with the January (1898) issue the monthly edition was enlarged from 5,000 to 7,500 copies. Of the publications for which a charge is made only the Annual List and the Y List have found ready sale.

The end of the year finds the edition of the latter, issued at the beginning, very nearly exhausted. The Annual List is at the "reserve" point within three months of its date of issue. But the sale of this has been effected through unusual efforts to interest the individual reader.

The English Fiction supplement, however, the Higher Education List and the Periodical List, have sold almost not at all. The two former were let take the usual course. But in the case of the Periodical List a special effort was made. A circular, descriptive of the scope of the list and suggestive of its value, was sent to every member of the faculties of Harvard University, Boston University, Tufts College, the Massachusetts Institute of Technology and Boston College; and copies for distribution to the librarians of seven other of the higher institutions of learning throughout New England. This circular contained also a description of other Library publications, and a reference to the system of inter-library loans. Copies of the Serial List were, by permission, placed for sale at Harvard, the Institute, Boston University and Tufts College.

The additional suggestion was made (in the circulars) that this list represented an undertaking at great labor and considerable expense, in the interest of the higher learning, and that its failure to interest the scholars associated with the higher institutions of learning would tend to discourage such undertakings hereafter.

The total sale of the Periodical List has reached to date but 146 copies. Of the Higher Education List, but thirty-four copies have been sold. Two thousand copies of this were, however, subscribed for by the Association of Intercollegiate Alumnae.

And yet the cheapness of paper to-day is such that the bare possibility of sale advises the printing of a large first edition of such untried publications rather than to risk the expense of resetting the forms for a later second run, when the presses can ill be spared from other work.

But it will be noticed that only a portion of the cataloguing enterprises of the Library involve publication, with its uncertainties. The great bulk of the work of the department goes to strengthen the card catalogue. This work is less ostentatious. It advertises less the Library abroad. But it is certain, it involves no waste, and it is durable.

The number of publications distributed free of charge by this Library during the year has reached 83,282 copies. This includes 5,305 copies of Annual Reports and 11,242 of the Rules and Regulations. The total amount realized from sales during the year was but \$441.30.

PRINTING DEPARTMENT.

As last year the work of the Printing Department has included a mass of work not implied in the list of ordinary library publications. As stated by the Chief of the Printing Office:

"The output of the department continues to include practically all of the printed work of the Library (except that from intaglio, lithographic and heliotypic plates, the printing of which constitutes special trades), amongst which may be mentioned:

"Cards for the Card Catalogue: 3,000 forms, equalling 15,000 titles as counted by this department, *i.e.*, 'main cards,' whether with one title more or less to the card. Reference cards (and other mere duplicates so far as the work of this department is concerned, numbering from eight to ten for each 'main card'), are not included. It is expected that the printing of the cards representing the Allen A. Brown Collection of Music will considerably increase this amount during the coming year.

"Cards for the Card Catalogues at the branches: Sixty-three forms, equalling 544 titles (with reference cards and other duplicates amounting to from fifty to sixty to each 'main card').

"Call slips (of eight kinds), 2,290,475.

"Stationery: Currently consumed stocks of all kinds, 363,507.

"Blank books, 117.

"Circulars, etc., 9,354.

"Signs, etc., 1,394."

The equipment of the department has been improved by the addition of a one-half-medium Colt's Armory Press.

The second linotype, taken originally on lease, was last May purchased outright.

The use of the linotype for such work as ours is matter of general concern to the library profession. At the International Conference of librarians held at London last summer there were accordingly exhibited by us examples of the work of the machine, with a pamphlet compiled by the chief of our office, descriptive of our experience with it to that date. Both exhibit and description awakened decided interest.

REGISTRATON.

Appendix VI., as last year, relates to the card-holders in the library. The tables classifying the persons holding cards, by sex, by age, by occupation and by residence (as between

the several districts of the city) will be found both interesting and significant. The statistics as to the distribution of card-holders throughout the city are more graphically indicated in the map to which I have previously referred, which has been prepared to show (1) the library system as it stands to-day, representing facilities; and (2) the percentage of card-holders to the entire population in each ward, indicating the relative amount to which the facilities have been taken advantage of. The report of the Supervisor of Branches contains some comment upon these figures, which is worthy of consideration.

The total number of active ("live") cards outstanding January 31, 1898, was 64,973, as against 45,606 outstanding February 1, 1897, showing a gain of 19,367 card-holders during the year. This means that on January 31, 1898, 42½ per cent. more persons stood qualified to draw books for home use than stood qualified on February 1, 1897.

The gross number of present active card-holders exceeds, I believe, the number reported by any public library, except the system known as the New York Free Circulating Libraries.

During the past year pupils' cards have for the first time been issued under Article I., section 2, clause 4, of the Rules and Regulations. The provision does not specify a lower age limit; but the issue will be confined for the present to the ages between ten and twelve (twelve years being the minimum for the ordinary card).

Six additional educational institutions have entered into agreements with the Trustees to be responsible for books taken for home use by their non-resident students, thus making thirty-seven such institutions now on the list.

USE OF THE LIBRARY.

I. — Reference Use.

As stated in my last annual report (pp. 39-40), full statistics of reference use are no longer possible nor attempted. The general testimony of the custodians of the various reference departments is that the volume of use has perceptibly increased. This is true in the Bates Hall Reading-room, in the Periodical and Newspaper-rooms, and in general throughout the central building. It is also true at the branch libraries, where the introduction of "open shelves" and the display of the periodicals upon the tables have added attractiveness to reference as against home use.

On twelve Sundays of the year an account was taken of the persons entering the Central Library building between 2 o'clock and 6 o'clock, P.M. The smallest number on any one day was 1,541 (July 18th); the largest was 5,309 (February 27th, 1898; the count began with March 7, 1897, and over-ran the fiscal year). The average per Sunday was 3,560; and the total for the twelve Sundays was 42,731. Of these 33,543 were adults and 9,188 children.

A count for a single week has been taken for the week ending March 5, 1898. It resulted as follows:

	Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Total.
Adults,	5,626	3,985	4,145	3,880	3,624	3,559	4,788	29,607
Children,	1,544	402	358	387	334	333	1,099	4,457
								<hr/> 34,064

Deductions must be made for mere "visitors;" but the proportion of such on week days is not in fact very great. The week selected was in a season of heavy use. But an inference that, on the average the year round, 30,000 persons a week enter the Central Library building, and that of these the large majority come to use in some way, the collections in the Library would not be unjust.

Special Libraries.—The activities of the Special Libraries' Department have advanced in scope and volume since last year. The visits of classes and clubs for the study of material in the Fine Art collections (chiefly photographs) so far as recorded have included the

	Times.	Aggregate of persons.	Average.
Boston Art Students' Ass'n,	18	360	20
Pallas Club,	22	352	16
Other clubs and classes,	64	640	10

But the informal use by teachers and pupils (*e.g.*, of the public schools), especially on Saturday, is not recorded.

The Allen A. Brown Collection of Music was made generally accessible, with an attendant in charge, beginning in October last. To it were removed the current numbers of important musical periodicals. Since the room has been open the display on the tables from week to week of scores represented in the Symphony and other important concerts has added a special interest to students.

Exhibits have been continued on appropriate occasions; sometimes of material owned by the Library, at other times of material specially loaned for the purpose. Among these exhibits have been the following as reported by the Custodian of the department. These are in addition to periodical

exhibits of photographs and plates selected out of the Library collection and displayed for a week or a fortnight at a time.

Special exhibitions have been given in the Barton room; *i.e.*, others than the regular exhibitions of photographs, which are changed every week, as follows:

February 14. Kelmscott Press publications. Complete set of sixty-five volumes from the Library collection, and loans by Messrs. F. W. French, F. H. Day, F. W. Lee, etc.; also photographs of Kelmscott Manor.

February 22. Loan collection of Washington portraits, loaned by Mr. George R. Barrett.

March 13. Photographs of buildings on Copley square, and plans in connection with the movement for the improvement of the square.

April 3-19. Industrial arts in connection with Arts and Crafts Exhibition.

Book-plates by Boston artists. Loans by Messrs. H. S. Rowe, F. J. Libbie, R. Lichtenstein, and direct contributions by living artists.

Book-bindings. Examples loaned by Mrs. John L. Gardner, and by Messrs. F. W. French, A. L. Hollingsworth, C. H. Taylor, Jr., F. H. Day, etc.

April 22. Loan exhibition by Houghton, Mifflin & Co., the Youth's Companion and Prang & Co. Lithographs, prints and drawings showing modern methods of illustrating books, in connection with the Massachusetts Library Club meeting and lectures by Mr. W. S. Scudder and Mr. Louis Prang; and a lecture by Mrs. H. J. Carter on travelling exhibitions of pictures.

June 10. Autographs, views and books in connection with the transfer of the Bradford manuscript.

July 10. Maps and books, views, etc., for Cabot celebration.

October 4. Portraits, drawings, etc., in celebration of the 400th anniversary of the birth of Hans Holbein.

October 15. Original drawings and paintings for book illustration by Howard Pyle, E. H. Garrett, Eric Pape, Van Muyden, Myrbaeh, etc. Loaned by Little, Brown & Co., Roberts Bros., and by the artists themselves.

November 12. Hollyer photographs of the English Pre-Raphaelite school.

December 6. Complete set of photographs of the Parthenon frieze and other views of the Acropolis of Athens.

December 20. Photographs of Nativities.

January 1. American mural decorations.

But the above list represents but a portion of the service to which the collections of the Fine Art Department are put. During the past year portfolios of photographs and

process reproductions (mounted plates of the *Klassischer Bilderschatz* and *Klassischer Sculpturenschatz* and other cheap series, dissected for the purpose) have been made up and sent out to the branches and to certain of the public schools, where they are either displayed for a time on the walls, or used to illustrate some subject in art or history, or geography under study at the time. One such portfolio may illustrate Venice, another the art of Ancient Greece, etc. The cost of this material is slight in proportion to the service it renders and the enthusiastic interest it awakens; and the field offers tempting opportunities for extension.

At the Central Library it is increasingly difficult to contrive suitable space for persons coming in groups to consult this material. The ordinary use of the several collections on the Special Libraries' floor is encroaching on the rear wing; and unless by a folding partition or similar device a space be set off for the use of clubs and classes, they can hardly be accommodated without inconvenience to ordinary readers. To the need of class-rooms there should be added the need of a lecture hall—a room capable of seating an audience of from 400 to 600 persons. Already the Library has had the tender of competent lecturers who would interest the public in much material that could not otherwise or so effectively be brought to notice. Since the nominal date of this report, one such lecture (under the auspices of the Unity Art Club) has been given, on the Art of Ancient Greece. The audience so outnumbered the capacity of the only room available (the Barton-Ticknor) that the lecture had to be repeated. An audience of 500 persons can readily be secured for any such occasion.

It is exceedingly to be hoped, therefore, that in course of time a provision may be made for class and special study-rooms and for a lecture-hall of reasonable proportions.

Newspaper-room.—The use of the Newspaper-room is as large and as nearly continuous as that of almost any other single reference department. The number of readers at one time now exceeds 200 (on March 28, 1897, *e.g.*, at 6 P.M., it was 225 persons, of whom 189 were reading the American papers and 36 the foreign, while in Bates Hall the maximum at one time, January 22, 4 P.M., was 256); and the attendance is surprisingly large during hours when the other departments are comparatively deserted. At the beginning of the winter, placards, calling attention to the existence of this Reading-room and its resources, were printed and distributed to the leading Boston hotels. These notices state that the room is free, that there are over 300 newspapers on

file, and append a list of the places represented. These placards were generally accepted, and now hang in the lobbies of fifteen hotels. They have doubtless attracted to the room many strangers who would otherwise have remained ignorant of its existence.

The number of papers now currently taken is 319. Of these 181 are published in America in English; 20 published here in foreign languages. Thirty-nine are English papers, published in England; twelve published in English, outside of England and the United States. The remainder, sixty-seven, are foreign papers, in foreign languages.

Children's room. — The service rendered by the Children's department at the Central Library is something more than the merely kindly and stimulating service of suggesting and supplying wholesome general reading. A very considerable amount of reference work is carried on in this room and in the Patent-room and Bates Hall under the guidance of the Custodian of the Children's room. School children having topics requiring special research commonly apply to this department for aid; and the aid given is the more effective from the cordial relation already established in the use of the miscellaneous collection. The influence of this department is not to be reckoned in figures; but it is apparent to even the most casual observer. And in sustaining and extending it, the bequest of Mr. John C. Paige, when it comes to be available, may achieve a service that falls to few gifts for public uses.

The department needs more space and greater seclusion. The present room, besides being a passageway, is thrust too much upon the attention of the mere sight-seers. The removal of the Patent Collection, as is proposed, to a gallery in the Newspaper-room, would at least add to the space for children's use and secure a partial seclusion.

Loss of Books. — The loss of books in the reference departments continues slight in volume, although in instances aggravating in character. The total number of books "missing" from the Bates Hall reference shelves (some 8,000 volumes) on January 31, 1898, is forty-six. The most of these are small text-books and hand-manuals. A few are volumes from sets. None are costly to replace. Mutilation is occasionally discovered in more costly works, and is more difficult to forgive. A volume is often taken away with intent to return it after use; but mutilation indicates a deliberate intent at final expropriation, and thus more conclusively a moral turpitude. It indicates, moreover, a defiance of that ordinary regard for the integrity of a book as a book, a remnant of which is apt to reside in the ordinary book-thief.

The loss of books from the "open shelves" in the Circulating departments (the Children's room at the Central Library, and the main rooms at the branches) has, however, reached several hundred volumes. Many of these books are (as we have proved) taken by small children in ignorance of the rules, and then withheld in terror of the penalty. But the number has come to be so large that measures have been adopted at the branches to control more effectively the exits from the Delivery room.

Bates Hall. — There is little special to the year which can be reported as to the operation of this department. The use grows in volume and in seriousness; but it cannot be tabulated. As an indication of the range of inquiry made of the officials at this point, the Custodian of the hall and the officer at the centre desk have kept a memorandum of the subjects as to which information was asked during the past few weeks. Although routine and oft-repeated subjects have been omitted, the list numbers several hundred topics. From it I have selected at random some two score, which I append below. The mental agility requisite to cope with such a diversity of inquiry in quick succession is indicated by even so brief a list.

Some of the subjects on which information has recently been asked at the Boston Public Library:

A Lantern of the 14th century; Statistics of gas and water in large cities; Statistics of females employed in factories; Coat of arms of Florence; Motor engines; Libby prison; Date of eruption of Krakatoa; Method for the cornet; Toasts; Egyptian customs; What Irishmen have done for the country; Feldspar; Date of the building of the Tower of London; Inventions; The Stock Exchange; A poem for April and June; Warships; Is a territory represented in Congress? Ornamental alphabets; Number of deserters during Civil war; Art of the 15th century; Japanese mythology; Picture of Traddles; Origin of numbers; House furnishing; Agricultural statistics of Georgia; Plumbing in the Roman towns; Price of a 100-trip ticket to Wellesley; Cultivation of coffee; Glue and mucilage making; The first Thanksgiving; Toleration act of Maryland; Sleep; Government of Ireland; A Turkish Bible in German; Fluctuations of cotton in 1895; Account of the "Blessing of the Bay"; Defence of mathematics; Manufacture of fibre goods; Dutch painters of 19th century; Chateaux in France; The Tersanctus; Emancipation in the West Indies; Pierre de Provence; Popular election of United States senators; Maya language; Vestal virgins;

Training of wild animals; By-laws for a manufacturing corporation; Physical culture; Springs; Religious orders; The alpaca.

Delays. — The delivery of books to readers in Bates Hall is not yet as rapid nor as effective as it should be. It is true that the readers themselves are guilty of frequent inaccuracies which render precision in delivery very difficult. Of the mishaps recorded during the past year 747 were accounted for by the omission of the reader's name on the call-slips; and 1,973 more by the omission of the table numbers; 405 cases were traced to errors in the Library records, imperfection in the mechanism of transmission or carelessness on the part of the library attendants. The fact that in 9,929 cases the applicants were not to be found at the tables when the books were brought may indicate further negligence on the part of readers; but it may also suggest that the delivery had been delayed beyond the patience of the applicants.

That delays do occur beyond those recorded is well known to the administration. They cannot be obviated fully until increased facilities for issue be provided by the improvements on the Blagden street wing, for which plans have been drawn and funds requested. These improvements involve among other changes the widening of the "tube-room," through the present Librarian's office, a system of intercommunication between the stacks; and a service elevator. Perfection in service cannot perhaps be hoped for under a system of arrangement which attempts to consolidate the two species of demand represented by Home Use and Reference Use. But the changes proposed would certainly better present conditions to the great advantage of each class of readers.

II. — *Home Use.*

Appendix VII. gives the number of books circulated for home use during the past year from each department of the Library, and compares this with such circulation for the year 1896.

From this table it appears that the circulation for home use in 1897 compared with that for 1896, is as follows:

	1896.	1897.	Gain, 1897.
Central Library (including Central Library books issued through branches and stations) . . .	326,254	388,497	62,243
Branches and stations (di- rect issue)	678,765	811,169	132,404
	<hr/> 1,005,019	<hr/> 1,199,666	<hr/> 194,647

showing a gain of nineteen and a half per cent. in this class of use.

In certain departments, however, the gain has been disproportionate; in the Children's department at the Central Library it has been nearly 30 per cent.; 78,005 volumes have been issued from this room for home use during the past year. The circulation of the West End Branch has increased in a like ratio, and now exceeds by 30 per cent. the circulation of any other branch library.

Charging System.—By charging systems of the older type the borrower was required to write his name and address upon every slip presented by him in application for a book. The more modern systems accept his signature in the original registration as sufficient to cover his use of the library during the life of his card; and permit him to identify himself upon his applications for books by his card number in lieu of his name and address. The older system had been continuously in use in this Library until last year. Beginning with last June, however, it was discarded for the new. A further change was the return to the readers of the application slips, which formerly had constituted the record of issue. This record is now made by the Issue Desk attendants upon an independent slip. The slips returned to the applicant form a convenient memorandum of the call-numbers of the books required and may be used over again.

Unsatisfied Applications for Books.—I quote from the report of the Chief of the Issue Department:

“To workers in a large library it is evident that there must always be a large shifting mass of books, volumes on their way from or to the shelves. To readers it is not always clear why books are not available for issue when it cannot be said that they are charged out. In the January (1898) report for the Issue Department, a full statement was given of the results of an investigation of such unsatisfied applications made during one month, December 11, 1897, to January 11, 1898. Reference is made to the statistics in that report.

“*Complaint Slips.*—In February, 1897, a form of slip was adopted, of which the following is a copy:

‘BOSTON PUBLIC LIBRARY.

‘Card holders who, after repeated (say three or more) attempts fail to get the books they call for, will do a service by filling out these slips and handing them to one of the Library attendants. Use a separate slip for each book.

‘ I have called without success _____ times for
 book _____ Author _____
 Title _____
 Name of Card-holder _____
 Address _____
 Date _____ 189 _____ ,

“ These slips were placed in the call-slip boxes and have also been handed out to each borrower when definite explanation of the failure of the application could not be given.

“ From February, 1897, to September 17, 1897, these slips were destroyed after each complaint had been investigated, and such action taken as seemed feasible.

“ Beginning September 17, 1897, through January 31, these slips have been kept and, from time to time, have been submitted to you for inspection. They have then been filed. The following is the record from September 17, 1897 to February 1, 1898 :

“ Account of failure of the borrower to receive his book :

Charged out on a previous application	402
Charged to the bindery	14
Missing, condemned, transferred to other numbers	121
Wrong information given by Library	1
Mistakes on the part of borrowers	54
Unaccountable failures to supply	92
Miscellaneous	2
<hr/>	
Total	686

“ Of these —

Applications for fiction 338

“ Of these —

For fiction published within the year 76 ”

The work of the Issue Department involved in the recovery of books over-detained and in the collection of penalties is by no means small in proportions nor slight in difficulty. The number of “ mail notices ” sent out from the Central Library in 1897 was 8,023; the number of messenger notices, 737; the net amount collected (including payments for eighty-

two volumes lost by the borrowers) was \$3,001. Only sixty-nine volumes were unrecovered of 388,489 circulated from this department for home use. This statistic, it is to be remembered, is under a system which requires no guarantor, but in effect limits its recourse to the card-holder himself.

The above work, and other work, incidental to issue, raising questions as to the standing of card-holders, requires constant reference from the Issue to the Registration Departments. The departments are at present too remote; and should the funds be available for the improvements planned on the Blagden-street wing, a space must, if possible, be contrived for the Registration-desk in a corner of the Delivery room.

Branches and Stations. — As to the work of the branches and stations I again refer to the report of the Supervisor, appended.

SERVICE.

The Library has sustained a loss during the past year of one of its most faithful associates, — José Francisco Carret, who died on December 8, 1897. A record of Mr. Carret's twenty-two years of service in the Library would be extended here had not such a record been published in full and widely distributed in the January (1898) Bulletin.

Resignations have occurred in several of the departments. The most important position left vacant in this way is that of Supervisor of Branches, Mr. Wellman having accepted the position of librarian over the Public Library of Brookline. His work as supervisor has been in a high degree competent, energetic and tactful; and his year and a half of effort has resulted in a marked progress towards the organization of our outlying system upon an efficient basis.

His resignation will take effect from May 30.

Appointments. — The most important appointments have been to the custodianships of the Brighton and the East Boston Branches. To the former (after a temporary provision) Miss Martha N. Hobart (formerly of the Branch Division at the Central Library) has definitely been transferred; and to the latter Miss Ellen O. Walkley was appointed on July 1, 1897, after an open examination for the position held on May 4.

Examinations. — Six general and eleven special examinations were held during the year. One hundred and fifty-six papers were received, sixty-one from male applicants, ninety-five from female.

The total number of appointees to the force have been thirty-three, of which fifteen were male, eighteen female, classified as follows :

	Central Library.	Branches.
Grade B Special,	1	—
“ B	4	—
“ C Special,	—	1
“ C	2	2
“ D Special,	—	1
“ D	—	1
“ E (runners),	15	—
Ungraded,	4	2
	<hr/> 26	<hr/> 7

On April 30, Grade A was, by your vote, divided as follows :

	1st year.	2d year.
Grade A Div. I.,	\$18 50	\$19 50
Grade A Div. II.,	21 50	22 50

On April 16 you voted it the opinion of the Board that when funds shall permit the position of Custodian in the Branch libraries should be regraded in Grade A.

International Conference of Librarians. — For the purpose of attending the International Conference of Librarians at London, for certain purchases (including the purchase of photographs above described), and for other library business I was absent from Boston from May 6 until July 24 last. During this absence the conduct of executive work, except as the responsibility was taken directly by the Trustees, fell chiefly upon Mr. Whitney and Mr. Savage. After Mr. Whitney's departure in June for the Conference (which he also attended at your request), that work until my return fell almost entirely upon Mr. Savage. The responsibility for the conduct of each department within itself was left however with its chief.

That the administration of the Library as a whole moved so smoothly is evidence of the interest, efficiency and devotion of those thus variously responsible. And in general I have excellent reason to be grateful for associates who are so ready to receive suggestion and so cheerful, so earnest, and so competent to carry it out.

The statistics themselves show that various departments — for instance, the Ordering, the Catalogue and Shelf, and the Special Libraries — have, during the past year, been called

upon for work unusual in volume or in character or in both ; and this all has been undertaken with a cordiality of interest that seems only to increase with the new demands. Where every responsible official is so zealous to do what he may to enlarge and better the service, I hesitate to select out any one for special mention. It would be unfair, however, to omit a special reference to the service rendered by Mr. Whitney. In December, 1896, he was Chief of the Catalogue Department. On January 1, 1897, he took upon him the additional care and responsibility of the Shelf Department. And since that time, without increase of salary or of privileges, he has conducted both these departments. His services in recommending books for purchase have taken him outside the routine even of these departments and outside of the Library day. During my absences from Boston, including the major portion of my absence in Europe he has served in addition as Acting Librarian. For twenty-eight years he had not, I believe, taken more than the regular library vacation when in May last you requested him to attend the London Conference and voted him two months' leave of absence for the purpose in addition to the regular library vacation. He attended the Conference, but was back at his desk before the two months with vacation had expired. Since I took office there have been various occasions on which special difficulties of administration have occurred, — incidental, for instance, to a resignation or reorganization. In no instance has Mr. Whitney failed to assume or to offer to assume additional burden for the sake of relieving me or of saving expense to the Library.

And I must not fail to express my most hearty gratitude to the Trustees as a Board for the consideration with which they have treated such recommendations as I have had occasion to lay before them from time to time ; and to them individually for the attention which during my somewhat lengthy absence of last summer they gave to details of administration with which in ordinary course they ought not properly to be troubled.

Respectfully submitted,

HERBERT PUTNAM,

Librarian.

April 22, 1898, as of February 1, 1898.



WEST END BRANCH, CAMBRIDGE STREET

ANNUAL REPORT OF THE SUPERVISOR OF
BRANCHES AND STATIONS.

To the Librarian :

EXTENT OF THE BRANCH SYSTEM.

[See Librarian's Report.]

I append to this report a map showing the location of the various branches and stations. In each ward are entered figures furnished by the Registration Department showing the proportion of card-holders to the population. In considering the location of the stations in connection with these figures, other factors besides the extent of territory and the number of inhabitants must be borne in mind, — such as the density of the population, its distribution on avenues of communication, its character — whether poor, or foreign or intelligent.

In general the proportion of card-holders to population is smallest in the districts to the north and east of the Central Library, which contain a large mixture of foreigners; it is largest in the immediate vicinity of the Central Library; grows smaller again to the south, where a poor population extends as far as Roxbury; it increases again at Roxbury, and remains large throughout the suburban districts beyond.

The four districts with the smallest proportion of card-holders to population are: The North End (Ward 6), .0392; East Boston (Wards 1, 2), .0654; Charlestown (Wards 3, 4, 5), .0709, and South Boston (Wards 13, 14, 15), .0757. It is naturally smallest in Ward 6, which has probably the largest foreign element. The district is not badly circumstanced as regards library facilities, having access to the West End Branch, having a delivery of books from the Central Library to the Girls' grammar school, and soon to have a similar delivery to the Boys' grammar school.

At East Boston the case is different; its needs are fully borne out by these statistics. With the exception of the small area at the North End mentioned above, East Boston has the smallest percentage of card-holders to population of any similar district in the city. It is noteworthy, also, that the ward in which the branch is situated has a proportion of card-holders but .0509, against .0802 in Ward 1, extending some three miles to the north-east. These facts strengthen

the contention that the branch should be moved northward, and emphasize the desirability, pointed out in my last report, of placing a station in the further end of Ward 1.

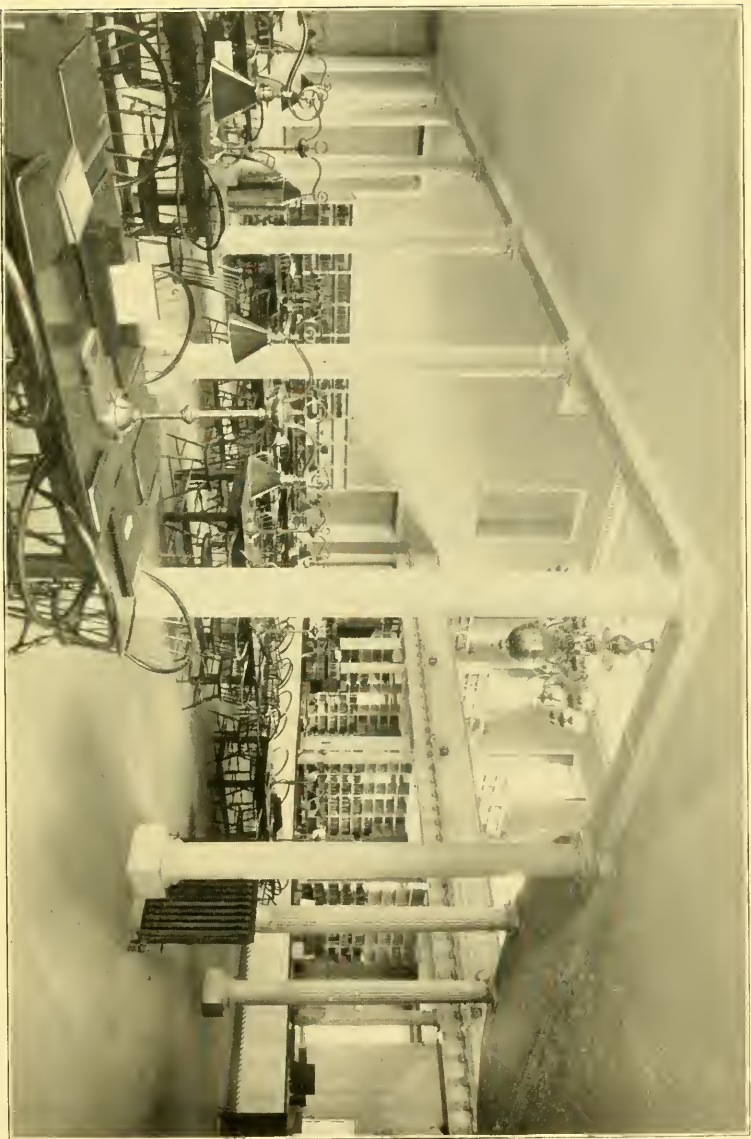
In South Boston, similarly, the reading population lies to the east of the branch, but as lines of travel to the city pass the present location, the situation does not seem especially unfortunate. Ward 17 has no library facilities near at hand, nor does it lie on avenues of communication leading to them. It has a large population, with a proportion of card-holders but .0746. Unless the conditions are alleviated by moving the South End Branch up town (perhaps to a point near the corner of Washington and Northampton streets), in my opinion this region should be entitled to the first new station established.

The district of the city to the south and west is reasonably well provided for since the opening of the Boylston Delivery. There is either a branch or station at every important centre, and no thickly settled district which is not within reach of some agency of the Library. Owing partly to this fact and partly to the intelligence of the population the proportion of card-holders is high almost everywhere south of the Roxbury Branch. In general it grows somewhat smaller as the districts lie farther from the city, where the population, being more scattered, is more difficult to serve. It is low in Ward 22, but, as I mentioned above, the remedy has been instituted by the establishment of the Boylston delivery.

Ward 19 has no station, but the bulk of the population reach the Roxbury Crossing delivery, so that the need is less urgent than elsewhere.

At first sight there seems a superabundance of stations in the small district containing the Warren street, Blue Hill avenue, Bird street and Upham's Corner deliveries. The conditions justifying this number are to be found in a district thickly settled, with a highly intelligent reading population, located on different lines of travel, so that three of these four are among our most used stations. The Bird-street Station, it is true, might be discontinued with little resulting inconvenience, but the compensation being based on circulation it costs very little more to serve the people of the region through this station than it would to serve them through one of the neighboring deliveries.

The stations at Neponset, Lower Mills, Mattapan and North Brighton are among those showing the smallest circulation, and the explanation lies in the fact that they lie in districts having a sparse population and on the outside edges



WEST END BRANCH, INTERIOR.

of these districts. Yet for the population to be served they are conveniently located, and could not well be discontinued.

To sum up, new stations are, in my opinion, desirable, first for Ward 17, then for Ward 1, and in course of time for Ward 19.

BRANCHES AND STATIONS.

In my last report I described in detail defects of form, method and of record in the management of the outlying departments of the library system, particularly of the delivery stations.

The first part of the year was devoted to reorganizing this work. By introducing uniform methods, by defining these methods in written instructions and in a printed pamphlet, and finally by requiring a strict observance of these rules, this part of the work has been brought into smoothly running order, and the result has not only produced far greater economy of administration, but has contributed towards a closer union with the Central Library.

This latter end has been served also by more frequent communication. Besides the weekly meetings of the custodians of the branches at the Central Library, the assistants at the branches and the custodians of the stations have come in from time to time, and, on the other hand, I have visited the stations monthly, the branches at more frequent intervals.

Branches. — The most important features of the year at the branches have been, viewed from within, —

Improvement in the service.

Closer union with the Central Library.

Reorganization and unification of administrative methods.

While viewed from an outsider's standpoint, the noticeable events have been :

Extension of the open-shelf system.

Exhibitions of pictures.

Sunday opening at Charlestown, East Boston and South Boston.

The staff has been strengthened by the addition of Miss Walkley and Miss Hobart as custodians at the East Boston and Brighton Branches respectively.

Besides weekly visits to the Central Library the custodians have attended the meetings of the Massachusetts Library Club, and have from time to time inspected neighboring libraries. Such intercourse has spurred them to greater activity in many directions, especially observable in their efforts to interest and accommodate the public, and

their endeavors to do better work with the schools. I should be glad to dwell on this point at greater length, for it seems to me that there has been in this direction a marked advance which is very creditable to the custodians, and fully as important as any other feature of the year's work.

There is also a desire on the part of the subordinate employees to increase their efficiency. At Brighton, for instance, both assistants have been either studying at home, or attending evening school, while practice in penmanship has yielded good results.

Better use of the Central collection is shown (1) by the increase of 33 per cent. in the number of volumes issued on cards from here through the branches, and especially (2) by deposits on special subjects obtained from the Central Library to supplement material at the branches for the use of schools, classes, literary clubs, etc.

The system of records and of administrative methods has been reorganized and unified. The details have been reported from time to time. A brief summary might include the provision of an "accession book" in which are entered all books added, whether new purchases, replacements or gifts; a "losses book" for all books discarded, transferred, condemned, unrecovered, missing, etc.; a "circulation" record; a new form of shelf-list suitable for a movable system of classification; uniform records of "missing" books; new monthly catalogue reports; forms for reporting and replacing condemned books and for reporting books unrecovered from the borrower; receipts for supplies; receipts for new books sent out; new rules of payment for lost books; new bindery schedules; periodical and frequent reports of the receipt and distribution of Library publications.

The introduction of these and other innovations has involved constant adjustment to new conditions on the part of custodians and staff, and my thanks are due for their ready acquiescence and adaptability.

The most important changes have been those looking towards a union finding list. It was decided to adopt the West End classification because fairly convenient, and already in use. Then the whole West End shelf-list was copied as the basis of a union shelf-list (which in time, with accessions, will serve equally well as a subject-card catalogue for use at the Central Library), and also to prevent conflict with books already classified at the West End Branch. Next printed finding-lists were issued for each branch (except West Roxbury), covering accessions up to June 1. Since that date new books have been classified according to the

West End scheme, and bear the same numbers at all branches. With but few exceptions the same books have been bought for all the branches (except West Roxbury), so that we now have material ready, and are about to print one finding list of accessions since June 1, which shall serve equally well for all of the nine larger branches.

This is the first step towards a union printed catalogue. The next will be to ascertain what books are at the branches, to supply those desirable where lacking, then to re-classify the books on the new scheme. This will furnish material for a select finding-list of the important books at all the branches, but involving, besides the work of compiling the list, great labor in renumbering, cataloguing and listing the books at the branches, it cannot be completed in the near future. The enterprise is, however, under way, and I hope for the appearance of the section containing "history" early in the fall.

This union printed catalogue will need to be supplemented by a complete card catalogue at each branch. Such a catalogue has been perfected this year at Roxbury and at West Roxbury. Work towards such a catalogue has also been carried forward at East Boston and at Brighton. I hope in time to be allowed special assistance to complete the card catalogues at the other branches.

The reference books and books for younger readers were in general the only books at the branches accessible to the public last year. This year the system has been extended, and "open" shelves have been provided for books of interest to adult readers. Besides fiction, works of solid worth—history, biography and travel—have been unearthed from the stacks and placed on these shelves, and because of being thrust upon the attention, have circulated. In addition, all the new books are placed where they may be handled. I estimate that, counting both branches and stations, there are now on shelves open to the public some 35,000 volumes.

The loss of books from these shelves last year was detailed in the annual report. It has averaged this year forty-two volumes for each branch. Most of these volumes are missing from the "open" shelves on which are located the books for children, and we find that the greater part of the loss occurred at the branches in South Boston, Roxbury, and the West End, where these books were particularly exposed. Accordingly arrangements have been made to fence in the space about these shelves, so that by placing the exit where it may be controlled from the Delivery desk, excessive loss may be prevented.

The "open" shelves made it desirable to have author and title stamped on books rebound. In April, therefore, a new contract was made with H. M. Plimpton & Co., for binding octavos and smaller volumes, in full cloth, with lettering in gold.

Since September, portfolios of reproductions of painting, sculpture or architecture, have been sent monthly to the branches for exhibition. These pictures are designed mainly for use by schools. The object in exhibiting them is partly to advertise the pictures, but more to attract people to the branches. They are examined by the general visitor, and, where there are accommodations, by whole classes from the schools. In other cases they are loaned to the schools for short periods. The statistics of the use of these portfolios will, I am informed, be reported at length by the Custodian of the Special Libraries.

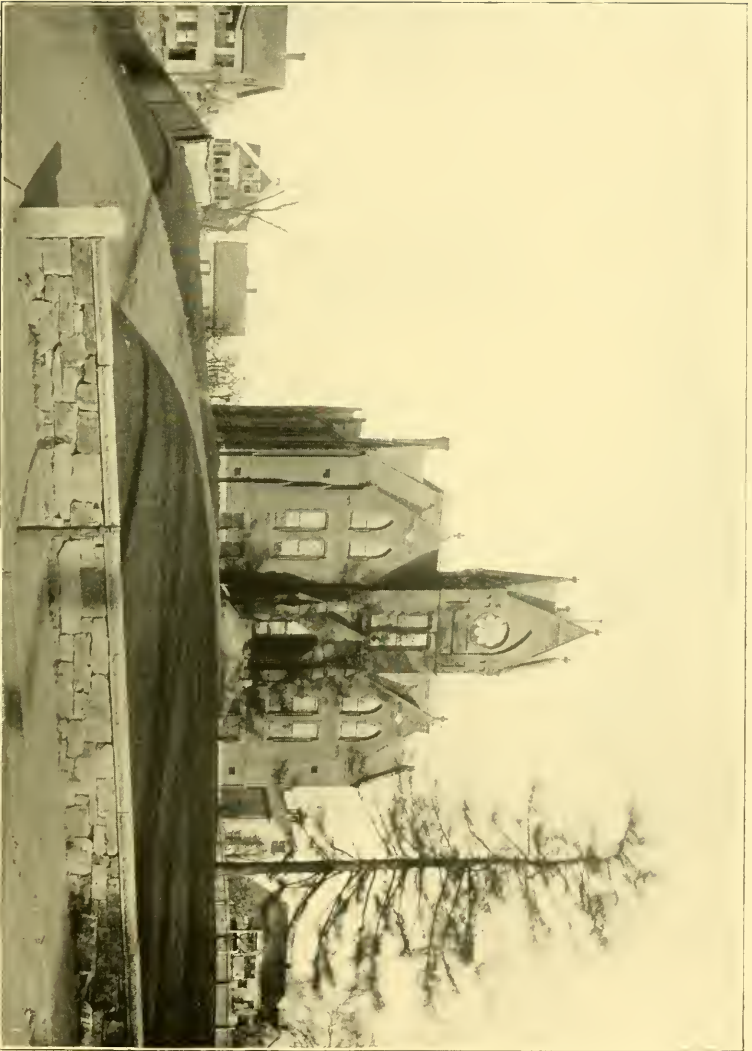
The "Boston Evening Transcript" has proved an attraction. It has been received at the branches by gift from the publishers since November 1.

The branches at Charlestown, East Boston, South Boston and Brighton, have been advertised by placards posted in public places, detailing the location, the hours and the privileges offered.

The West End Branch has continued open Sundays, as heretofore, with a good attendance. The plan has been tried of opening also the branches at Charlestown, East Boston and South Boston for reference and reading, from 2 to 10 P.M. on Sundays, from November 1 to April 30. The experiment tried in March and April, 1896, was unsuccessful owing to the season. This year the opening was begun November 7. No provision was made, and there has been no demand, for an issue of books for home use. Consequently only one attendant has been necessary, except part of the time at South Boston. The cost for attendants is \$2.80 per Sunday at Charlestown and East Boston, \$5.08 at South Boston. Two dollars additional is paid in each case to the janitor for heating the rooms. Below are figures showing the average attendance when the branches were opened in 1896, and from last November to January, 1898.

	1896.		1897-98.	
	MARCH AND APRIL.		NOVEMBER TO JANUARY.	
	Readers.	Adults.	Readers.	Adults.
Charlestown	91	21%	213	28%
East Boston			278	8%
South Boston	101	30%	248	36%

The percentage of adults seems very small at East Boston, but there is a large attendance here, and at the other branches



BRIGHTON BRANCH, ROCKLAND STREET.

also, of young men from eighteen to twenty-one years of age who are not classed as adults.

A police officer is present at each branch, and the order is excellent.

In general it may be said that the rooms are comfortably filled, sometimes crowded, with men and children reading quietly for recreation.

The Broadway Extension Station has been open Sundays since October 10, from 2 to 6 and 7 to 9 P.M., both for reading and for the issue of books. During the last three months the circulation has averaged fifty-three volumes per Sunday, while a count shows an average of forty-three readers present at some one time in the afternoon, fifty-four readers in the evening. This means, the seating capacity being about fifty, that the room is practically filled every Sunday.

Stations.—November 1 a delivery and deposit station was opened at Boylston-street Station, making the total number of stations seventeen. The deposit system has been extended to include stations "A," "D," "K" and "T," leaving Neponset the only station without a deposit. The reason for delay there was uncertainty as to the permanent location of the station. The question being settled now, a deposit will be sent as soon as practicable.

The rate of compensation has been reduced, as stations have been transferred to new parties, to twelve dollars for the first 300 volumes or less circulated per month, and two cents for each volume additional so circulated, and on February 1, 1898, this rate went into effect everywhere.

The question of controlling the quality of the issue from deposits by paying a lower rate for fiction circulated has been considered, but the plan is not now practicable. A very simple classification of books added to the deposit collection was adopted in July, which will in time make the plan feasible if necessary. On the whole, I think we can govern this issue by carefully selecting the books sent on deposit. Of the books now at the stations, less than 65 per cent. are fiction, and this includes a large proportion of juvenile books, some of which are not fiction. The fiction is largely either current or standard; and while there is a greater demand for it, examination of the charging slips shows also a very good circulation of books of a more serious character.

In this connection a great deal can be accomplished by suiting the selection of books to the constituency for which they are intended. Thus a volume of literary essays which will circulate well at Lower Mills will remain on the shelves at Roslindale; and Darwin's "Origin of Species," which went

like a novel at Roslindale, would perhaps not be touched at Lower Mills.

These considerations lead to a comparison of the type of station where we pay the proprietor of a store, with that where we have our own attendant.

At these latter stations, children and parents resort to the attendants constantly, not only for advice on what to read, but for information on all sorts of subjects, ranging from the "meaning of the word *opaque*," and the "length of one-sixteenth of an inch," to "how to write a letter of introduction."

The cost of maintenance of a station, with rooms and attendant devoted solely to our use, may be estimated as follows :

Service	\$450 00
Rent	300 00
Transportation	125 00
Miscellaneous	125 00
	<hr/>
	\$1,000 00

This does not include an allowance for periodicals, while if no provision be made for a reading room, the item for rent might be cut down.

Our stations at Roslindale, Upham's Corner, and Warren street, which are in charge of storekeepers, cost last year \$774, \$673 and \$667 respectively.

The objections to the type of station devoted to our exclusive use are (1) somewhat greater cost of maintenance; (2) shorter hours. Against these objections may be balanced; (1) more accurate and prompt administration; (2) provision for the use of books on the premises; (3) a decidedly educational influence upon the reading of the public.

Because of this last consideration, and in the light of the very satisfactory work now being done at two of our own stations, I am becoming strongly convinced that after provision for immediate needs by the addition of two new delivery stations, further advance should be in the direction of converting the larger delivery stations into stations devoted to our exclusive use, and administered by our own employees.

Schools.—The Custodians of the branches have made especial efforts to accommodate teachers and pupils. Whenever notice of the topic under study is sent to the branch, the books relating to the subject are set aside for convenient use by the pupils. If necessary, the resources of the branch are supplemented by books from the Central collection. In many cases there is apathy on the part of teachers, so that

the Custodians are obliged to take the initiative. In other instances the teachers are eager, and in response to their requests some 300 volumes have been sent out in small lots relating to special subjects for use at the branches or stations by the school children. The teachers sometimes visit the branches with their classes; but in general prefer to send the pupils.

Twenty-nine volumes have been sent *direct* for use at the Martin grammar school; and fifty-six volumes from the Central Library with sixty-seven from the Brighton Branch have been issued on deposit to the Brighton High School.

So much has been tried in the way of experiment. The results show that the privilege is appreciated. The transportation is provided by the schools. To extend the system would involve some expenditure for service, and a considerable amount for books. Though we have seldom been obliged to refuse sending these deposits for use at the branches and stations, we are frequently unable to supply the particular books desired. For this purpose I should recommend the purchase of a collection of books especially selected in connection with the courses of study.

A delivery twice a week of books, issued on cards, has been maintained during the school year in connection with the Hancock grammar school for girls at the North End.

This school perhaps represented as unpromising a field as could be chosen for the experiment, the children being largely of foreign birth or parentage, and yet the issue during the winter months has ranged from 200 to 275 volumes per week. The distribution of the books at the school, the discharging of the books returned through the school, and the collecting of fines, have been attended to by one of the teachers. The transportation has been done by our own wagons.

In April we are to undertake a similar delivery with the Eliot grammar school for boys at the North End. Any further extension will involve additional assistance in the Branch Division, and can hardly be undertaken without increased accommodations, especially in the way of book elevators.

Engine-houses.—The number of engine-houses receiving deposits of twenty-five volumes per month has been increased from thirteen to twenty-one. I do not see how more can be added without increased resources. An extension of the system to include police stations would doubtless be appreciated.

Other Places of Deposit.—Besides the Cottage Place and North Bennet-street Industrial Schools, the House of

Reformation at Rainsford Island and the Marcella-street Home in Roxbury have deposits of books, 150 volumes, of which twenty-five are changed monthly at the former, fifty volumes exchanged every two months at the latter. Besides these institutions, the Parental School for Boys at West Roxbury receives thirty books each month from the branch there; and the Fleet-street Free Reading-room for Men at the North End has a small deposit from the West End Branch. Other institutions would be glad of similar privileges, and in this direction also our opportunities are bounded only by our resources.

Service, Equipment, etc.—For a full history of each branch, I beg leave to refer to the reports of the Custodians submitted herewith. I note below certain items regarding service, equipment, etc. [The details of this section of the report are here omitted.]

Broadway Extension Station.—On September 1 this station moved to larger rooms at No. 13 Broadway Extension, and was fitted with oak furniture, shelving, tables, desks, chairs, etc., etc., costing \$368.25, and paid for from a special appropriation.

STATISTICS.

It remains briefly to review the statistics of the year compared with those of the previous year.

Books.—Four thousand six hundred and fifty-seven volumes of new books have been purchased for the branches this year against 14,266 volumes the year before. But the bulk of those bought in 1896–97 were either reference books or “Y” books,¹ so that the accessions of the past year represent, I am informed, a larger selection of general current literature than the branches have usually received. A considerable number of books, besides those published currently, has been purchased also, to fill incomplete series, to contribute towards uniformity of the collections, with a view to the union catalogue as well as to present needs.

One hundred and forty-seven volumes have been received as gifts to the branches against ninety-eight gifts the year previous. This figure, 147, does not include a great many books offered for the branches, but either unsuitable, or more suitable, for the Central collection.

One thousand six hundred and seventy-nine volumes have been worn out at the branches against 1,832 volumes the year previous. One thousand and sixty volumes have been bought as replacements against 1,135 the year before.

¹ Books selected for Younger Readers. (Select list of about twelve hundred titles.)



JAMAICA PLAIN BRANCH, CENTRE STREET.

Eighty-six volumes have been destroyed because of being exposed to contagious disease, while only eighteen volumes were so destroyed the year before. This probably does not mean that a greater number of books has been exposed, but that owing to the reports of cases of contagious disease which are now sent daily to every branch and station, a greater number of books so exposed has been detected.

The weeding out of useless books has gone forward, and 4,235 volumes have been transferred to the Central Library against 1,888 volumes in 1896-97.

Of the books missing from "open" shelves, I have spoken above. Forty-five volumes are missing from the closed shelves against twenty-four volumes the year before.

Seven thousand eight hundred and sixty-two volumes have been bound by the contract binder against 6,139 volumes the year before. The increase is due to the fact that the "Y" books purchased new in 1896 and placed on the open shelves subject to constant wear, are now coming to need binding; the case is similar with regard to the books of the West End Branch which were nearly all new in 1896. More than one-fourth of the total, or over 2,000 volumes, have been bound for the Roxbury Branch. This is due to the fact that this branch supplies two stations with books for deposit use, which involves constant handling and wear. Custodians and assistants have been carefully instructed in methods of binding and repairing. I have given personal supervision, and can report that the work has been economically administered.

Circulation. — I submit a table of circulation showing an increase at almost every branch and station. The gain of 8 per cent. in the home use issue at the branches is, in my opinion, due partly to the addition of many attractive books the past two years, partly to greater activity of custodians and assistants. The gain of over 97 per cent. in the number of volumes issued directly from the stations, is probably due largely to the extension of the deposit system. The gain of 38.9 per cent. in the issue from the Central Library through the branches and stations may be accounted for partly by our efforts to supply the books applied for, by the addition of more books, etc., and partly, I think, to closer relations between the Central Library and the outlying system.

The gain in the issue through the entire branch system is 21 per cent.

It should be noted that the increase in the circulation of the branches means more than would appear on the face of it, as by the extension of deposits and the establishment of new stations much of the branch clientage has been diverted.

Though the issue for the year at East Boston shows a slight loss, the issue since July 1, when Miss Walkley took charge, shows a decided gain over the corresponding period last year. The only branch which is running behind is the South End, and there, it is fair to assume, the loss, which is small, may be due to a larger use of the Central Library by persons formerly using the South End Branch.

Expenditures.—In connection with statistics of circulation is submitted a table showing an itemized account of the expenditures for each branch and station.

The total amount spent on the branches has been, roughly, \$6,000 less than the previous year, the decrease being mainly in the expenditure for books.

While the circulation at the stations has nearly doubled, the total cost has remained about the same.

To show the comparative efficiency, I have calculated the cost per volume of circulation of each branch and station, excluding the item of rent for branches which occurs in only two cases, but including the rent of stations and reading-rooms.

It may seem that the high cost per volume of certain of the reading-rooms makes against my recommendation to convert the larger deliveries into similar stations. It is, however, due to the small population served, and consequent small circulation at these reading-rooms. At Broadway Extension and at Mt. Bowdoin the cost per volume is low, and a high rate need not follow a change in the type of the most used deliveries.

For comparison of branches with stations, I have calculated the cost per volume of circulation, excluding the cost of books and binding, as follows:

Cost per Volume of Circulation. — Excluding Cost of Books and Binding.

	1896-97.	1897-98.
Branches	6.7c.	5.9c.
Stations (including reading-rooms) .	7.0c.	4.8c.
Deliveries (excluding reading-rooms)	5.0c.	3.7c.

At the five reading-rooms the cost per volume of circulation, owing mainly to the larger issue, has fallen from 15.5 cents in 1896-97, to 8.3 cents in 1897-98.

The cost per volume of the issue of books on cards from the Central Library through the branches and stations has been.

1894.	1895-96.	1896-97.	1897-98.
11.0c.	11.3c.	11.6c.	8.7c.

But these estimates, which for the sake of comparison with former years, include one-third the cost of maintenance of the reading-rooms charged against this issue from the Central Library, are too liberal. A fairer estimate would allow five cents per volume for the cost of transportation and two and one-half cents per volume for the cost of distribution, giving a total of seven and one-half cents per volume.

BRANCH DIVISION. — CENTRAL LIBRARY.

The Daily Issue.

Our great aim has been to increase the issue of books on cards to the branches and stations, and the first step towards this seemed to be to give the borrower a reasonable chance of securing a book applied for. We have tried to diminish the number of unsuccessful applications (1) by requiring the custodians to see that slips sent in are properly made out; (2) by ascertaining and stamping on the call-slip the reason why the book cannot be supplied, and so cutting off repeated applications for books missing, reserved for hall use, at the bindery, or otherwise unavailable; (3) by having the call-slips stamped by the person handling them in the stacks, at the indicator, in the Children's room, etc.; (4) by supplying copies located on other numbers than those asked for; (5) by introducing a space on the call-slip in which the borrower may request us to supply a substitute if the book he applies for is out; (6) by replacing many books previously condemned or missing — notably those listed in the "Catalogue of English Prose Fiction."

Two publications, the "Supplement to the Fiction Catalogue" and the "Annual List," have helped towards rendering accessible at the stations information of the books contained in the Central Library.

The issue has increased from 40,694 volumes in 1896-97 to 56,534 volumes in 1897-98, a gain of 38.9 per cent. At the same time the percentage of unsuccessful cards has fallen from 57 per cent. to 49.4 per cent., while for the last five months of the year the figure was 44.2 per cent.

Of the books sent, 72 per cent. were fiction, or juvenile; 35 per cent. of those sent to branches and 82 per cent. of those sent to stations being fiction.

Of the unsuccessful cards 72 per cent. were for fiction, including juveniles. Of these unsuccessful applications 48 per cent. of those from the branches and 86 per cent. of those from the stations were for fiction, or juveniles. I am unable to submit figures showing the exact proportion of

these unsuccessful applications which were for *current* fiction, but I can say in a general way that neglecting the unsuccessful applications for a half-dozen recent novels of the very greatest popularity, the proportion has not been large.

Deposit Work.

At the beginning of the year there were twenty-seven places to which deposits of books were sent from the Central Library; at the close, forty-two. The statistics of issue have been:

	1896-97.	1897-98.
Deposits sent to stations, etc.	5,042 vols.	7,244 vols.
Engine-houses	975 “	5,275 “
Totals	6,017 “	12,519 “

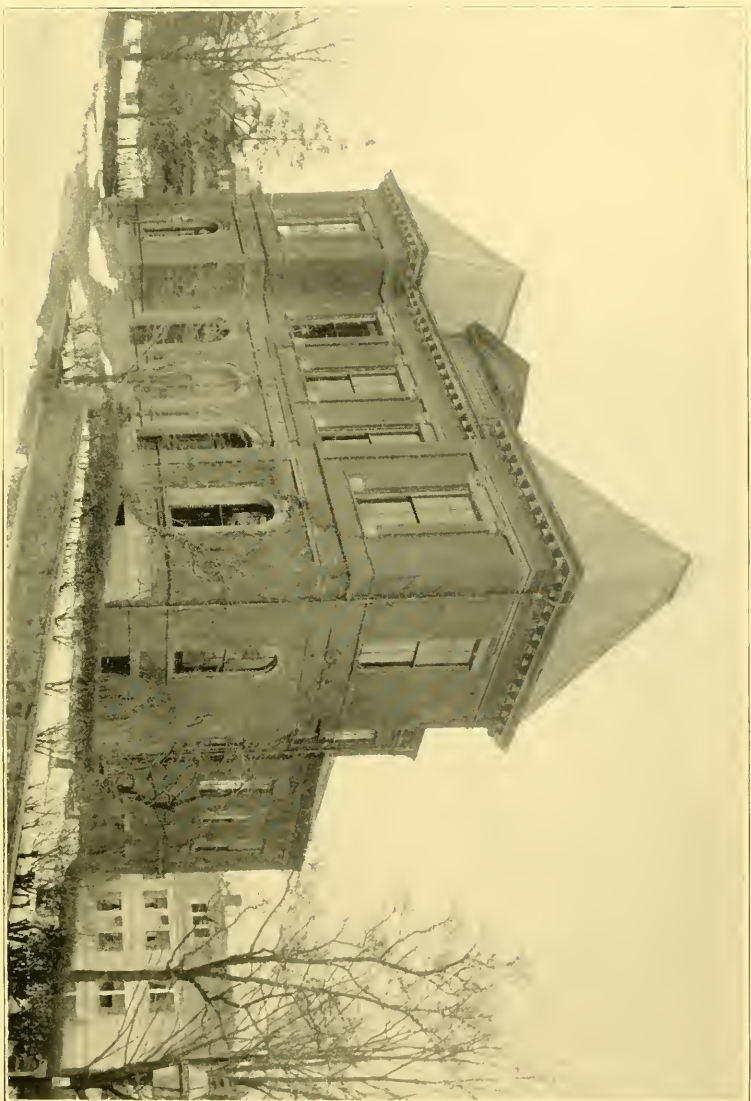
There were out on deposit February 1, 1897, 3,906 volumes; February 1, 1898, 5,520 volumes.

A year ago the deposit collection numbered 3,247 volumes, of which about 80 per cent were fiction and juveniles. During the year 1,794 volumes have been added, considerably less than half of which was fiction, making the percentage of fiction and juveniles now in the collection 66 per cent. Below is a rough classification.

	Vols.
Fiction and Juveniles	3,338
Literature	123
Biography	139
History	470
Travel	189
Science, Arts, and Fine Arts	231
Unclassified	551
Total	5,041

The deposit collection is now nearly large enough to supply the miscellaneous collections sent out for circulation at the stations. In this way a great saving of time is effected in selecting the works sent out.

The collection is, however, quite inadequate to supply the requests for deposits on special subjects to be used at the branches, by schools, literary clubs, etc. And this for two reasons, because the collection is composed of books suitable for general reading, and includes few of the heavier works which could not be expected to circulate from the stations; and secondly because practically the whole collection is con-



ROXBURY BRANCH. MILLMONT STREET.

tinually out at the places of deposit, and so unavailable for this special use.

On the other hand, it is often felt that where there are but one or two copies of a book in the circulating collection here, they cannot be spared for two weeks or a month. Frequently the works asked for are restricted to hall use, so that for the past year we have been greatly embarrassed in our attempts to supply these special deposits. I should, therefore, recommend the formation of a special collection to be kept here for just this use.

As we do not yet contemplate sending deposits directly to the schools, it would at first be inexpedient to duplicate books commonly in the branches. But a collection consisting perhaps of five hundred titles chosen with reference to courses of study in the schools, and advertised by a small annotated list sent to the teachers would, I feel sure, meet with instant favor, and lead, incidentally, to better use of the Library by the schools in general. My plan would contemplate sending these deposits for use only at the branches and stations in the beginning, but would undoubtedly lead in the end to systematic work directly with the schools.

With the extension of the deposit system the methods of recording books sent out have necessarily been completely remodeled.

The deposits issued monthly to the engine-houses have been organized into travelling libraries so as to allow of shifting the entire twenty-five volumes from one to another with the least possible inconvenience.

The collection of cards recording books sent out on deposit to the stations was bulky, and growing at the rate of twenty feet a year. Consequently it became urgent to substitute a system simple, compact and more economical to operate. The form of record adopted shows what books are at any station at a given time; what stations a given book has already visited, and whether a given station has had a given book; and, finally, the whereabouts of every book in the deposit collection. The transfer from the old system to the new involved considerable difficulty and, begun in March, was not completed till June.

Then followed a verification of the books charged to each station. This, I understand, was the first general account of stock taken since the first deposit was sent out in 1895, and, owing to defects in records started experimentally and continued by many hands, involved a very great deal of patient, pains-taking labor. Twenty-nine volumes were found to have disappeared, and were paid for by the Custodians of the

stations where they were lost, with the exception of fifteen missing from our own station at Broadway Extension.

After the verification of accounts with stations was completed, a shelf-reading of the whole collection was made in connection with the shelf-list. This was also the first shelf-reading since the books were set aside for deposit, and so covers a period of more than one year.

Of the 5,041 volumes with which a circulation in the neighborhood of 150,000 volumes has been maintained the past year, twenty-one could not be accounted for. Of these we have no record of ever having issued fifteen, so that there is a fair presumption against their ever having been in the possession of the Branch Division, leaving an undoubted loss of but six volumes.

During the year we have been in the habit of exchanging twenty-five volumes monthly with each station. Now that the organization of the work is completed, we have begun to exchange fifty volumes per month, and so to keep the collections on deposit at the stations fresher by the addition of more new material.

INTER-LIBRARY LOANS.

The issue of books loaned to other libraries was put in charge of the Branch Division on September 3. The statistics for the year are :

Loaned :

	Vols.
To libraries in Massachusetts	105
To libraries outside Massachusetts	30
	<hr/>
Total inter-library loans	135

Applications denied :

From libraries in Massachusetts	20
From libraries outside Massachusetts	8
	<hr/>
Total applications denied	28

Borrowed for use at the Boston Public Library :

From the Boston Athenæum	1
From Cornell University Library	2
From Harvard College Library	13
	<hr/>
Total borrowed	16

Twenty-eight applications, or 17 per cent., have been denied because the books could not be issued under the limitations imposed.

SHIPPING DIVISION.

Nineteen branches and stations, the Hancock School, the twenty-one engine-houses, and four other places of deposit are served by our wagons, while eight branches and stations are served by local expresses. These eight stations are so scattered and so distant that for the present local expresses are cheaper and, arriving and delivering earlier, probably give better service than could be obtained from an additional Library wagon.

For miscellaneous bundle work the Merchants' Five-Cent Parcel Delivery is employed, which appears to be cheaper than would be a tricycle carrier owned by the Library.

Respectfully submitted,

HILLER C. WELLMAN,
Supervisor of Branches and Stations.

REPORT OF THE EXAMINING COMMITTEE FOR 1897.

To the Trustees of the Boston Public Library :

The following persons were duly appointed members of the Examining Committee for the year 1897 :

Mr. John L. Bates.
Dr. J. Bapst Blake.
Prof. Borden P. Bowne.
Mr. Everett W. Burdett.
Miss Helen Cheever.
Mr. Joseph J. Corbett.
Mr. C. W. Ernst.

Mr. John H. Lee.
Mr. A. Lawrence Lowell.
Rev. Fr. John J. McNulty.
Mrs. Elizabeth F. Parker.
Rev. Leighton Parks.
Mrs. Sarah H. Williamson.
Mr. Frank Wood.

The committee organized by the choice of Mr. Burdett as Chairman and Miss Cheever as Secretary.

Subsequently the following sub-committees were appointed:

On Administration.

Mr. Burdett, *Chairman*.
Miss Cheever.
Dr. Parks.
Fr. McNulty.
Mr. Bates.
Mrs. Williamson.
Mrs. Parker.
Mr. Lowell.
Dr. Blake.

On Branches.

Miss Cheever, *Chairman*.
Professor Bowne.
Mr. Bates.
Mrs. Williamson.
Fr. McNulty.
Mr. Lee.
Mr. Corbett.

On Books.

Dr. Blake, *Chairman*.
Mr. Ernst.
Mrs. Parker.

On Finance.

Mr. Lee, *Chairman*.
Mr. Corbett.
Mr. Wood.

On Printing and Binding Department.

Mr. Wood, *Chairman*.
Mr. Ernst.

On Catalogues.

Mr. Lowell, *Chairman*.
Dr. Parks.
Professor Bowne.

In the appointment of these sub-committees every member, except the chairman of the general committee was put upon two sub-committees, upon the theory that such an arrangement would acquaint each member with the details of the working of the Library better than to serve upon one committee only.

For the purpose of giving the Committee ample time in which to make their investigations and report, the Trustees notified the members of their appointment April 20, 1897. Notwithstanding this fact, the pressure of other matters upon some of the members of the committee made it difficult to procure full attendance at meetings, which, with the necessary unfamiliarity with the details of library administration on the part of most of the members, has made it impracticable to submit the report at as early a date as was desired and anticipated.

Numerous meetings of the several sub-committees have been held, and preliminary and final reports of these committees have been submitted to and considered at meetings of the general committee, which unites in submitting the following report:

ADMINISTRATION.

Fully impressed with the fact stated in the report of our immediate predecessors, that "the vital point of the connection of the Library with the daily needs of the public, and the one that needs to be fashioned and lubricated until the highest possible degree of efficiency is reached, is the placing of the books called for in the hands of the reader within the shortest possible time after the call is indicated," special attention has been given to the inquiry as to how far the book-delivery service has recently been improved, and how far it is capable of further improvement in the near future. While, without doubt, substantial progress has been made in minimizing the time required for the delivery of books after they are called for, very much remains to be desired. While it must be remembered that the volume of work in the way of book-delivery to be done in this Library is so large that no system will reduce the time to the point attainable in smaller institutions, we yet feel that the difficulty which now exists is due chiefly to the structural defects of the delivery system in use. Attention was called in the last report to the necessity of the utmost promptness and expedition on the part of those employed in procuring the books applied for and delivering them to applicants. We know of no present reason

to complain upon this point, but our opinion is that the physical difficulties in the present system of book-delivery cannot be overcome by any personal diligence of the employees. That these difficulties are capable of being overcome if the proper methods of construction are adopted, was made plain by an examination by the Chairman of the Committee of the system in use in the new Congressional Library at Washington. The book-stacks there are nine stories high, and are all directly connected with each other and with the delivery desk in the centre of the Library by a simple but entirely effective endless book-railway. The slips for books are sent in to the stacks by means of pneumatic pressure, and the noise from the use of the pneumatic tubes is not found to be sufficient to disturb the readers. Upon the receipt of the slip, the books are immediately placed in a basket on the continuous railway, and are delivered within two or three minutes from the time they are sent for.

No such promptness of delivery will ever, in our opinion, be attainable in the Boston Library until the stacks are connected with each other and with the delivery desk in a method entirely different from that now in use. This might be done without changing the method of book-delivery, but by simply providing such inter-communication between stacks as would dispense with the present necessity of returning every card to the delivery desk over the same route it took when it left the desk. Any such change, whether to the Washington system of inter-communication and delivery or to a simpler system of inter-communication only, would undoubtedly involve large expense, and might still leave something to be desired: but considering the individual and aggregate loss of time and patience involved in any unnecessary delay in the receipt of books by those applying for them, no reasonable expenditure ought to be avoided, if thereby the time of delivery could be materially shortened.

In last year's report the committee endorsed the application to the Legislature for the passage of an act to authorize the city to borrow the sum of \$100,000 for the completion of the Library building, including the necessary changes to facilitate the delivery of books. Nothing came of this application. But certain changes, involving the expenditure of upwards of \$30,000, will not admit of further delay, if the convenience of the public and the reputation of the Library are to be considered. Some system of direct inter-communication between the stacks—including small elevators to expedite book-delivery, one or more service elevators for handling books in bulk, a supplementary system of pneu-

matic tubes, and, perhaps, a stairway from stack to stack — is imperatively demanded. In connection with these changes, there must be an enlargement of the present tube-room, where the whole work of book-delivery is done, by the addition to it of the room now used by the Librarian's Secretary. The issue of books has reached a volume entirely disproportionate to present facilities. The delivery force is much hampered in its work; the issue at times is clogged, and long delays sometimes occur, to the extreme inconvenience of the public.

Application having been made by the Trustees to the City Government for an appropriation to cover these expenditures, the committee desires to express the opinion that the administration of the Library can never be made to meet the reasonable demands of the public until such an appropriation has been granted, and the suggested changes made.

The new system of filling out cards has been a convenience to the public, but in itself does not seem to have reduced materially the time required for obtaining books. This now averages seven or eight minutes, which is too long, and no pains should be spared to reduce this time to its lowest limit in one way or another.

If it is impractical to make the radical structural changes already suggested, or, at least, to secure the immediate enlargement of the Delivery-room by the addition to it of the room adjoining it, we think it worth while to suggest, as a measure of at least temporary relief, the putting of the delivery-desk, indicator and time-tray into the Delivery-room, and moving farther forward the desk already there. The space now occupied by the fine-desk could be utilized, if required, and that desk transferred to the south-west corner of the room. This would give space enough not only for the present needs, but for a greater number of attendants, in case an increase of force becomes necessary.

The two windows between the Delivery-room and the alcove could be cut down into doors and used for passage. It would then be possible to remove the platform in front of the present door, so that the moving book-shelf, used to carry books into Bates Hall, could be wheeled into the alcove, a change that would save the labor and injury of unloading the books in the Delivery-room and carrying them to the railway in a tray.

While we are desirous of not being misunderstood as suggesting these alterations as adequate for the future, they would cost little, and would temporarily, at any rate, relieve the congestion about the entrance to the alcove, and yet leave ample space in the Delivery-room, which is seldom over-

crowded. We are inclined to the opinion that they would not injure the architectural appearance of that room, though upon this point we would, of course, yield our judgment to that of the architects and artists who would be consulted before any such changes were made.

The overcrowded condition of the Children's room on Saturdays and Sundays, and the fact that there is no quiet corner for the many grammar-school children who come to study, makes it highly necessary, in our opinion, that a second room be devoted to this purpose. We therefore suggest that the plan already under discussion, of taking the Patent room for a second Children's room, be carried out, and that the patent collection be removed to some other room, where the necessary quiet can be secured for those who consult its volumes. If another suitable room cannot be spared for this purpose — as certainly should be done, if possible — a gallery or mezzanine-floor could be constructed at one end of the Newspaper-room, at comparatively small expense. At crowded times the children are already allowed to read at the tables in the Patent-room; but, in order to convert it into a proper room for their use, the committee recommends that more tables and a sufficient number of proper lights be introduced into it; that the room be reserved for the use of children desiring to study or do serious reading; and that a sufficient reference library, containing, among other standard books for school children, dictionaries, encyclopædias, gazetteers, maps and atlases, be placed upon the shelves. A sloping surface should also be arranged in this room for the proper display of maps and pictures. At present there is no collection of reference-books in the Library for children alone; and their time and the time of the attendants is wasted, and the attention of older readers is diverted, by their excursions into Bates Hall, for the purpose of consulting encyclopædias and other books of reference.

Another advantage of having a second room for the use of children is that the fifteen-minute talks to children upon the "Choice of Books," which a majority of our committee consider a desirable addition to the work of the Children's department, could be given in one room, while those readers who preferred not to listen could remain in the other. Some members of the committee, however, believe in omitting these talks altogether, and giving the children the same privilege of quiet which their elders enjoy.

Two sources of disturbance in the Children's room are the registration desk and the entrance to the Newspaper-room, both of which cause the constant passing and repassing of many

persons. We suggest that it would be desirable to find a new place for the registration desk, and to provide another entrance to the Newspaper-room. The Boylston-street entrance might be utilized for the latter purpose, and some interior communication found or provided between the Newspaper-room and the other portions of the Library. The latter should not involve the use of the Children's room or any other room where quiet is desirable.

The last suggestion with regard to this department is easily carried out: The Children's room should contain at least one clock. Indeed, throughout the building there is a dearth of necessary time-pieces.

Two matters mentioned in the report of the last Examining Committee still provoke criticism; one is the poor lighting of the Newspaper-room, which remains as described in the last report; the other is in the provision of towels for use in common in the lavatories. While both of these reforms would involve additional expense, we feel that they deserve attention.

BRANCHES.

The committee notes with satisfaction marked improvement in the conduct of the branches and deposit stations, and increase in their circulation of books.

Of the thirteen delivery stations only one is now without a deposit of books. These deposits seem particularly well chosen. Regular deposits of books are also made at thirteen engine-houses, the Marcella-street Home, the House of Reformation, two Industrial Schools and at a Men's Reading room in the North End. Books are regularly delivered at the Hancock School, and are shortly to be delivered also at the Eliot School, North End.

In branches and reading-rooms an increased number of books placed upon open shelves tempts visitors to read upon the premises. The circulation of books in branches has increased 50,000 during the year, while that of deposit stations has almost doubled. The circulation of books from the Central Library through branches and stations has increased 15,840 during the year; and of the persons who apply thus for the books of the Central Library, thirteen per cent. more are successful than at this time a year ago.

It is gratifying to note that the use of reference-books in all branches and stations by school children is rapidly growing.

Among the improvements we have noted, the following deserve special mention:

Station P on Broadway — thanks to the appropriation of last year — now deserves to be called a reading-room. Its seats will accommodate forty-five readers; it has 1,700 books upon open shelves; and its circulation of books was 27,483 during the year.

The new Station T at Boylston meets a large demand.

The North End will now be supplied from two grammar schools and the Men's reading-room.

Card catalogues have been completed at the Roxbury, West Roxbury and South End Branches, and work on card catalogues is going on at other branches. A new finding-list has been issued from each branch. The West End Branch leads all the others in its circulation of books, having made a gain of 27,483 during the year. This shows what may be accomplished in a branch which is well situated and well equipped.

The service at Brighton and East Boston has become more effective under the custodians now in office. In East Boston, however, little further can be accomplished in the present quarters.

The committee makes the following recommendations, which it considers of importance:

The conditions in East Boston remain unchanged, and the need for improvement has become more pressing. We renew our recommendation of last year, and make it first, namely:

1. That a special appropriation be granted to relocate and properly equip the East Boston Branch.

2. We renew our recommendation for the removal of the South End Branch to Washington street.

3. We think a new deposit station near Northampton street desirable. After this is established, we advise

4. That the next deposit station be placed in the North End.

5. The Library certainly does not benefit the public by offering the opportunity to read in light injurious to sight. We find the lighting of several branches insufficient, — notably, East Boston, Jamaica Plain, South End, Charlestown, West Roxbury, and the lower floor of the Roxbury Branch. We urge immediate improvement in these conditions.

The committee finds that the office of Supervisor of Branches, which was created a year ago, has amply justified itself. The attention to the needs of the branches and stations and the careful supervision thus made possible have increased the efficiency of these parts of the Library system.

BOOKS.

The committee believes that the collection of books at present in the Library represents moderately well the tastes and needs of the people of Boston and vicinity.

The committee recognizes the difficulties in the judicious purchase of books for a library which already possesses 500,000 volumes. The principle now in practice should be adhered to, and if practicable, extended, — that is, the four great libraries of Boston and Cambridge and the several special libraries in Boston should avoid unnecessary duplication, and should develop certain lines of subjects in which each should endeavor to be exhaustive.

Among the special subjects upon which the Boston Library should be as complete as possible, the committee mentions especially the Literature of Boston and the immediate vicinity (the Metropolitan Boston) in every aspect from which this locality can be viewed, — commercial, religious, educational, geographical, historical, etc., etc. Possibly some relations might be established between the Library and the great business interests of the city which would render additional services to the man of affairs and business. The Library should have a copy of every newspaper published in Boston up to the time that the city charter was adopted.

It does not seem advisable that the Library should aim at complete collections of the literature of Law, Medicine, etc., but should content itself with the recognized text-books and authorities on these subjects.

The present collection of maps is perhaps less complete than most other subjects, and should be enlarged.

Rare and valuable books should, as far as possible, be limited to the use of persons who can appreciate and take proper care of them, and should never be issued, even for hall use, to children unaccompanied by responsible persons.

The number of books of reference, dictionaries, encyclopædias, etc., in all principal departments of the Library should be increased, if practicable.

The suggestion is offered, whether it might not be well to start a card catalogue of desirable books for purchase. Such a list might, perhaps, give strength to the policy of the Library in pursuing a fixed course through the ephemeral pressure now exercised by indiscriminate suggestions from all quarters.

The effort to meet the popular demand in art instruction, especially by the purchase of photographs, is highly appreciated. The Library was never so active, so helpful and so comprehensive in this respect as it is to-day.

CATALOGUES AND BULLETINS.

In the matter of catalogues and bulletins the committee has few suggestions to make. The special subject lists, which are printed by the Library more and more freely, are of high value, and it is a pity that they are not more generally used. In spite of constant efforts to bring them to the attention of the public, some readers, interested in the subjects which they cover, still use the Library without knowing that any such lists exist. They can be found on shelves in the Catalogue-room of Bates Hall; but there is nothing to indicate their presence. A sign over the shelves would perhaps help to attract attention to them.

In this connection another suggestion about the special lists may be made. Those which deal with subjects of permanent interest gradually lose their value, unless kept up to date. This is true, for example, of the lists in Electricity and on the Telephone, published in 1892 and 1893. In such cases cards with the titles of later works are often collected, but they are kept in the Catalogue Department. Whenever this is done, it would be a benefit to the public to have a duplicate collection of the cards placed in the Catalogue-room in Bates Hall in a special drawer, distinctly marked with the name of the subject, so that any one at work on the matter may easily find titles that carry the special list down to date.

It is not, perhaps, out of place to point out that although a card catalogue is probably the most convenient method now in use of keeping the titles of books constantly arranged in alphabetical order, yet it is, after all, a crude and clumsy system. It has several defects. In the first place, the time wasted in consulting it is not inconsiderable; for a hundred titles can be run down on a printed page with vastly greater rapidity than the same number of cards can be turned over. In the second place, it is perishable. The catalogue in Bates Hall might be burnt up, and even if the duplicate in the room underneath should escape, the expense of copying it would be very great. A third, and by far the most important, defect in the card catalogue is the fact that it can be kept only in one place, and this, with the present endeavor to extend the use of the Library as widely as possible, is a grave disadvantage. These defects would be entirely done away with if the titles of books could be kept in such a form that they could be used mechanically for printing. The most obvious suggestion is that the slugs, made

by means of the linotype, and from which the cards are now printed, should be preserved in alphabetical order. In that case the type for the catalogue would be always set up, and the printing could be done from time to time at comparatively small expense. The amount of metal required for this purpose is, however, so great as to make it impracticable; but the Chief of the Printing Department of the Library is of opinion that a process for accomplishing this result is likely to be perfected in the near future. If this proves to be true, it is to be hoped that the Library will put the system into operation, even at a large initial expense, for the value of the catalogue would be vastly increased thereby. It could be wholly reprinted in book form every few years, and brought down to date by annual supplements and monthly bulletins. Copies would, of course, be placed in the branches as well as in Bates Hall. Moreover, when the system had been generally adopted, a catalogue of every important library would be found in every other, and this would not only help to save money by avoiding duplication of sets of books which are expensive and rarely used, but would enable scholars to get the full benefit of all the collections of books throughout the country.

PRINTING AND BINDING DEPARTMENTS.

After a thorough examination of the system of audit applied to the financial operations of the Library, the committee of last year reported that it was excellent and comprehensive, but that it would be advisable, if practicable, to have the expenditures in the Binding and Printing Departments examined by some disinterested person not connected with the Library, — preferably a member of the Examining Committee, especially appointed for that purpose, and familiar with the market-rates of labor, material and supplies for which payments are made.

This suggestion was adopted by the Trustees, and a thorough examination of the financial and business operations of these departments has been made. Methods of work, cost of material, economy of administration, etc., have been looked into carefully, with the result that the departments in question are found to be in excellent condition.

The only important defect noted in these departments was a lack of system in keeping an account of stock which could be easily audited, and would be self-balancing, so that discrepancies or waste could be instantly detected, if the books were properly kept. Such a system should show an account

of all stock received, and all stock used, and for what used, together with the exact amount and kind left on hand at any time.

Upon the desirability of such a system being suggested to the heads of these departments, they approved of the change, and took steps to procure the proper books to put it into operation. Sufficient time has not yet elapsed to judge of the measure of success which will attend this addition to the otherwise satisfactory system of audit in use in the Library administration, but we have no doubt that it will prove permanently useful and satisfactory.

IN GENERAL.

We assume that the Examining Committee is, as suggested by our immediate predecessors, "a portion of the machinery to be examined and commented upon," and we are of opinion that, as at present constituted, it is not as efficient a piece of machinery as it ought to be. Last year's committee pointed out the difficulties, which, under existing conditions, minimize the usefulness of its work, but refrained from making any suggestion as to the solution of those difficulties. We venture to go one step further, by suggesting at least one method of securing an improvement.

Every committee as now appointed is, practically, a new committee. While some of its members may have served before, it was with no assurance of reappointment. In the discharge of their duties they are under the impression from the first that their service is but temporary, and, for that reason, their investigations are likely to be superficial. A new member of the committee immediately recognizes the fact that he is a tyro or amateur, so to speak, in the subjects submitted to his consideration, and is discouraged at the outset in any attempt to make himself intelligently acquainted with the broad principles and the numerous details of library administration. A sense of dependence upon others, especially upon the Librarian and heads of departments, for any intelligent understanding of the problems presented for consideration, attaches to the inception and accompanies the prosecution of the work of the average member of the committee.

One way of remedying this manifest defect in the system of outside examination would be to make membership on the committee less temporary than it is. If, for example, the committee should always consist of fifteen members, each to serve for three years, and only five of whom should annually

retire to make room for five new members, the character of the work of the committee would, in our opinion, be more satisfactory to its members, if not to the Trustees and the public.

We also desire to suggest the query whether it is best that the report of the Examining Committee should always be printed in connection with the report of the Trustees. The committee's report is to the Trustees and for their benefit; and the object of the report might be as well or better accomplished by its submission, in print, to the Trustees, without the necessity of its subsequent publication in the annual report. If the committee's report were not to be made public, the committee might be inclined to speak more freely and frankly upon some topics than they otherwise might think advisable; and some matters of real, but perhaps temporary, importance might be included, which might not be thought to merit a permanent place in the annual report of the Trustees. We are aware that the printing of the report of the Examining Committee is now required by an ordinance of the city; but this should be repealed or amended, if its present requirement is inconsistent with good practice. We suggest that the ordinance should leave the printing of each report of the Examining Committee discretionary with the Trustees.

In closing this report, we cannot refrain from commending the improvement in the administration of this great public institution from year to year. The standard of excellence is all the time advancing. Repeated visits to the Library and examinations of its various departments by the individual members of the committee have discovered, as a rule, efficient administration united with commendable courtesy. Our citizens may well be proud of such an institution, "built by the people, and dedicated to the advancement of learning."

Respectfully submitted,

For the committee,

(Signed)

EVERETT W. BURDETT, *Chairman*.

(Signed)

HELEN CHEEVER, *Secretary*.

BOSTON, April 4, 1898.

APPENDICES.

1897.

LIST OF APPENDICES.

- I. FINANCIAL STATEMENT.
- II. EXTENT OF THE LIBRARY BY YEARS.
- III. NET INCREASE OF THE SEVERAL DEPARTMENTS, INCLUDING BRANCHES.
- IV. CLASSIFICATION: CENTRAL LIBRARY.
- V. CLASSIFICATION: BRANCHES.
- VI. REGISTRATION.
- VII. CIRCULATION.
- VIII. TRUSTEES FOR FORTY-SIX YEARS. LIBRARIANS.
- IX. EXAMINING COMMITTEES FOR FORTY-SIX YEARS.
- X. LIBRARY SERVICE (MAY 1, 1898), INCLUDING SUNDAY AND EVENING SCHEDULE.
- XI. SYSTEM OF SERVICE.
- XII. CORRESPONDENCE, ETC.
- XIII. GIVERS, AND AMOUNT OF GIFTS.
- XIV. ORDERS OF CITY COUNCIL.

APPENDIX I.

FINANCE.

BOSTON PUBLIC LIBRARY,

AUDITING DEPARTMENT, February 1, 1898.

To the Trustees:

GENTLEMEN: The undersigned herewith presents a statement of the receipts and expenditures of the Library Department for the financial year commencing February 1, 1897, and ending January 31, 1898; also a statement concerning the trust and other funds, statements covering special appropriations, and a statement of expenditures on account of the branches for the twelve years ending 1897-98.

Respectfully,

A. A. NICHOLS,
Auditor.

RECEIPTS.

City appropriation, 1897-98		\$235,000 00	
Rent from old Library Building:			
Balance from 1896-97	\$2,274 05		
During the year	8,600 00		
			10,874 05
Fines and sales of catalogues:			
Balance from 1896-97	\$532 89		
During the year:			
Fines	\$4,532 28		
Sales	441 30		
Lost cards	118 16		
		5,091 74	
			\$5,624 63
Less amount transmitted to J. S. Morgan & Co., London. (See <i>infra</i> , p. 84)	4,600 00		
			1,024 63
Income from Trust Funds:			
Balance from 1896-97	\$121 00		
During the year ¹	13,755 21		
<i>Carried forward</i>	\$13,876 21	\$246,898 68	

¹ The interest due on Trust Funds invested in City of Boston Bonds from July 1, 1896, to January 1, 1897, amounting to \$4,356, was not placed to the credit of the Library Trustees until after January 31, 1897. The income from Trust Funds for the year is \$9,339.21.

<i>Brought forward</i>	\$13,876 21	\$246,898 68
Less amount transmitted to J. S. Morgan & Co., London. (See <i>infra</i> , p. 84)	9,008 21	
	<hr/>	4,868 00
London accounts :		
Balance in hands of J. S. Morgan & Co., February 1, 1897 :		
Trust Funds income, \$13,980 72		
City appropriation . 7,242 96		
Interest 178 00		
	<hr/>	\$21,401 68
During the year :		
Trust Funds income. (See <i>supra</i> , p. 84)	9,008 21	
City appropriation. (See <i>supra</i> , p. 83)	4,600 00	
Interest	311 39	
	<hr/>	35,321 28
Balance in hands of Baring Bros. & Co., February 1, 1897		72 75
Donations :		
From W. C. Todd, unexpended February 1, 1897. (See Table, <i>infra</i> p. 93)	\$2,950 10	
Additional credit	3 00	
	<hr/>	\$2,953 10
From Woman's Education Association, unexpended February 1, 1897	22 27	
From Andrew C. Wheelwright, unexpended February 1, 1897	3 10	
From Twentieth Regiment Association	775 03	
From Boston Numismatic Society,	300 00	
From Elizabeth Lewis	26 00	
From sundry sources for the purchase of photographs	1,321 00	
	<hr/>	5,400 50
Exchange account : lost books, sales of duplicates, etc. :		
Balance from 1896-97	\$776 08	
During the year	312 54	
	<hr/>	1,088 62
Interest on bank deposit		1,488 25
		<hr/>
<i>Carried forward</i> ,		\$295,138 08

Brought forward \$295,138 08

EXPENDITURES.

The expenditures have been as follows :

General library accounts, including the
cost of maintaining the branches :

Salaries :

General administration . . .	\$122,109 68	
Sunday and evening force . . .	17,386 11	
	<hr/>	\$139,495 79

Books :

City appropriation,	\$25,801 12	
Income from Trust Funds . . .	8,114 74	
	<hr/>	33,915 86

Periodicals	6,435 76
-----------------------	----------

Binding :

Salaries . . .	\$11,960 65	
Stock . . .	1,623 17	
Equipment . . .	296 53	
Contract work	\$3,802 11	
Contract work, (British patent specifications.)	378 75	
	<hr/>	4,180 86
		18,061 21

Printing :

Salaries . . .	\$4,651 67	
Stock . . .	1,337 97	
Equipment . . .	4,100 97	
Contract work . . .	1,331 97	
	<hr/>	11,422 58

Furniture and fixtures . . .	1,871 42
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Gas	1,673 58
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Electric lighting	1,991 03
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Expense, miscellaneous	858 33
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Expense, cleaning	5,424 92
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Stationery and library supplies . . .	3,973 98
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Rents : Branch Libraries and Reading rooms	5,215 00
------------------------------------------------------	----------

Fuel	9,123 03
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Repairs : stock and contract work . . .	2,507 58
-----------------------------------------	----------

Transportation, including postage . . .	3,086 36
-----------------------------------------	----------

Transportation, between Central Library, Branches and Delivery Stations	3,491 04
-----------------------------------------------------------------------------------	----------

Delivery Stations, service	3,990 85
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Water-rates	1,455 80
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Telephone service	355 45
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<i>Carried forward</i>	\$254,349 57	\$295,138 08
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<i>Brought forward</i> . . .	\$254,349 57	\$295,138 08
Subscriptions to newspapers (Todd gift)	2,643 06	
Books (Lewis gift)	17 50	
Exchange account :		
Books and odd numbers of periodicals	\$31 72	
Refunded for books returned	20 48	
	<hr/>	52 20
Books and periodicals for West End Branch :		
Woman's Education Association and A. C. Wheelwright gift	23 50	
Photographs	1,235 79	
Twentieth Regiment Association gift :		
Books	\$407 03	
Special service	368 00	
	<hr/>	775 03
	<hr/>	\$259,096 65
Balance on hand January 31, 1898		<hr/> <u>\$36,041 43</u>
The balance is made up of the following items, viz. :		
Cash in City Treasury :		
Income from Trust Funds	\$4,868 00	
Rent from old Library Building	356 89	
	<hr/>	\$5,224 89
Cash on deposit in London :		
In hands of J. S. Morgan & Co. :		
Trust Funds	\$14,628 19	
General funds	12,573 92	
Interest less commission and postage,	311 39	
Photograph fund	42 21	
	<hr/>	\$27,555 71
In hands of Baring Bros.	72 75	
	<hr/>	27,628 46
Cash on deposit with New England Trust Co., and on hand :		
Unexpended of donations carried to account of 1898-99 :		
Wm. C. Todd	\$310 04	
Woman's Education Association	1 87	
Elizabeth Lewis	8 50	
Boston Numismatic Society	300 00	
	<hr/>	620 41
Exchange account : lost books, etc.		1,036 42
Interest on bank deposit		1,488 25
Photograph fund		43 00
		<hr/> <u>\$36,041 43</u>

GENERAL APPROPRIATIONS.

Comparative statement for fiscal years ending January 31, 1896, 1897 and 1898.

	1895-96.	1896-97.	1897-98.
Salaries: General administration.....	\$93,904 80	\$113,004 21	\$119,698 26
“ Sunday and evening force.....	11,130 60	17,558 07	17,386 11
Binding: Salaries.....	10,626 87	11,847 64	11,960 65
“ Stock.....	2,406 14	1,504 61	1,623 17
“ Contract work.....	1,718 54	1,420 72	3,802 11
“ Equipment.....		488 75	296 53
Books.....	18,231 86	25,040 32	26,486 83
Periodicals.....	5,307 49	6,049 10	6,435 76
Furniture and fixtures.....	8,428 84	1,195 78	1,871 42
Gas.....	1,729 76	1,790 90	1,673 58
Electric lighting and power.....	4,758 42	1,576 85	1,991 03
Water-rates.....	595 00	1,374 50	1,455 80
Telephone service.....	480 11	390 72	355 45
Expense: Miscellaneous.....	3,894 54	1,473 76	858 33
“ Cleaning.....	3,870 55	4,612 68	5,424 92
Printing: Equipment.....	5,300 00	2,774 89	4,100 97
“ Stock.....	1,012 92	4,301 64	1,337 97
“ Contract work.....	4,960 44	1,517 10	1,331 97
“ Salaries.....	485 00	3,761 99	4,651 67
Stationery and Library supplies.....	3,200 40	3,996 26	3,973 98
Fuel.....	6,192 07	6,585 01	9,123 03
Rents.....	6,285 48	4,884 00	5,215 00
Repairs: Stock and contract work.....	1,987 29	3,689 24	2,507 58
“ Salaries.....	2,699 00	2,049 83	2,411 42
Transportation, postage, etc.....	3,769 25	1,969 13	3,086 36
Transportation between Central Library and Branches.....	3,285 43	3,592 25	3,491 04
Rent of deliveries, including Custodians' services.....	2,317 25	3,105 38	3,990 85
	\$208,608 05	\$231,525 33	\$246,541 79

NOTE. — Gross expenditure for the year 1895-96 includes payments made from the balance of the special appropriation for “moving expenses, \$6,341.12,” distributed among the appropriate items, and payments from the revenue from the old Library Building for the West End and Mattapan Branches.

The cost of maintaining the branches makes part of the general items of the several appropriations:

Cost of Branches, 1895-96	\$47,997 23
Cost of Branches, 1896-97	62,785 39
Cost of Branches, 1897-98	58,282 49

Amount expended for books is for bills paid out of the city appropriation only.

The amount expended for books and binding (not included above) paid from trust funds and city money in hands of London bankers:

For 1895-96	\$9,516 29
For 1896-97	9,590 82
For 1897-98	7,807 78

SPECIAL APPROPRIATIONS.

Library Building, furnishing:

Balance of city appropriation	.	.	.	\$24,539 96
Payments on account:				
Mellish, Byfield & Co.	.	.	\$4,823 13	
Edward F. Caldwell	.	.	2,200 00	
C. H. McKenney & Co.	.	.	562 40	
J. Eastman Chase	.	.	264 92	
Koopman & Co.	.	.	175 00	
Thomas O'Callaghan & Co.	.	.	151 33	
Archer & Pancoast Co.	.	.	110 00	
E. C. Morris Safe Co.	.	.	72 00	
J. B. Hunter & Co.	.	.	67 66	
Geo. E. Crawley.	.	.	58 85	
Wm. F. Adams & Co.	.	.	54 50	
James I. Wingate & Co.	.	.	50 32	
R. H. Hoe & Co.	.	.	48 75	
Wm. A. Carrie	.	.	22 05	
Paine Furniture Co.	.	.	20 00	
Richard Codman.	.	.	17 50	
Sundry small accounts	.	.	111 54	
			<hr/>	8,809 95
				<hr/>
				<u>\$15,730 01</u>

Branch Library, Broadway Extension, Improvements:

City appropriation	\$5,000 00
Payments on account:					
Books	.	.	.	\$480 84	
Furniture and fixtures	.	.	.	528 10	
Moving expenses	.	.	.	1 50	
				<hr/>	1,010 44
					<hr/>
Balance, February 1, 1898	.				<u>\$3,989 56</u>

LIBRARY BUILDING, DARTMOUTH STREET.

From July 1, 1887, to January 31, 1897.

CONTRACTS.	Amount Contracted for.	Amount Certified and Paid.	Balance Uncertified.
John T. Scully.....	\$7,714 44	\$7,714 44	
Woodbury & Leighton, 1st contract.....	313,596 79	313,596 79	
Woodbury & Leighton, 2d contract.....	756,233 87	756,233 87	
R. C. Fisher & Co.	48,784 40	48,784 40	
R. Guastavino	85,544 04	85,544 04	
Lindemann, T. C. R. T. Co.....	35,209 54	35,209 54	
Batterson, See & Eisele.....	57,273 00	57,273 00	
Post & McCord, 1st contract.....	43,662 43	43,662 43	
Post & McCord, 2d contract	50,960 00	50,960 00	
David McIntosh, 1st contract.....	48,716 81	48,716 81	
David McIntosh, 2d contract	20,823 00	20,823 00	
Bowker, Torrey & Co.....	110,459 00	110,459 00	
Ira G. Hersey.....	90,705 70	90,705 70	
Snead & Co., Iron Works.....	76,419 75	76,419 75	
Norcross Bros.....	52,857 00	52,857 00	
General Electric Co.....	21,440 39	21,440 39	
Isaac N. Tucker.....	8,952 43	8,952 43	
M. T. Davidson	3,894 00	3,894 00	
Augustus St. Gaudens.....	50,000 00	3,000 00	\$47,000 00
Archer & Pancoast Co.....	15,122 80	15,122 80	
John S. Sargent.....	15,000 00	7,500 00	7,500 00
E. A. Abbey	15,000 00	9,500 00	5,500 00
P. Puvis de Chavannes.....	48,235 00	48,235 00	
Bethlehem Iron Works	1,617 40	1,617 40	
Freight on electrical machine (Knight & Son),	78 10	78 10	
Siemens & Halske	14,000 00	14,000 00	
I. P. Morris Co.....	13,889 86	13,889 86	
W. J. McPherson	5,158 91	5,158 91	
N. E. Tel. and Tel. Co.....	997 12	997 12	
D. C. French.....	25,000 00	3,000 00	22,000 00
E. E. Garney.....	2,500 00	2,500 00	
E. D. Leavitt.....	6,933 92	6,933 92	
Lake Erie Engineering Works	1,443 33	1,443 33	
<i>Carried forward</i>	\$2,048,163 03	\$1,966,163 03	\$82,000 00

LIBRARY BUILDING, DARTMOUTH STREET.—*Concluded.*

CONTRACTS.	Amount Contracted for.	Amount Certified and Paid.	Balance Uncertified.
<i>Brought forward</i>	\$2,048,163 03	\$1,966,163 03	\$82,000 00
Walworth Construction and Supply Co.....	{ 1,975 00 755 66	1,975 00 755 66	
Siemens & Halske	4,077 71	4,077 71	
A. A. Sanborn	398 00	398 00	
Norcross Bros.....	597 00	597 00	
Wm. Lumb & Co.....	429 19	429 19	
Henry R. Worthington	247 00	247 00	
C. H. McKenney & Co.	255 00	255 00	
David McIntosh	150 00	150 00	
S. D. Hicks & Son	85 00	85 00	
S. Homer Woodbridge.....	53 78	53 78	
Daniel G. Finnerty	50 00	50 00	
Furniture	26,107 82	26,107 82	
Construction	50,387 77	50,387 77	
Heating and ventilating	70,457 06	70,457 06	
Incidentals.....	66,878 48	66,878 48	
A. S. Jenney & T. A. Fox ..	704 80	704 80	
Architects' commission of 5 per cent.....	97,624 72	97,624 72	
Architects' commission of 7½ per cent.....	5,027 25	5,027 25	
	\$2,374,424 27	\$2,292,424 27	\$82,000 00
Appropriation			\$2,368,854 89
Payments			2,292,424 27
			\$76,430 62
Balance uncertified.....		\$82,000 00	
Claim of McKim, Mead & White, architects, for commission according to statement June 10, 1895		8,685 61	90,685 61
Deficit			<u>\$14,254 99</u>

LONDON ACCOUNTS.

	Balances from 1896-97.	Remit- tances, 1897-98.	Total Credits.	Expendi- tures, 1897-98.	Balances unex- pended.
	£ s. d.	£ s. d.	£ s. d.	£ s. d.	£ s. d.
J. S. Morgan & Co.,	4,403 7 0	2,803 8 6	7,206 15 6	1,609 1 7	5,597 13 11
J. S. Morgan & Co., photograph fund,		263 6 0	263 6 0	254 12 1	8 13 11
J. S. Morgan & Co., interest on de- posit					64 4 1
Baring Bros. & Co.,	15 0 0		15 0 0		15 0 0
	4,418 7 0	3,066 14 6	7,484 1 6	1,863 13 8	5,685 11 11

STATEMENT OF TRUST FUNDS.

GIVER.	Principal.	Balances from 1896-97.	Income, July, '96, to January, '98.	Total Credits.	Expenditures, 1897-98.	Balances to 1898-99.	Over- expended.
1. Joshua Bates.....	\$50,000 00	\$1,272 39	\$3,000 00	\$4,272 39	\$2,214 23	\$2,058 16	
2. Jonathan Phillips.....	30,000 00	2,085 28	2,400 00	4,485 28	1,130 46	3,354 82	
3. Abbott Lawrence.....	10,000 00	1,867 64	900 00	2,767 64	549 28	2,218 36	
4. Charlotte Harris.....	10,000 00	3,988 21	900 00	4,888 21	4,888 21	
5. Henry L. Pierce.....	5,000 00	212 63	300 00	512 63	132 89	379 74	
6. Mary P. Townsend.....	4,000 00	458 82	300 00	758 82	85 75	673 07	
7. George Ticknor.....	4,000 00	240 00	\$13 27
8. John P. Bigelow.....	1,000 00	256 30	60 00	316 30	36 30	280 00	
9. Franklin Club.....	1,000 00	32 64	60 00	92 64	5 81	86 83	
10. Samuel A. Green.....	2,000 00	150 07	142 50	332 57	36 00	296 57	
11. South Boston.....	100 00	6 00	35 06
12. Arthur Scholfield.....	50,000 00	2,334 49	3,708 00	6,042 49	2,493 25	3,549 24	
13. Joseph Scholfield.....	11,800 00	
14. Thomas B. Harris.....	1,000 00	61 85	60 00	121 85	121 85	
15. Daniel Treadwell.....	6,950 00	578 02	648 50	1,226 52	983 65	242 87	
16. Edward Lawrence.....	500 00	25 11	30 00	55 11	55 11	
17. J. Ingersoll Bowditch.....	10,000 00	728 27	525 00	1,253 27	235 06	1,018 21	

18. Family of Charles Greeley Loring.....	500 00	10 00	30 00	40 00	40 00
19. Charles Mead.....	2,500 00	100 00	100 00	100 00
20. Victorine T. Artz.....	10,000 00	325 21	325 21	212 06	113 15
21. Papyrus Club (John Boyle O'Reilly memorial fund).....	1,000 00	20 00	20 00	20 00
22. Twentieth Regiment Association.....	5,000 00
23. William C. Todd.....	50,000 00	2,953 10	2,953 10	2,643 06	310 04
	\$206,350 00	\$17,054 82	\$13,755 21	\$30,504 03	\$10,757 80	\$19,806 23
						\$48 33

¹ Over expenditures of previous years \$253.27 less amount of income for 1897.

NOTE. — For some time previous to this year Mr. William C. Todd annually had presented \$2,000, being the assumed income of \$50,000; but on the 27th of October, 1897, he presented the principal, \$50,000, which becomes now one of the Trust Funds, the income of which is to be expended annually in the purchase of newspapers.

EXPENDITURES FOR BRANCHES AND DELIVERY STATIONS, 1886-08.

	1886-87.	1887-88.	1888-89.	1889-90.	1890-91.	1891-92. 9 mos.	1892-93.	1893-94.	1894-95.	1895-96.	1896-97.	1897-98.
EAST BOSTON.												
Salaries	\$2,808 18	\$3,148 96	\$2,877 60	\$2,649 15	\$2,643 83	\$1,878 10	\$2,588 49	\$2,528 49	\$2,835 31	\$2,814 68	\$2,891 92	\$2,849 07
Books	592 06	422 12	384 28	338 22	255 55	417 68	513 79	288 87	350 85	842 14	920 88	763 00
Expense	717 65	684 14	698 73	483 02	969 90	604 96	757 05	764 82	621 15	600 45	709 53	713 06
	\$4,207 89	\$4,255 22	\$3,960 61	\$3,470 39	\$3,839 28	\$2,900 74	\$3,859 33	\$3,582 19	\$3,816 31	\$4,206 27	\$4,521 83	\$4,325 13
SOUTH BOSTON.												
Salaries	\$3,285 17	\$3,516 63	\$3,304 05	\$3,057 13	\$2,904 00	\$2,306 95	\$3,389 11	\$2,696 30	\$3,271 03	\$3,249 45	\$3,498 40	\$3,626 70
Books	951 07	763 17	774 33	642 08	448 46	707 85	783 56	573 23	771 37	898 75	1,819 38	873 32
Expense	656 77	518 60	3,020 53	2,748 16	3,172 57	3,102 20	3,054 57	3,328 14	3,142 26	3,624 76	3,804 63	3,178 25
	\$4,893 01	\$4,798 40	\$7,039 51	\$6,447 37	\$6,525 63	\$6,117 00	\$7,227 24	\$6,807 67	\$7,185 56	\$7,772 96	\$9,122 41	\$7,678 27
ROXBURY.												
Salaries	\$2,803 72	\$3,724 58	\$3,514 01	\$3,336 47	\$2,154 69	\$2,301 35	\$3,382 30	\$3,121 85	\$3,262 95	\$3,161 55	\$3,447 72	\$3,475 98
Books	754 06	726 40	675 76	457 34	432 94	442 75	774 26	396 77	494 49	638 42	1,332 09	436 75
Expense	1,136 70	1,176 32	2,039 52	2,434 61	2,725 27	2,675 43	2,310 20	2,457 53	2,526 12	3,000 15	2,678 90	2,971 12
	\$4,754 48	\$5,627 30	\$7,129 29	\$6,228 42	\$6,332 90	\$5,419 53	\$6,466 76	\$6,476 15	\$6,283 56	\$6,820 12	\$7,458 71	\$6,883 85
CHARLESTOWN.												
Salaries	\$2,599 61	\$2,848 01	\$2,654 77	\$2,623 67	\$2,738 52	\$1,950 18	\$2,608 83	\$2,201 90	\$2,596 88	\$2,397 53	\$3,008 51	\$2,845 22
Books	906 85	733 84	672 11	583 39	604 78	375 17	689 15	386 00	423 64	835 91	1,256 10	646 11
Expense	774 35	909 38	924 80	871 99	868 86	872 93	974 89	1,105 35	786 05	913 62	1,035 78	855 24
	\$4,370 81	\$4,491 23	\$4,251 68	\$4,079 05	\$4,212 16	\$3,198 28	\$4,272 87	\$3,693 25	\$3,806 57	\$4,147 06	\$5,300 39	\$4,346 57

BRIGHTON.												
Salaries.....	\$1,573 05	\$1,713 34	\$1,613 39	\$1,592 55	\$1,562 20	\$1,134 87	\$1,758 88	\$1,687 77	\$1,872 00	\$1,808 00	\$2,040 75	\$2,117 97
Books.....	277 16	338 02	264 50	188 53	96 44	214 44	172 61	126 80	254 54	741 00	1,063 73	752 22
Expense.....	762 33	749 61	846 90	953 55	1,202 97	1,111 39	778 21	1,048 23	584 80	592 89	1,218 03	844 74
	\$2,612 54	\$2,800 97	\$2,724 79	\$2,734 63	\$2,862 11	\$2,460 70	\$2,709 70	\$2,762 80	\$2,711 34	\$3,251 89	\$4,322 53	\$3,714 93
DORCHESTER.												
Salaries.....	\$2,531 00	\$2,840 83	\$2,622 80	\$2,344 51	\$2,129 31	\$1,627 12	\$1,932 46	\$1,918 94	\$2,067 41	\$2,211 16	\$2,691 33	\$2,663 31
Books.....	798 21	734 69	673 10	425 95	293 67	386 22	422 04	331 33	464 05	806 05	1,310 70	704 82
Expense.....	633 23	603 96	804 76	966 74	1,015 23	557 83	703 60	632 50	488 00	700 25	687 57	661 08
	\$3,962 44	\$4,179 48	\$4,100 66	\$3,737 20	\$3,438 21	\$2,571 17	\$3,058 10	\$2,882 77	\$3,019 46	\$3,717 44	\$4,089 60	\$4,029 21
SOUTH END.												
Salaries.....	\$2,713 22	\$2,526 84	\$2,301 87	\$2,246 81	\$2,186 75	\$1,544 40	\$2,351 93	\$1,809 93	\$2,127 27	\$2,289 76	\$2,344 25	\$2,352 67
Books.....	721 02	451 90	500 22	485 78	321 87	514 80	733 67	538 01	467 74	574 76	1,254 04	738 20
Expense.....	753 44	385 97	900 14	906 79	692 46	910 43	533 51	1,128 38	684 28	537 32	465 21	689 96
	\$4,187 68	\$3,364 71	\$3,702 23	\$3,639 38	\$3,111 08	\$2,969 63	\$3,610 11	\$3,536 32	\$3,279 29	\$3,351 84	\$4,063 50	\$3,780 83
JAMAICA PLAIN.												
Salaries.....	\$1,788 36	\$2,028 35	\$1,854 50	\$1,834 65	\$1,675 13	\$1,270 20	\$1,974 97	\$1,677 67	\$1,943 57	\$2,023 52	\$2,099 95	\$2,131 85
Books.....	594 75	542 25	601 69	365 57	374 05	589 54	667 83	263 37	349 96	723 58	1,174 27	763 37
Expense.....	1,437 69	1,609 97	888 55	884 67	838 17	774 14	795 11	1,023 75	839 10	702 25	836 26	841 30
	\$3,820 80	\$4,180 57	\$3,344 74	\$3,084 89	\$2,887 35	\$2,633 88	\$3,437 91	\$2,964 79	\$3,132 63	\$3,449 35	\$4,110 48	\$3,736 52
NORTH END.												
Salaries.....	\$1,206 66	\$1,426 31	\$1,326 00	\$1,284 00	\$1,416 50	\$1,025 75	\$1,331 50	\$1,380 00	\$1,529 41	(6 mos.) \$658 83		
Books.....	86 98	28 80	81 10	77 27	85 63	252 10	128 66	148 24	122 35	11 38		
Expense.....	480 73	427 44	957 77	1,154 60	1,025 64	1,390 02	665 59	752 02	618 19	412 59		
	\$1,774 37	\$1,982 55	\$2,364 87	\$2,515 87	\$2,527 17	\$2,567 87	\$3,125 75	\$2,289 26	\$2,269 95	\$1,082 80		

EXPENDITURES FOR BRANCHES AND DELIVERY STATIONS. — *Continued.*

	1886-87.	1887-88.	1888-89.	1889-90.	1890-91.	1891-92. (9 mos.)	1892-93.	1893-94.	1894-95.	1895-96.	1896-97.	1897-98.
LOWER MILLS.												
Salaries	\$410 00	\$415 11	\$372 00	\$343 00	\$274 00	\$210 00	\$212 00	\$228 00	\$312 00	\$336 00	\$453 67	\$448 00
Books and Periodicals	54 05	64 00	64 85	53 72	52 71	58 57	56 21	71 81	53 65	214 36	75 55	65 59
Expense	224 25	329 74	330 17	307 32	305 25	263 20	254 46	572 74	460 25	318 38	335 22	256 28
	\$686 30	\$808 85	\$767 02	\$704 04	\$631 96	\$531 77	\$622 67	\$832 55	\$825 90	\$808 74	\$824 44	\$769 87
MATTAPAN.												
Salaries	\$425 00	\$439 61	\$430 00	\$420 00	\$25 00	\$345 86	\$424 17	\$448 00
Books and Periodicals	264 95	77 25
Expense	189 38	160 11	180 08	170 59	276 31	\$226 07	\$341 32	\$364 40	\$359 41	426 64	356 98	355 13
	\$614 38	\$599 72	\$610 08	\$590 59	\$301 31	\$226 07	\$341 32	\$364 40	\$359 41	\$732 50	\$1,046 10	\$880 38
NEPONSET.												
Salaries	\$425 00	\$439 61	\$430 00	\$420 00	\$100 00	\$27 56	\$120 00	\$97 50
Expense	240 37	206 89	243 47	248 65	234 80	124 45	268 15	124 05	\$353 35	\$320 34	\$320 91	\$372 26
	\$665 37	\$646 50	\$673 47	\$668 65	\$334 80	\$212 01	\$388 15	\$281 55	\$353 35	\$320 34	\$320 81	\$372 26
ROSLINDALE.												
Salaries	\$23 28	\$96 19	\$91 00	\$84 00	\$45 46
Expense	138 50	154 40	148 45	141 40	288 27	\$267 04	\$339 32	\$271 80	\$459 83	\$438 18	\$604 97	\$774 17
	\$221 78	\$250 59	\$239 45	\$225 40	\$333 73	\$267 04	\$339 32	\$371 80	\$459 83	\$438 18	\$604 97	\$774 17
WEST ROXBURY.												
Salaries	\$429 36	\$446 38	\$431 11	\$424 63	\$420 62	\$78 50	\$140 80	\$326 50	\$338 97	\$377 00	\$598 40	\$762 45
Books and Periodicals	33 00	17 60	454 20	1,252 19	257 94

Expense	\$8 71	447 95	92 65	89 05	75 60	84 25	206 37	323 62	264 58	359 69	431 56	470 31
MOUNT BOWDOIN.	\$216 07	\$504 33	\$223 16	\$213 08	\$196 22	\$162 75	\$347 17	\$685 12	\$621 15	\$1,190 89	\$2,282 15	\$1,490 70
Salaries	\$104 15	\$287 61	\$298 22	\$338 00	\$276 00	\$201 25	\$298 25	\$276 00	\$204 00	\$322 00	\$453 38	\$448 00
Periodicals.....		43 90	132 31	123 79	108 12	78 07	80 57	87 98	68 20	255 31	87 15	73 45
Expense.....	34 65	136 12	448 14	511 21	480 95	346 70	462 29	479 00	423 79	427 36	514 78	524 14
ALLSTON.	\$138 80	\$467 63	\$878 67	\$1,233 00	\$265 07	\$626 02	\$841 11	\$842 98	\$785 99	\$1,004 67	\$1,055 31	\$1,045 59
Salaries.....				\$235 30	\$48 00							
Expense				114 16	286 46	\$276 30	\$380 60	\$395 90	\$381 21	\$403 03	466 56	\$510 47
ASHMONT.				\$349 46	\$334 46	\$276 30	\$380 60	\$395 90	\$381 21	\$403 03	466 56	\$510 47
Expense					\$220 44	\$138 47	\$245 71	\$379 16	\$371 48	\$359 00	\$386 88	\$363 91
DORCHESTER STATION.					\$100 33	\$204 34	\$255 60	\$322 89	\$328 16	\$319 41	438 74	\$537 91
Expense												
BIRD STREET.							\$269 14	\$317 47	\$329 98	\$319 52	368 47	\$375 24
Expense												
BLUE HILL AVENUE.												
Expense							\$202 28	\$361 09	\$332 07	\$336 25	\$620 88	\$552 24
HARVARD STREET.												
Expense							\$68 63	\$46 40	\$329 48			
CRESCENT AVENUE.												
Expense							\$53 58	\$826 85	\$329 48	\$463 80	\$338 15	\$476 08

EXPENDITURES FOR BRANCHES AND DELIVERY STATIONS.—*Concluded.*
Summary.

	1886-87.	1887-88.	1888-89.	1889-90.	1890-91.	1891-92. (9 mos.)	1892-93.	1893-94.	1894-95.	1895-96.	1896-97.	1897-98.
East Boston...	\$4,207 89	\$4,255 22	\$3,960 61	\$3,470 39	\$3,899 28	\$2,900 74	\$3,559 33	\$3,582 19	\$3,816 31	\$4,266 27	\$4,321 83	4,325 13
South Boston..	4,893 01	4,798 40	7,699 51	6,447 37	6,525 63	6,117 00	7,227 14	6,897 67	7,185 56	7,772 96	9,122 41	7,678 27
Roxbury	4,754 48	5,627 30	7,129 29	6,228 42	6,332 90	5,419 53	6,466 76	6,476 15	6,288 56	6,820 12	7,458 71	6,883 85
Charlestown ..	4,370 81	4,491 23	4,251 68	4,079 05	4,212 16	3,198 28	4,272 87	3,683 25	3,896 57	4,147 06	5,300 39	4,346 57
Brighton	2,612 54	2,800 97	2,724 79	2,734 63	2,862 11	2,460 70	2,709 70	2,862 80	2,711 34	3,231 89	4,322 53	3,714 93
Dorchester....	3,962 44	4,179 48	4,100 66	3,737 20	3,438 21	2,571 17	3,058 10	2,882 77	3,019 46	3,717 44	4,689 60	4,029 21
South End	4,157 68	3,364 71	3,762 23	3,639 38	3,111 08	2,969 63	3,619 11	3,536 82	3,279 29	3,351 84	4,063 50	3,780 83
Jamaica Plain	3,820 80	4,180 57	3,344 74	3,084 89	2,887 35	2,633 88	3,437 91	2,964 79	3,132 68	3,449 35	4,110 48	3,736 52
North End	1,774 37	1,882 55	2,364 87	2,515 87	2,527 17	2,567 87	2,125 75	2,289 26	2,269 95	{ 1,082 80 (6 mos.)		
Lower Mills...	688 30	898 85	767 02	704 04	631 96	531 77	622 67	932 55	825 90	868 74	924 44	769 87
Mattapan	314 38	299 72	310 08	290 59	301 31	226 07	341 32	364 40	339 41	732 50	1,046 10	880 38
Neponset.....	365 37	346 50	373 47	368 65	334 80	212 01	388 15	281 55	353 35	320 34	390 81	372 86
Roslindale	221 78	250 59	239 45	225 40	333 73	267 04	339 32	371 80	459 83	438 18	604 97	774 17
West Roxbury	216 07	594 33	223 16	213 63	196 22	162 75	347 17	685 12	621 15	1,190 89	2,282 15	1,490 70
Mt. Bowdoin..	138 80	467 63	878 67	1,223 00	865 07	626 62	841 11	842 98	785 99	1,004 67	1,055 31	1,045 59
Allston.....				349 46	334 46	276 30	380 60	335 90	381 21	403 03	466 56	510 47
Ashmont					220 44	193 47	245 71	379 16	371 48	359 00	386 88	363 91
Dorch. Station					100 33	204 34	255 60	322 39	328 16	319 41	438 74	537 91
Bird Street....							299 14	317 47	329 98	319 52	368 47	375 24

Blue Hill Ave.,								292 28	361 09	332 07	336 25	620 88	552 21
Harvard St.,								68 63	46 40	329 48			
Crescent Ave.,								53 58	326 85	329 48	463 80	393 15	476 08
No. Brighton..									113 51	1,043 35	1,074 95	1,028 91	1,108 37
West End								17 60			{ 934 62 (4 mos.)	7,958 08	7,553 08
Upham's Cor.,												{ 401 06 (9 mos.)	673 09
Broadway Ex.,												1,348 36	2,262 91
Warren St....												{ 379 32 (8 mos.)	677 18
Rox. Crossing,													{ 166 34 (11 mos.)
Boylston Sta.,													{ 88 30 (3 mos.)
School-Houses,													47 52
Eng. Houses..													71 41
Total.....	\$36,528 72	\$38,348 05	\$42,070 23	\$39,322 02	\$39,214 21	\$33,598 57	\$41,179 55	\$40,926 37		\$42,355 51	\$46,095 63	\$63,684 24	\$59,292 93

LIBRARY TRUST FUNDS.

BIGELOW FUND.—This is a donation made by the late JOHN P. BIGELOW, in August, 1850, when Mayor of the city.

The income from this fund is to be appropriated to the purchase of books for the increase of the library.

Invested in one City of Boston Four per cent. Bond, for . . . \$1,000 00

Payable to the Chairman of the Committee on the Public Library for the time being.

BATES FUND.—This is a donation made by the late JOSHUA BATES of London, in March, 1853.

Invested in one City of Boston Four per cent. Bond, for \$50,000 00

“The income only of this fund is to be, each and every year, expended in the purchase of such books of permanent value and authority as may be found most needful and most useful.” Payable to the Mayor of the city for the time being.

BOWDITCH FUND.—This is the bequest of J. INGERSOLL BOWDITCH. Invested in one City of Boston Three and one-half per cent. Bond \$10,000 00

The whole income in each and every year to be expended in the purchase of books of permanent value and authority in mathematics and astronomy.

PHILLIPS FUND.—This is a donation made by the late JONATHAN PHILLIPS of Boston, April, 1853.

Invested in one City of Boston Four per cent. Bond, for . . . \$10,000 00

The interest on this fund is to be used exclusively for the purchase of books for said library.

Also a bequest by the same gentleman in his will, dated September 20, 1849.

Invested in one City of Boston Six per cent. Bond, for . . . \$20,000 00

The interest on which is to be annually devoted to the maintenance of a free Public Library.

Both of these items are payable to the Mayor of the city for the time being.

ABBOTT LAWRENCE FUND.—This is the bequest of the late ABBOTT LAWRENCE of Boston.

Invested in one City of Boston Six per cent. Bond, for . . . \$10,000 00

The interest on this fund is to be exclusively appropriated for the purchase of books for the said library, having a permanent value.

EDWARD LAWRENCE FUND.—This is the bequest of the late EDWARD LAWRENCE of Charlestown. The following clause from his will explains its purpose:

“To hold and apply the income, and so much of the principal as they may choose, to the purchase of special books of reference to be kept and used only at the Charlestown Branch of said Public Library.”

Invested in one City of Boston Four per cent. Bond, for . . . \$500 00

PIERCE FUND.—This is a donation made by HENRY L. PIERCE, Mayor of the city, November 29, 1873, and accepted by the City Council, December 27, 1873.

Invested in one City of Boston Four per cent. Bond, for . \$5,000 00

TOWNSEND FUND.—This is a donation from William Minot and William Minot, Jr., executors of the will of MARY P. TOWNSEND, of Boston, at whose disposal she left a certain portion of her estate in trust, for such charitable and public institutions as they may think meritorious. Said executors accordingly selected the Public Library of the City of Boston as one of such institutions, and attached the following conditions to the legacy: "The income only shall, in each and every year, be expended in the purchase of books for the use of the library; each of which books shall have been published in some one edition at least five years at the time it may be so purchased."

Invested in one City of Boston Five per cent. Bond, for . \$4,000 00

TICKNOR BEQUEST.—By the will of the late GEORGE TICKNOR, of Boston, he gave to the City of Boston, on the death of his wife, all his books and manuscripts in the Spanish and Portuguese languages, about four thousand volumes, and also the sum of four thousand dollars. After the receipt of said sum, the city is required to spend not less than one thousand dollars in every five years during the twenty-five years next succeeding (*i.e.*, the income of four thousand dollars, at the rate of five per cent. per annum), in the purchase of books in the Spanish and Portuguese languages and literature. At the end of twenty-five years, the income of the said sum is to be expended annually in the purchase of books of permanent value, either in the Spanish or Portuguese language, or in such other languages as may be deemed expedient by those having charge of the Library. These books, bequeathed or purchased, are always to be freely accessible for reference or study, but are not to be loaned for use outside of the library building. If these bequests are not accepted by the city, and the trust and conditions faithfully executed, the books, manuscripts and money are to be given to the President and Fellows of Harvard College.

In order that the city might receive the immediate benefit of this contribution, Anna Ticknor, widow of the donor, relinquished her right to retain during her life the books and manuscripts, and placed them under the control of the city, the City Council having previously accepted the bequests, in accordance with the terms and conditions of said will, and the Trustees of the Public Library received said bequests on behalf of the city, and made suitable arrangements for the care and custody of the books and manuscripts.

Invested in one City of Boston Four per cent. Bond, for . \$4,000 00

FRANKLIN CLUB FUND.—This is a donation made in June, 1863, by a literary association of young men in Boston, who, at the dissolution of the association, authorized its trustees, Thomas Minns, John J. French and J. Franklin Reed, to dispose of the funds on hand in such a manner as to them should seem judicious. They elected to bestow it on the Public Library, attaching to it the following conditions: "In trust that the income, but the income only, shall, year by year, be expended in the purchase of books of permanent value for the use of the free Public Library of the city, and as far as practicable, of such a character as to be of special interest to young men." The Trustees expressed a preference for books relative to Government and Political Economy.

Invested in one City of Boston Four per cent. Bond, for . \$1,000 00

TREADWELL FUND.—By the will of the late DANIEL TREADWELL, of Cambridge, late Rumford Professor in Harvard College, who died February 27, 1872, he left the residue of his estate, after payment of debts, legacies, etc., in trust to his executors, to hold during the life of his wife for her benefit, and after her decease to divide the residue then remaining in the hands of the trustees as therein provided, and convey one-fifth part thereof to the Trustees of the Public Library in the City of Boston.

The City Council accepted said bequest, and authorized the Trustees of the Public Library to receive the same, and to invest it in the City of Boston Bonds, the income of which is to be expended by said trustees, in such manner as they may deem for the best interests of the Library.

Invested in the City of Boston Four per cent. Bonds, for	\$5,550 00
Invested in the City of Boston Three and one-half per cent. Bonds, for	1,400 00
Invested in 16 shares B. & A. R.R. Co. stock, par value \$100 each	1,600 00
Invested in 6 shares B. & P. R.R. Co. stock, par value \$100 each	600 00
Invested in 12 shares Fitchburg R.R. Co. stock, par value \$100 each	1,200 00
Invested in 1 share Vt. & Mass. R.R. Co. stock, par value \$100 each	100 00
	<u>\$10,450 00</u>

CHARLOTTE HARRIS FUND.—Bequest of CHARLOTTE HARRIS, late of Boston, the object of which is stated in the following extract from her will:

"I give to the Charlestown Public Library \$10,000, to be invested on interest, which interest is to be applied to the purchase of books published before 1850. I also give to said Public Library my own private library, and the portrait of my grandfather, Richard Devens." Bequest accepted by City Council, July 31, 1877.

Invested in one City of Boston Four per cent. Bond, for	<u>\$10,000 00</u>
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THOMAS B. HARRIS FUND.—Bequest of THOMAS B. HARRIS, late of Charlestown, for the benefit of the Charlestown Public Library.

Invested in one City of Boston Four per cent. Bond, for	<u>\$1,000 00</u>
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SCHOLFIELD FUND.—Bequest of the late ARTHUR SCHOLFIELD, who died in New York, January 17, 1883. The interest to be paid to certain heirs during their lives, and then to be used for the purchase of books of permanent value. The last heir, Joseph Scholfield, died November 18, 1889, and by his will bequeathed to the City of Boston the sum of \$11,800, which represents the income of said fund, received by him up to the time of his death, to be added to the fund given by his brother.

Invested in one City of Boston Four per cent. Bond, for	\$50,000 00
" " " " " "	11,800 00
	<u>\$61,800 00</u>

GREEN FUND.—Donations of Dr. SAMUEL A. GREEN, of \$2,000, the income of which is to be expended for the purchase of books relating to American history.

Invested in two City of Boston Five per cent. Bonds, for	\$1,500 00
Invested in one City of Boston Four per cent. Bond, for	500 00
	<u>\$2,000 00</u>

SOUTH BOSTON BRANCH LIBRARY TRUST FUND.—Donation of a citizen of South Boston, the income of which is to be expended for the benefit of the South Boston Branch Library.

Invested in City of Boston Four per cent. Bond, for . . . \$100 00

CHARLES GREELY LORING MEMORIAL FUND.—This is a donation from the family of Charles Greely Loring, the income of which is to be expended for the purchase of books for the West End Branch.

Invested in one City of Boston Four per cent. Bond, for . . . \$500 00

CHARLES MEAD PUBLIC LIBRARY TRUST FUND.—Received from Charles Mead, executor of the estate of Charles Mead, the amount of legacy of the late Charles Mead, to constitute the "CHARLES MEAD PUBLIC LIBRARY TRUST FUND," for the promotion of the objects of the Public Library, in such manner as the government of said library shall deem best, and so far as the government shall deem consistent with the objects of the library, to be used for the benefit of the South Boston Branch Library.

Invested in one City of Boston Four per cent. Bond, for . . . \$2,500 00

ARTZ FUND.—This is a donation made in November, 1896, by Miss VICTORINE THOMAS ARTZ of Chicago, the income "to be employed in the purchase of valuable, rare editions of the writings, either in verse or prose, of American and of foreign authors." These books are to be known as the "Longfellow Memorial Collection."

Invested in one City of Boston Four per cent. Bond, for . . . \$10,000 00

JOHN BOYLE O'REILLY MEMORIAL FUND.—Received from the members of the Papyrus Club, May, 1897. The income thereof is to be expended for the purchase of books in memory of their late member, JOHN BOYLE O'REILLY.

Invested in one City of Boston Four per cent. Bond, for . . . \$1,000 00

TWENTIETH REGIMENT MEMORIAL FUND.—This is a donation made in April, 1897, by the Association of Officers of the Twentieth Massachusetts Volunteer Infantry. It is to be used for the purchase of books of a military and patriotic character, to be placed in the alcove appropriated as a memorial of the Twentieth Regiment.

Invested in one City of Boston Four per cent. Bond, for . . . \$5,000 00

TODD FUND.—This is a gift made in October, 1897, by Wm. C. Todd of New Hampshire. The income is to be expended annually in payment for such current newspapers of this and other countries as the board of officers for the time being having charge of the Public Library of the City of Boston, shall purchase.

Invested in one City of Boston Four per cent. Bond, for . . . \$50,000 00

Bequest of Rev. Dr. CALEB D. BRADLEE.

Cash in Treasury \$1,000 00

RECAPITULATION OF PUBLIC LIBRARY TRUST FUNDS.

Scholfield Fund	\$61,800 00
Bates Fund	50,000 00
Todd Fund	50,000 00
Phillips Fund	20,000 00
Phillips Fund	10,000 00
Bowditch Fund	10,000 00
Charlotte Harris Fund	10,000 00
Abbott Lawrence Fund	10,000 00
Treadwell Fund	10,487 69
Artz Fund	10,000 00
Twentieth Regiment Memorial Fund	5,000 00
Pierce Fund	5,000 00
Townsend Fund	4,000 00
Ticknor Fund	4,000 00
Charles Mead Fund	2,500 00
Green Fund	2,000 00
Bigelow Fund	1,000 00
Thomas B. Harris Fund	1,000 00
Franklin Club Fund	1,000 00
John Boyle O'Reilly Memorial Fund	1,000 00
Bradlee Fund	1,000 00
Edward Lawrence Fund	500 00
Charles Greely Loring Memorial Fund	500 00
South Boston Branch Library Trust Fund	100 00

\$270,887 69

LIBRARY TRUST FUNDS.—INVESTED IN CITY OF BOSTON BONDS.

GIVER.	Amount.	When received.	No. of Bond.	When due.	Income.	Provisions.
1 Joshua Bates.....	\$20,000 00	March, 1853	8,104	April, 1913	\$2,000	To buy "books of permanent value."
2 Jonathan Phillips.....	{ 20,000 00 10,000 00	April, 1861 April, 1853	352 8,105	Jan'y, 1906 April, 1913	{ 1,600	("To the maintenance of a free public library." "Purchase of books.")
3 Abbott Lawrence.....	10,000 00	May, 1860	281	July, 1906	600	Books having a permanent value.
4 Charlotte Harris.....	10,000 00	August, 1877	2,570	Oct., 1917	400	Books for Charlestown branch, published before 1850.
5 Henry L. Pierce.....	5,000 00	December, 1873	7,992	Jan'y, 1924	300	Books of permanent value for the Bates Hall."
6 Mary P. Townsend.....	4,000 00	April, 1870	2,960	April, 1920	200	Books five years old in some one edition.
7 George Ticknor.....	4,000 00	April, 1879	2,068	Oct., 1920	160	Books in Spanish and Portuguese five years old in some one edition.
8 John P. Bigelow.....	1,000 00	August, 1850	8,106	April, 1913	40	Purchase of books.
9 Franklin Club.....	1,000 00	June, 1863	1,224	Jan'y, 1914	40	Books of permanent value, preferably "books on government and political economy."
10 Samuel A. Green.....	{ 1,500 00 500 00	November, 1878 April, 1884	{ 1,243	{ April, 1908 April, 1914	{ 75 20	{ Books relating to American history. For benefit of South Boston Branch.
11 South Boston.....	100 00	September, 1879	5,396	July, 1919	4	To be used for books of permanent value.
12 Arthur Scholfield.....	50,000 00	December, 1883	1,223	Oct., 1913	2,000	
13 Joseph Scholfield.....	11,800 00	July, 1880	6,300	July, 1920	472	
14 Thomas B. Harris.....	1,000 00	April, 1884	1,244	April, 1914	40	For benefit of Charlestown branch.
15 Daniel Treadwell.....	{ 2,000 00 1,700 00 1,400 00 1,000 00	{ October, 1885 November, 1889 July, 1892	{ 1,486 1,754 2,210	{ Oct., 1917 Nov., 1919 Oct., 1921	{ 271	To be expended by the Trustees in such manner as they may deem for the best interest of the Library.
16 Edward Lawrence.....	500 00	May, 1886	1,383	April, 1916	20	"To hold and apply the income and so much of the principal as they [the Trustees] may choose to the purchase of special books of reference for the Library, and used only at the Charlestown Branch of said Public Library."
17 J. Rogersoll Bowditch.....	10,000 00	January, 1880	1,816	Jan'y, 1920	350	For "the purchase of books of permanent value and authority in mathematics and astronomy," to be added to the Bowditch collection.
18 { Family of Charles Greely Loring }	500 00	January, 1896	9,479	Jan'y, 1916	20	Memorial Fund from the income of which books are to be bought for the West End Branch.
19 Charles Mead.....	2,500 00	October, 1896	10,304	Jan'y, 1917	100	"For the promotion of the objects of the Public Library in such manner as the government of said library shall deem best, and so far as the government shall deem consistent with the objects of the library, to be used for the benefit of the South Boston Branch of the Public Library."
20 Victorine T. Ariz.....	10,000 00	November, 1896	10,305	Jan'y, 1917	400	For the purchase of valuable and rare editions of the writings, either in prose or verse, of American and of foreign authors, "to be known as the Longfellow Memorial Collection."
21 Papyrus Club.....	1,000 00	May, 1897	10,331	July, 1917	40	John Boyle O'Reilly Memorial Fund "for the purchase of books."
22 Twentieth Regiment Ass'n.....	5,000 00	April, 1897	10,785	Oct., 1917	200	"For the purchase of books of a military and patriotic character, to be placed in the above appropriated as a Memorial of the Twentieth Regiment."
23 Wm. C. Todd.....	50,000 00	October, 1897	10,890	Oct., 1927	2,000	The income to be expended annually for current newspapers, foreign and domestic.
	\$268,550 00				\$11,252	

MEMORANDA.

- (1) Joshua Bates, born near Boston, 1788, died in London, at the head of the house of Baring Brothers & Co., 1864. In addition to this fund, he gave \$50,000 worth of books to the Library.
- (2) The sum of \$10,000 was a gift in Mr. Phillips' lifetime. The other \$50,000 was bequeathed by his will, dated 30th of September, 1880. He died 25th July, 1880, aged 82.
- (3) Mr. Phillips' bequest was given to the Trustees of the Public Library, to be used for the purchase of books of permanent value.
- (4) The bequest of Charlotte Harris to the Charlestown branch. With it her private library was also given.
- (5) The bequest of George Ticknor to the Charlestown branch. The principal or interest may be expended as is deemed best.
- (6) The fund received from the bequest of Mary P. Townsend to the Charlestown branch. The principal or interest may be expended as is deemed best.
- (7) This fund accompanied the testamentary gift of his Spanish and Portuguese library. It required that \$1,000, at least, shall be spent every five years for twenty-five years for the addition of new books.
- (8) This fund was a sum intended for a testimonial to Mr. Bigelow on retiring from the majority, and was transferred by him to this purpose.
- (9) Given by the Trustees of the Franklin Club, under the authority given them at the dissolution of that literary association.
- (10) Given by the Trustees of the Franklin Club, under the authority given them at the dissolution of that literary association.
- (11) Given by Victorine Thomas Ariz, to constitute the "Longfellow Memorial Collection."
- (12) Given by the Twentieth Regiment Association, as a memorial of the Twentieth Regiment, Massachusetts Volunteer Infantry.
- (13) The gift of William C. Todd, to provide "free access to representative newspapers of the world."

STOCKS AND CASH OTHER THAN CITY BONDS HELD BY TREADWELL FUND, PUBLIC LIBRARY.

SHARES.	Pay value per Share.	Value per Share received from Trustees.	Total as received from Trustees.	Income.	Remarks.
15 B. & A. R. R. Co.....	\$100 00	\$79 00	\$2,085 00	\$ 128 00	
6 B. & Prov. R. R. Co.....	100 00	179 50	1,077 00	60 00	
9 Fitchburg R. R. Co.....	100 00	118 00	1,002 00	\$5,585 00	April 5, 1887. The certificates of 9 shares of F. R. R. exchanged for a certificate of 12 shares preferred stock in same corporation, par value \$100. Total, \$1,200.
1 Vt. & Mass. R. R. Co.....	100 00	133 00	133 00	6 00	
Cash.....			88 00	Less paid May 10, 1886, to City Collector, per order of Board of Trustees of Public Library.
1 B. & A. R. R. Co.....	100 00			100 00	
Cash in City Treasury.....				37 00	

* Includes Income on the one share below.

APPENDIX II.

EXTENT OF THE LIBRARY BY YEARS.

YEARS.		Total volumes in the Libraries.	YEARS.		Total volumes in the Libraries.	YEARS.		Total volumes in the Libraries.
1	1852-53	9,688	16	1867-68	144,092	31	1882-83	422,116
2	1853-54	16,221	17	1868-69	152,796	32	1883-84	438,594
3	1854-55	22,617	18	1869-70	160,573	33	1884-85	453,947
4	1855-56	28,080	19	1870-71	179,250	34	1885	460,993
5	1856-57	34,896	20	1871-72	192,958	35	1886	479,421
6	1857-58	70,851	21	1872-73	209,456	36	1887	492,956
7	1858-59	78,043	22	1873-74	260,550	37	1888	505,872
8	1859-60	85,031	23	1874-75	276,918	38	1889	520,508
9	1860-61	97,386	24	1875-76	297,873	39	1890	536,027
10	1861-62	105,034	25	1876-77	312,010	40	1891	556,283
11	1862-63	110,563	26	1877-78	345,734	41	1892	576,237
12	1863-64	116,934	27	1878-79	360,963	42	1893	597,152
13	1864-65	123,016	28	1879-80	377,225	43	1894	610,375
14	1865-66	130,678	29	1880-81	390,982	44	1895	628,297
15	1866-67	136,080	30	1881-82	404,221	45	1896-97	663,768
						46	1897-98	698,888

VOLUMES IN LIBRARY AND BRANCHES, JANUARY 31, 1898,
ACCORDING TO LOCATION.

Central Library		515,067	Brighton	17,076
Duplicate room		13,072	Charlestown	29,861
		528,079	Dorchester	16,815
			East Boston	13,292
			Jamaica Plain	13,782
			South Boston	14,799
			South End	14,592
			West End	10,359
			West Roxbury	4,153
			Lower Mills (Station A)	88
			Mattapan (Station D)	98
			Mt. Bowdoin (Station F)	976
			North Brighton (Station L)	75
			Broadway Ext. (Station P)	1,292
Roxbury branch	Fellowes Athenæum	18,525		
	Collection owned by City	15,026		
	Total, Roxbury branch	33,551		

APPENDIX III.

NET INCREASE OF THE SEVERAL DEPARTMENTS.

	1888.	1889.	1890.	1891.	1892.	1893.	1894.	1895.	1896-97.	1897-98.
Bates Hall.....	9,733	11,857	13,518	15,306	16,499	20,493	32,491	} 11,821	20,273	26,579
Lower Hall.....	874	710	1's 50	1's 23	818	loss 455	746			
Duplicate room	1's 52	330	419	2,355	1's 9,143	loss 542	1's 8,056	313	2,890	8,603
Brighton branch	46	130	91	167	98	23	292	107	1,217	276
Charlestown branch...	145	1's 70	233	421	22	339	300	loss 16	1's 112	398
Dorchester branch ...	423	309	269	222	209	134	358	loss 73	1,415	159
East Boston branch...	170	63	58	59	5	48	126	112	1,021	147
Jamaica Plain branch	335	294	150	214	112	221	329	273	1,277	374
¹ North End branch ..	8	4	12	224	84	75	63	1's 1,861		
Roxbury branch	280	199	146	308	loss 352	147	382	48	1,202	1's 2,896
Fellowes Athenæum,	390	397	361	438	289	318	318	407	348	402
South Boston branch,	284	159	115	200	51	55	401	loss 289	1,509	loss 69
South End branch....	260	248	187	365	loss 67	26	276	138	1,435	308
West End branch	1,897	6,522	1,555	385
W. Roxbury branch...	20	6	10	33	4	626	loss 8	185
Lower Mills Reading room	85	3	
Mattapan Reading room	73	24	1
Mt. Bowdoin Reading room	74	932	loss 30
North Brighton Read- ing room	8	74	loss 7	
Broadway Extension Reading room.....	261	724	307
Total	12,916	14,636	15,519	20,256	8,633	20,915	29,927	18,695	35,698	35,129

¹ Collection transferred to West End branch.

APPENDIX III. — *Continued.*

LOCATED FEBRUARY 1, 1897, TO JANUARY 31, 1898.

	Located.	Condemned, missing, transferred.	Net gain.
Central Library.....	29,185	2,606	26,579
Central Library, Duplicate room.....	8,603	8,603
Brighton branch.....	619	1343	276
Charlestown branch.....	565	167	398
Dorchester branch.....	651	492	159
East Boston branch	644	497	147
Jamaica Plain branch.....	655	281	374
Roxbury branch, city collection	546	3,442	loss 2,896
Fellowes Athenæum.....	459	57	402
South Boston branch.....	823	892	loss 69
South End branch	564	256	308
West End branch.....	532	147	385
West Roxbury branch.....	276	291	185
Lower Mills Reading room
Mattapan Reading room.....	1	1
Mt. Bowdoin Reading room.....	30	loss 30
North Brighton Reading room.....
Broadway Extension Reading room.....	437	130	307
	44,560	9,431	35,129

¹ Includes error of 68 in count last year.² Includes error of 26 in count last year.

VOLUMES IN THE SPECIAL COLLECTIONS.

	1882.	1887.	1888.	1889.	1890.	1891.	1892.	1893.	1894.	1895.	1896-97.	1897-98.
Patent library	3,142	3,796	3,965	4,097	4,218	4,269	4,335	4,551	5,551	5,733	5,971	6,287
Bowditch library	3,224	4,706	4,435	5,225	5,348	5,509	5,626	5,717	6,003	6,077	6,192	6,279
Parker library	12,363	14,077	14,104	14,112	14,114	14,116	14,116	14,116	13,819	13,820	13,845	13,848
Prince library	2,274	2,775	2,824	2,905	2,935	2,953	3,000	3,025	12,045	2,045	2,045	2,045
Tieknor library	5,463	5,790	5,877	5,923	5,966	5,981	6,016	6,096	6,086	6,149	6,165	6,172
Barton library	13,487	13,841	13,755	13,724	13,735	13,740	13,764	13,775	13,624	13,627	13,491	13,491
Franklin library	240	403	416	427	446	465	482	499	565	578	582	591
Thayer library	863	1,280	1,368	1,427	1,500	1,500	3,984	5,269	5,383	5,384	5,385	5,385
John A. Lewis library						596	617	621	679	679	679	679
Gilbert library								420	422	422	422	422
Tostl library (1869, 129 vols.)									129	129	129	129
Hunt library (1877, 669 vols.)									669	669	669	669
John Adams library									2,819	2,819	2,819	2,819
Allen A. Brown library									6,382	6,990	7,671	7,745
Chamberlain library									150	150	150	150
Military library									308	315	321	595
U. S. Congressional docs.										3,629	3,763	3,884
Gr. Br. Parl. papers										6,476	6,584	6,696

¹ Actual enumeration of original Prince library. Account is now made elsewhere of additions purchased by the city for this collection.

² There has been no loss in the Barton library, but a correction of an error of 138 previously made.

APPENDIX IV.

CENTRAL LIBRARY CLASSIFICATIONS.

CLASS NO.	CLASSES.	GENERAL COLLECTION.				SPECIAL LIBRARIES.																		Total, including special libraries.		
						1853	1861	1866	1869	1871	1873	1875	1877	1880	1889		1890	1892	1894	1894	1894	1896	1896		1897	
		Placed on shelves, found, etc., 1897.	Condensed, lost, missing and trans-ferred, 1897.	Total in general library, Jan. 31, 1898.	Howditch library.	Parker library.	Prince library.	Todd library.	Tucknor library.	Barton library.	Thayer library.	Hunt library.	Franklin library.	Gilbert library.	Patent library.	John A. Lewis library.	Military library.	John Adams library.	Allen A. Brown library.	Chamberlain library.	Galatea library.	Codman library.	Artz library.		Newspaper room.	Duplicate Room, Unclassified.
I.	Cyclopedias, etc.	14	1	1,793	249	322	6			21	15														2,406	
II.	Bibliography and literary history	574	13	12,574	35	615	5		278	600	31		10		8						12				14,258	
III.	General history, biography, travel, and geography	615	14	13,825	17	647	43		54	135	424		1		2						161				15,247	
IV.	American history, geography, biography, travel and polite literature	3,483	61	65,401	107	1,061	833		362	812	385	669	469	75	865	670	505				218		407		72,969	
V.	English, history, etc.	1,665	38	44,400	77	858	114		21	3,204	2,459		18	270	4,429						197	31	2		56,170	
VI.	French history, etc.	738	25	23,287	60	522	7		58	2,474	670		8	4	415						98	1			27,604	
VII.	Italian history, etc.	282	8	10,960	11	326	2		31	337	184				1						9				11,861	
VIII.	German history, etc.	913	49	16,717	9	1,423	8		26	254	191		1	2	432						32		1		19,096	
IX.	Greek, Latin, and philology	344	7	9,694	9	1,181	197		132	617	23		3	1	1						8		1		11,867	
X.	Spanish and Portuguese history and literature	124	4	2,960	22	95		4,172	290	64					1										7,315	
XI.	Oriental history, geography, biography, travel and literature	910	16	13,763	2	329	1		4	225	61				28						15				14,428	
XIIa.	Periodicals	707	44	22,335	1,387	732	5		250	471	53				14								4,436		29,683	
XIIb.	Transactions	118	2	7,023	58																				7,081	
XIII.	Theology, ecclesiastical history, etc.	1,261	16	33,000	147	3,518	683		361	245	248		12								1				38,235	
XIV.	Metaphysics and social science	1,269	31	19,772	6	1,360	52		121	130	66		29	2							274				21,412	
XV.	Jurisprudence	176	4	7,896	3	307	14		63	28	2				101			2,819			34				11,227	
XVI.	Political economy	367	7	6,881	65	98			24	17	2														7,087	
XVII.	Medical science	619	16	20,696	3	75	23		5	27	5		4								30				20,877	
XVIII.	Natural history and science	1,063	15	14,828	15	170	1		32	89	31											103			15,209	
XIX.	Mathematics and physical science	1,077	35	19,081	3,969	136	25		63	48	2		19	1											23,344	
XX.	Useful arts	647	30	13,370	9	13			36	16	59		5	1	4							305			13,818	
XXI.	Fine arts	873	16	15,274		30	1	129	14	43	400							7,745			30	251			23,917	
XXII.	Bound volumes of miscellaneous pamphlets				13					84	10				50										157	
XXIII.	Bound volumes of manuscripts	21		81	6		24		45	93			12						1,150						411	
XXIV.	Shakespeare						1			3,231															3,232	
XXV.	Books for the blind	19		559																					559	
XXVI.	Stack Four	8,351	2,154	44,877																					44,877	
XXVII.	Duplicate room																							13,072	13,072	
	Totals	26,230	2,066	441,097	6,279	13,848	2,045	129	6,172	13,401	5,385	669	591	422	6,287	679	595	2,819	7,745	1,150	1,066	691	411	4,436	13,072	528,679

EXPLANATION.—Class III. Includes general history, etc., when embracing several countries, and collected works of historians.
 Class IV. includes the collected works of American writers, and what of American literature is sometimes termed "polygraphy."
 Classes V., VI., VII., and VIII. have the same scope for the respective countries that Class IV. has for America.
 Class VIII. includes also Belgium, the Netherlands, Switzerland, and the Scandinavian nations.
 Class XIV. includes political science and ethics, education, etc.
 Class XIX. includes mechanics, military and naval arts, agriculture, domestic arts, etc.

Class XXIV. does not include the Shakespeare collection of the general library.
 Class XXVI. contains the former "Lower Hall" collection, which has a different classification. It includes 26,456 volumes of fiction.

* Framed.

NOTE.—The dates given in the special libraries column show the year when these collections were acquired by the Library.

APPENDIX V.

CLASSIFICATION.

BRANCH LIBRARIES, JANUARY 31, 1898, AS REPORTED BY CUSTODIANS OF BRANCHES.

	Brighton.	Charlestown.	Dorchester.	East Boston.	Jamaica Plain.	ROXBURY.		South Boston.	South End.	West End.	West Roxbury.
						Branch.	Fellowes Athenæum.				
Reference-books	354	1,690	297	301	283	126	161	377	177	483	280
Genealogy and Her- aldry	49	30	2	26	5	16	85	5	3	7	1
Biography	1,079	2,256	1,570	1,118	1,143	1,183	2,425	1,257	1,673	1,205	409
History	1,390	2,916	1,270	1,088	1,231	1,224	2,336	1,222	1,136	853	302
Fine Arts, Archæol- ogy.....	32	207	228	93	284	194	492	160	39	185	10
Geography, Travels,	814	1,334	1,122	682	766	698	2,158	919	1,289	659	252
Language.....	15	311	51	90	96	69	164	66	43	105	2
Literature	1,967	4,200	1,964	1,883	1,253	1,384	3,850	1,529	1,358	996	391
Medicine, Hygiene..	5	486	115	79	84	97	374	94	139	62	
Natural science	956	826	335	85	312	295	528	493	609	443	189
Philosophy, Ethics, Education	471	732	178	62	148	144	310	142	320	218	4
Religion, Theology,	908	1,476	334	337	134	426	1,294	302	313	848	153
Sociology	1,202	322	226	162	116	165	668	151	218	207	2
Law.....	10	658	24	14	31	16	123	25	43	5	
Useful and Indus- trial Arts.....	104	436	192	84	185	238	162	350	202	83	
Amusements, Games, Sports	53	74	88	64	50	86	70	59	113	61	1
Fiction	4,519	3,002	5,299	4,593	4,555	4,441	1,029	4,380	4,256	1,542	854
Books for the young,	1,645	1,712	2,470	2,198	1,743	2,250	43	1,636	2,276	1,890	1,201
Bound periodicals..	1,276	3,252	1,050	333	1,363	1,974	2,253	1,632	385	507	102
Unclassified.....	227										
Harris Collection...	3,941									
	17,076	29,861	16,815	13,292	13,782	15,026	18,525	14,799	14,592	10,359	4,153

APPENDIX VI.

REGISTRATION DEPARTMENT.

Statistical Report, February 1, 1897, to January 31, 1898.

FORMER REGISTRATIONS.

	Date.	No. of Names.
First	1854-1858	17,066
Second	1859-1867	52,829
Third	1868-April 30, 1886	227,581
Fourth	May 1, 1886-March 31, 1894	124,396
Fifth	April 1, 1894-December 31, 1894...	25,443

Registrations, including old and new names, lost and filled cards replaced, expired cards renewed during each year, for the five years prior to 1895 :

1890	14,175
1891	11,502
1892	11,707
1893	11,029
1894	29,971
Average, 15,677.					

LIVE CARDS OUTSTANDING.

DATE.	Number.	Gain.
February 1, 1898	64,973	
February 1, 1897	45,606	19,367
February 1, 1897	45,606	
February 1, 1896	34,842	10,764
February 1, 1896	34,842	
January 1, 1895	29,971	4,871
Total gain		35,002

CARDS ISSUED FEBRUARY 1, 1897 - JANUARY 31, 1898.

	Live Cards Feb. 1, 1897.	RE-REGISTRATIONS.				NEW REGISTRATIONS.				RENEWALS.				Total Number Cards Out.	Expired (Issued in Jan., 1896.	Live Cards Jan. 31, 1898.	Gain for Year.	* No. of persons who have al- lowed privilege to lapse.	Lost Cards Replaced.		Filled Cards re- placed, etc.	
		Males.		Females.		Males.		Females.		Males.		Females.							Paid for.	After delay.		
		Over 21.	Under 21.	Over 21.	Under 21.	Over 21.	Under 21.	Over 21.	Under 21.	Over 21.	Under 21.	Over 21.	Under 21.									
Central Library	20,887	573	15	613	14	2,637	894	2,924	777	895	95	991	99	31,274	2,380	28,894	8,057	7,839	547	864	6,918	
Brighton Branch	912	22	3	33	3	47	66	75	117	17	15	23	18	1,351	95	1,256	334	523	12	74	381	
Charlestown Branch	2,158	31	4	42	4	124	266	141	216	58	40	73	46	3,197	369	2,828	670	1,152	25	99	1,514	
Dorchester Branch	2,445	28	16	52	8	54	162	94	168	46	34	69	37	3,212	225	2,987	542	690	11	169	965	
East Boston Branch	2,280	26	14	46	9	129	318	136	331	39	46	74	49	3,488	364	3,124	844	967	36	318	974	
Jamaica Plain Branch	3,184	39	7	86	15	48	156	97	196	23	44	76	43	4,005	293	3,802	618	973	17	160	912	
Roxbury Branch	3,563	48	11	82	19	88	361	156	364	53	68	115	58	4,586	413	4,573	1,010	1,390	27	395	1,516	
South Boston Branch	3,189	56	12	71	11	119	403	167	317	48	74	69	92	4,628	439	4,189	1,000	1,013	30	452	2,978	
South End Branch	1,933	14	1	34	2	99	67	247	122	40	23	85	7	2,434	224	2,210	517	1,307	14	155	2,651	
West End Branch	3,126	21	4	24	1	339	236	281	545	25	13	25	16	4,647		4,647	1,521		28	311	1,669	
West Roxbury Branch		10	1	23		25	29	77	21					4	2	3	186			7	50	332
Station A		3		2	1	15	19	36	21	7	20	9	3	139		139	139		2	14	37	
" B		11	2	21	3	35	92	63	54	7	8	9	11	316		316	316		2	39	213	
" D	139	3		7		11	17	26	21	4	2	3	4	237	11	226	87	5	2	23	89	
" E		4		7	2	16	24	29	17	3	4	7	2	115		115	115		4	12	21	
" F	178	7	1	9		41	27	71	21	4	1	8	2	370	14	356	178	7	4	43	68	
" G	249	2	1	7		56	61	73	69	7	3	6	4	539	21	518	269	12		108	198	
" H		4	1	5	2	28	21	54	41	4	4	6	3	173		173	173			71	62	
" J	209	5	1	4	1	41	33	59	27	3	7	4	6	400	23	377	168	11	3	94	147	
" K	68	2		1		16	9	28	5	4	5	5	3	146	8	138	70	2		23	32	
" L	74	1	1	3	1	12	32	17	23	1			1	167	7	160	86	3		18	86	
" M	128	3		2		37	26	52	39	2	1	1	3	294	10	284	136	9	1	67	142	
" N	223	5	1	3	4	31	71	78	63	4	3	8	7	501	19	482	259	9	5	121	304	
" P	387	8	1	11		191	167	62	141	7	5	5	9	994	27	967	580	16	7	143	516	
" Q	219	7	2	14	1	59	51	98	37	6	5	14	7	500	17	483	264	11	5	186	421	
" R	394	3	1	9	4	61	55	97	29	3	11	9	7	593	25	568	264	18	2	107	362	
" S	41	2		3		71	237	57	245	6	9	8	4	683		683	642	2		98	283	
" T		5	1	8	2	63	88	58	67							292		292			41	174
Totals	45,006	935	101	1,222	167	4,475	3,869	5,333	4,091	1,226	544	1,705	544	69,867	4,894	64,973	19,367	15,779	791	4,165	23,186	

* To whom cards were given since January 1, 1895.

Live cards outstanding January 31, 1898, 64,973; February 1, 1897, 45,006; gain, 19,367 = 4246.

N. B. — Prior to February 1, 1897, cards were supplied to Stations A, E and H through the Dorchester Branch, and to the West Roxbury Branch and Station B through the Jamaica Plain Branch, and their statistics are included in the Dorchester and Jamaica Plain reports.

CLASSIFICATION OF HOLDERS OF "LIVE CARDS"

JANUARY 31, 1898.

BY SEX AND OCCUPATION.

CLASSES.	Permanent residents.	¹ Non-residents.	Special cards.
MALES.			
<i>Over 21 years of age.</i>			
Professional classes	2,802	61	103
Teachers	374	99	7
Students	1,060	1,010	—
Business men	7,333	75	8
Unemployed	1,812	166	1
Laborers.....	648	—	—
<i>Under 21 years of age.</i>			
Clerks.....	1,291	10	—
Office and errand boys	637	—	—
Unemployed	376	4	—
Pupils of Latin and High schools	863	9	—
Pupils of Grammar schools.....	8,853	2	—
Pupils of Grammar schools under 12 years.....	205	—	—
Other students.....	351	55	—
FEMALES.			
<i>Over 21 years of age.</i>			
Professional classes	172	5	23
Teachers	1,518	154	11
Students	480	1,055	—
Business women.....	3,939	53	—
Married	8,807	28	—
Single, unemployed.....	7,057	450	—
<i>Under 21 years of age.</i>			
Clerks.....	1,424	82	—
Errand girls	190	—	—
Unemployed	949	23	—
Pupils of Latin and High schools.....	1,087	6	—
Pupils of Grammar schools.....	8,057	2	—
Pupils of Grammar schools under 12 years.....	278	—	—
Other students.....	225	23	—
Totals	61,448	3,372	153

¹ Including persons temporarily sojourning in Boston.

N.B. — Of the 1,588 teachers' cards issued prior to February 1, 1898, 997 are live cards; of these, 713 are held by permanent residents, in addition to their ordinary cards (not included in permanent residents' column above), and 284 are held by non-residents (which are included in non-residents' column above).

BY WARDS.

Ward No.	No. of card-holders	Population census of '95.	Percentage of card-holders.	Ward No.	No. of card-holders	Population census of '95.	Percentage of card-holders.
1...	1,686	21,007	.0802	14...	1,884	19,186	.0981
2...	1,099	21,588	.0509	15...	1,241	18,623	.0666
3...	1,107	13,943	.0793	16...	1,560	16,320	.0955
4...	673	13,375	.0503	17...	1,577	21,114	.0746
5...	1,077	12,586	.0829	18...	1,940	21,679	.0894
6...	1,093	27,860	.0392	19...	2,128	22,372	.0951
7...	1,742	16,973	.1026	20...	4,079	21,528	.1894
8...	4,622	23,130	.1998	21...	4,283	19,274	.2222
9...	2,648	23,174	.1142	22...	2,733	22,289	.1226
10...	7,740	22,554	.3433	23...	2,705	18,283	.1479
11...	4,468	19,930	.2241	24...	3,547	18,240	.1944
12...	4,900	21,591	.2269	25...	2,822	15,001	.1881
13...	1,619	24,900	.0650	Total	64,973	496,920	.1307

PUBLIC SCHOOLS, TEACHERS AND PUPILS,
JUNE 30, 1897.

GENERAL SCHOOLS.	Number of schools.	NUMBER OF REGULAR TEACHERS.			Number of pupils at date.
		Men.	Women.	Total.	
Normal.....	1	2	9	11	226
Latin and High.....	11	77	86	163	4,101
Grammar.....	56	119	657	776	34,015
Primary.....	529	529	529	27,688
Kindergartens.....	64	125	125	3,705
Totals.....	661	198	1,406	1,604	69,735
SPECIAL SCHOOLS.					
Horace Mann.....	1	13	112
Spectacle Island.....	1	1	25
Evening High.....	1
Central.....	26	1,803
Charlestown.....	6	186
East Boston.....	6	151
Evening Elementary.....	12	145	3,082
Evening Drawing.....	5	27	577
Totals.....	20	224	5,936
Special teachers (not included above),	21	76	97
EVENING SCHOOLS.					
October, 1896-March, 1897.					
High and Elementary.....	15	183	3,656
Drawing... ..	6	27	577
Totals.....	21	210	4,233
Grand total.....	702	219	1,482	2,135	79,904

APPENDIX VII.

CIRCULATION.

HOME USE ONLY.

	Total Circulation. Home Use.		From Central through Branches and Stations. In- cluded in Central Library Circulation.		From Branches through Stations. Included in Branch Circulation.	
	1896-97.	1897-98.	1896-97.	1897-98.	1896-97.	1897-98.
	A.	B.	Included in "A."	Included in "B."	Included in "A."	Included in "B."
Central Library	326,254	388,489				
Brighton	27,308	31,882	285	618		
Charlestown	53,555	57,362	688	1,046		
Dorchester	57,856	58,105	690	818		
East Boston	63,443	62,993	864	1,077		
Jamaica Plain	52,279	57,176	1,573	1,543		
Roxbury	83,708	84,691	533	647		
South Boston	77,999	80,912	852	861		
South End	83,767	82,497	1,359	1,883		
West End	81,428	109,617	885	1,477		
West Roxbury	16,658	22,496	1,187	1,898	² 629	
Station A		4,283	1,678	1,398	² 2,752	³ 1,916
B	9,730	13,870	2,584	4,082	² 3,235	² 2,632
D		3,193	4,617	3,559		
E			775	1,009	² 3,280	³ 4,255
F	5,439	12,180	2,438	1,889		
G	6,961	9,186	1,491	2,883	⁴ 261	⁴ 667
H	2,649	7,929	2,607	1,878	² 1,726	³ 1,721
J	7,759	10,447	1,547	2,746		
K		146	2,516	3,298		
L	2,492	3,808	1,696	1,460		
M	3,218	8,484	1,428	1,557		
N	10,603	9,770	3,228	3,853		
P	12,541	26,159	1,111	1,324		
Q	9,287	16,544	2,738	3,864		
R	9,850	14,090	1,308	3,533	⁵ 976	⁵ 2,071
S	235	17,004	6	1,383		
T		2,600		1,013		
<i>Carried forward</i>	1,005,019	1,195,413	40,684	52,597	12,859	13,262

APPENDIX VII.—*Concluded.*

	Total Circulation Home Use.		From Central through Branches and Stations. In- cluded in Central Library Circulation.		From Branches through Stations. Included in Branch Circulation.	
	1896-97.	1897-98.	1896-97.	1897-98.	1896-97.	1897-98.
<i>Brought forward</i>	1,005,019	1,195,413	40,684	52,597	12,859	13,262
Cottage place.....		1,325				
North Bennet street.....		592				
Marcella-street Home		425				
House of Reformation ...		1,903				
Hancock School.....			10	3,937		
Engine-houses			¹ 975	¹ 5,275		
Total	1,005,019	1,199,658	41,669	61,809	12,859	13,262

¹ No. sent on deposit. No. used on premises not recorded.² Included in Jamaica Plain Branch Circulation.³ " " " " " "⁴ " " " " " "⁵ " " " " " "

	1896-97.	1897-98.	Gain. 1897-98.
Central Library	326,254	388,489	62,235
Branches	678,765	811,169	132,404
Total	1,005,019	1,199,658	194,639 = 15%

APPENDIX VIII.

TRUSTEES FOR FORTY-SIX YEARS.

The Hon. Edward Everett was President of the Board from 1852 to 1864; the late George Ticknor in 1865; William W. Greenough, Esq., from 1866 to April, 1888; from May 7, 1888, to May 12, 1888, Prof. Henry W. Haynes; Samuel A. B. Abbott, Esq., May 12, 1888, to April 30, 1895; Hon. F. O. Prince since October 8, 1895.

The Board for 1852 was a preliminary organization; that for 1853 made what is called the first annual report. At first it consisted of one alderman and one common councilman and five citizens at large till 1867, when a revised ordinance made it to consist of one alderman, two common councilmen and six citizens at large, two of whom retired, unless reelected, each year, while the members from the City Council were elected yearly. In 1878 the organization of the Board was changed to include one alderman, one councilman and five citizens at large, as before 1867; and in 1885, by the provisions of the amended city charter, the representation of the city government upon the Board, by an alderman and a councilman, was abolished, leaving the Board as at present, consisting of five citizens at large.

Citizens at large in SMALL CAPITALS.

ABBOTT, SAMUEL A. B., 1879-95.
 Allen, James B., 1852-53.
 APPLETON, THOMAS G., 1852-57.
 Barnes, Joseph H., 1871-72.
 BENTON, JOSIAH H., JR., 1894-97.
 BIGELOW, JOHN P., 1852-68.
 BOWDITCH, HENRY I., 1865-68.
 BOWDITCH, HENRY P., 1894-97.
 Bradley, John T., 1869-70.
 Bradt, Herman D., 1872-73.
 Braman, Jarvis D., 1868-69.
 BRAMAN, JARVIS D., 1869-72.
 Brown, J. Coffin Jones, 1861-62.
 Burditt, Charles A., 1873-76.
 Carpenter, George O., 1870-71.
 CARR, SAMUEL, 1895-96.
 CHASE, GEORGE B., 1876-85.
 Clapp, William W., Jr., 1864-66.
 Clark, John M., 1855-56.
 Clark, John T., 1873-78.
 CLARKE, JAMES FREEMAN,
 1878-88.
 Coe, Henry F., 1878.
 Crane, Samuel D., 1860-61.
 CURTIS, DANIEL S., 1873-75.

Dennie, George, 1858-60.
 DENORMANDIE, JAMES, 1895-97.
 Dickinson, M. F., Jr., 1871-72.
 Drake, Henry A., 1863-64.
 Erving, Edward S., 1852.
 EVERETT, EDWARD, 1852-64.
 Flynn, James J., 1883.
 Frost, Oliver, 1854-55; 1856-58.
 FROTHINGHAM, RICHARD, 1875-79.
 Gaffield, Thomas, 1867-68.
 GREEN, SAMUEL A., 1868-78.
 GREENOUGH, WILLIAM W., 1856-88.
 Guild, Curtis, 1876-77; 1878-79.
 Harris William G., 1869-70.
 Haynes, Henry W., 1858-59.
 HAYNES, HENRY W., 1880-95.
 HILLARD, GEORGE S., 1872-75;
 1876-77.
 Howes, Osborne, Jr., 1877-78.
 Ingalls, Melville E., 1870-71.
 Jackson, Patrick T., 1864-65.
 Jenkins, Edward J., 1885.
 Keith, James M., 1868-70.
 Kimball, David P., 1874-76.
 Lawrence, James, 1852.

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| <p>Lee, John H., 1834-35.
 Lewis, Weston, 1867-68.
 LEWIS, WESTON, 1868-79.
 LEWIS, WINSLOW, 1867.
 LINCOLN, SOLOMON, 1897.
 Little, Samuel, 1871-73.
 Messinger, George W., 1855.
 Morse, Godfrey, 1883-84.
 MORTON, ELLIS W., 1870-73.
 Munroe, Abel B., 1854.
 Newton, Jeremiah L., 1867-68.
 Niles, Stephen R., 1870-71.
 O'Brien, Hugh, 1879-82.
 Pease, Frederick, 1872-73.
 Perkins, William E., 1873-74.
 Perry, Lyman, 1852.
 PIERCE, PHINEAS, 1888-94.
 Plummer, Farnham, 1856-57.
 Pope, Benjamin, 1876-77.
 Pope, Richard, 1877-78.
 Pratt, Charles E., 1880-82.
 PRINCE, FREDERICK O., 1888-97.
 PUTNAM, GEORGE, 1868-77.
 Reed, Samson, 1852-53.
 RICHARDS, WILLIAM R., 1889-95.</p> | <p>Sanger, George P., 1860-61.
 Sears, Phillip H., 1859-60.
 Seaver, Benjamin, 1852.
 Shepard, Harvey N., 1878-79.
 SHURTLEFF, NATHANIEL B.,
 1852-68.
 Stebbins, Solomon B., 1882-83.
 Story, Joseph, 1855-56; 1865-67.
 THOMAS, BENJAMIN F., 1877-78.
 TICKNOR, GEORGE, 1852-66.
 Tyler, John S., 1863-64; 1866-67.
 WALKER, FRANCIS A., 1896.
 Warren, George W., 1852-54.
 Washburn, Frederick L., 1857-58.
 WHIPPLE, EDWIN P., 1868-70.
 Whitmore, William H., 1882-83.
 WHITMORE, WILLIAM H., 1885-88.
 Whitney, Daniel H., 1862-63.
 Whitten, Charles V., 1883-85.
 Wilson, Elisha T., 1861-63.
 Wilson, George, 1852.
 WINSOR, JUSTIN, 1867.
 Wolcott, Roger, 1879.
 Wright, Albert J., 1868-69.</p> |
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LIBRARIANS.

1852 to date.

(From 1858 to 1877 the chief executive officer was entitled Superintendent.)

- CAPEN, EDWARD, *Librarian*, May 13, 1852-December 16, 1874.
 JEWETT, CHARLES C., *Superintendent*, 1853-January 9, 1863.
 WINSOR, JUSTIN, *Superintendent*, February 25, 1868-September 30, 1877.
 GREEN, DR. SAMUEL A., *Trustee, Acting Librarian*, October 1, 1877-September 30, 1878.
 CHAMBERLAIN, MELLEN, *Librarian*, October 1, 1878-September 30, 1890.
 DWIGHT, THEODORE F., *Librarian*, April 13, 1892-April 30, 1894.
 PUTNAM, HERBERT, *Librarian*, February 11, 1895.

APPENDIX IX.

EXAMINING COMMITTEES FOR FORTY-SIX YEARS.

The following have served on the Examining Committees for the years given. The names in *italics* are those of Trustees who have acted as chairmen of the various committees. The thirty-fourth year was from May 1 to December 31, 1885, a period of eight months, for which no Examining Committee was appointed.

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|----------------------------------------------|----------------------------------------------|
| Abbott, <i>Hon. J. G.</i> , 1870 | Brown, Allen A., 1894. |
| <i>Abbott, S. A. B.</i> , 1880, 1894. | Browne, Alex. Porter, 1891. |
| Adams, Brooks, 1894. | Browne, Causten, 1876. |
| Adams, Nehemiah, <i>D.D.</i> , 1860. | Buckingham, C. E., <i>M.D.</i> , 1872. |
| Adams, Wm. T., 1875. | Burdett, Everett W., 1896, 1897. |
| Alger, <i>Rev. Wm. R.</i> , 1870 | Burroughs, <i>Rev. Henry, Jr.</i> , 1869. |
| Amory, <i>Miss Anna S.</i> , 1890, 1891. | Carr, Samuel, 1894. |
| Andrew, <i>Hon. John F.</i> , 1888. | Carruth, Herbert S., 1892. |
| Andrews, Augustus, 1892, 1893. | Chadwick, James R., <i>M.D.</i> , 1877. |
| Appleton, <i>Hon. Nathan</i> , 1854. | Chamberlain, <i>Hon. Mellen</i> , 1894. |
| Apthorp, Wm. F., 1883. | Chaney, <i>Rev. George L.</i> , 1868. |
| Arnold, Howard P., 1881. | Chase, George B., 1876. |
| Aspinwall, <i>Col. Thomas</i> , 1860. | <i>Chase, George B.</i> , 1877, 1885. |
| Attwood, G., 1877. | Cheever, David W., <i>M.D.</i> , 1894. |
| Bailey, Edwin C., 1861. | Cheever, <i>Miss Helen</i> , 1896, 1897. |
| Ball, Joshua D., 1861. | Cheney, <i>Mrs. Ednah D.</i> , 1881. |
| Bancroft, Robert H., 1894. | <i>Clapp, William W., Jr.</i> , 1864. |
| Bangs, Edward, 1887. | Clarke, James Freeman, <i>D.D.</i> , 1877. |
| Barnard, James M., 1866. | <i>Clarke, James Freeman, D.D.</i> , 1882. |
| Barry, <i>Rev. Richard J.</i> , 1895. | Clement, Edward H., 1894, 1895. |
| Bartlett, Sidney, 1869. | Coale, George, O. G., 1892, 1893. |
| Bates, <i>Hon. John L.</i> , 1896, 1897. | Collar, William C., 1874. |
| Beebe, James M., 1858. | Corbett, <i>Hon. Joseph J.</i> , 1896, 1897. |
| Beecher, <i>Rev. Edward</i> , 1854. | Cudworth, Warren H., <i>D.D.</i> , 1878. |
| Bent, Samuel Arthur, 1890, 1891. | Curtis, Charles P., 1862. |
| Bigelow, Jacob, <i>M.D.</i> , 1857. | Curtis, Daniel S., 1872. |
| <i>Bigelow, Hon. John P.</i> , 1856. | Curtis, Thomas B., <i>M.D.</i> , 1874. |
| Blagden, George W., <i>D.D.</i> , 1856. | Cushing, Thomas, 1885. |
| Blake, J. Baptist, <i>M.D.</i> , 1897. | Dalton, Charles H., 1884. |
| Blake, John G., <i>M.D.</i> , 1883, 1891. | Dana, Samuel T., 1857. |
| Blake, <i>Mrs. Mary E.</i> , 1894. | Dean, Benjamin, 1873. |
| Bodfish, <i>Rev. Joshua P.</i> , 1879, 1891. | Denny, Henry G., 1876. |
| Bowditch, Henry I., <i>M.D.</i> , 1855. | Derby, Hasket, <i>M.D.</i> , 1895, 1896. |
| <i>Bowditch, Henry I., M.D.</i> , 1865. | Dexter, <i>Rev. Henry M.</i> , 1866. |
| Bowditch, Henry P., <i>M.D.</i> , 1881. | Dillingham, <i>Rev. Pitt</i> , 1886. |
| Bowditch, J. Ingersoll, <i>LL.D.</i> , 1855. | Dix, James A., 1860. |
| Bowman, Alfonso, 1867. | Doherty, Philip J., 1888. |
| Bowne, <i>Prof. Borden P.</i> , 1896, 1897. | Donahoe, Patrick, 1869. |
| Bradford, Charles F., 1868. | Durant, Henry F., 1863. |
| Brewer, Thomas M., 1865. | Duryea, Joseph T., <i>D.D.</i> , 1880. |
| Brimmer, <i>Hon. Martin</i> , 1890, 1891. | Dwight, John S., 1868. |
| Brooks, <i>Rev. Phillips</i> , 1871. | Dwight, Thomas, <i>M.D.</i> , 1880. |

- Eastburn, Manton, *D.D.*, 1863.
 Eaton, William S., 1887.
 Edes, Henry H., 1886.
 Eliot, Samuel, *LL.D.*, 1868.
 Ellis, Arthur B., 1888, 1889.
 Ellis, Calvin, *M.D.*, 1871.
 Ellis, George E., *D.D.*, 1881.
 Endicott, William, Jr., 1878.
 Ernst Carl W., 1897.
 Evans, George W., 1887, 1888, 1889.
 Everett, Sidney, 1895.
 Farlow, John W., *M.D.*, 1892, 1893.
 Field, Walbridge A., 1866.
 Fields, James T., 1872.
 Fitz, Reginald H., 1879.
 Fitz, Walter Scott, 1894.
 Foote, *Rev.* Henry W., 1864.
 Fowle, William F., 1864.
 Freeland, Charles W., 1867.
 Frost, Oliver, 1854.
 Frothingham, Richard, 1876.
 Furness, Horace Howard, *LL.D.*, 1882.
 Gannett, Ezra S., *D.D.*, 1855.
 Garland, George M., *M.D.*, 1895, 1896.
 Gay, George H., 1876.
 Gilchrist, Daniel S., 1872.
 Gordon, George A., *D.D.*, 1885.
 Gould, A. A., *M.D.*, 1864.
 Grant, Robert, 1884.
 Gray, John C., *LL.D.*, 1877.
 Green, Samuel A., *M.D.*, 1863.
 Green, Samuel S., 1895.
 Greenough, William W., 1858, 1874, 1883, 1886.
 Grinnell, Charles E., 1874.
 Hale, *Rev.* Edward E., 1853.
 Hale, *Mrs.* George S., 1887, 1888.
 Hale, Moses L., 1862.
 Hale, Philip, 1893.
 Haskins, *Rev.* George F., 1865.
 Hassam, John T., 1885.
 Hayes, *Hon.* F. B., 1874.
 Haynes, Henry W., 1879.
 Haynes, Henry W., 1881, 1884.
 Hayward, George, *M.D.*, 1863.
 Heard, John, Jr., 1888, 1889, 1891.
 Heard, John T., 1853.
 Hellier, Charles E., 1895.
 Herford, Brooke, *D.D.*, 1884.
 Herrick, Samuel E., *D.D.*, 1888, 1889.
 Hersey, Miss Heloise E., 1895, 1896.
 Higginson, Thomas W., 1883.
 Hill, Clement Hugh, 1880.
 Hillard, *Hon.* George S., 1853.
 Hillard, *Hon.* George S., 1873.
 Hodges, Richard M., *M.D.*, 1870.
 Holmes, Edward J., 1881, 1884.
 Holmes, Oliver W., *M.D.*, 1858.
 Holmes, Oliver W., Jr., *LL.D.*, 1882.
 Homans, Charles D., *M.D.*, 1867.
 Homans, *Mrs.* Charles D., 1885, 1886, 1887.
 Homer, George, 1870.
 Homer, Peter T., 1857.
 Hubbard, James M., 1891.
 Hubbard, William J., 1858.
 Hudson, John E., 1895, 1896.
 Hunnewell, James F., 1880, 1893, 1894.
 Hutchins, Miss Emma, 1895, 1896.
 Hyde, George B., 1879.
 Irwin, Miss Agnes, 1894.
 Jeffries, B. Joy, *M.D.*, 1869.
 Jeffries, William A., 1893.
 Jenkins, Charles E., 1879.
 Jewell, *Hon.* Harvey, 1863.
 Jordan, Eben D., 1873.
 Kidder, Henry P., 1870.
 Kimball, David P., 1874.
 Kimball, Henry H., 1865.
 Kirk, Edward N., *D.D.*, 1859.
 Lawrence, *Hon.* Abbott, 1853.
 Lawrence, Abbott, 1859.
 Lawrence, Miss Harriette S., 1890.
 Lawrence, James, 1855.
 Lee, Miss Alice, 1889, 1890, 1891.
 Lee, *Hon.* John H., 1897.
 Lewis, Weston, 1872, 1878.
 Lincoln, *Hon.* F. W., 1856.
 Lincoln, Solomon, 1886.
 Little, James L., 1864.
 Lombard, *Prof.* Josiah L., 1863.
 Loring, *Hon.* Charles G., 1855.
 Lothrop, Loring, 1866.
 Lowell, A. Lawrence, 1897.
 Lowell, Augustus, 1883.
 Lowell, Edward J., 1885.
 Lunt, *Hon.* George, 1874.
 Lyman, George H., *M.D.*, 1885.
 McCleary, Samuel F., 1890.
 McNulty, *Rev.* John J., 1896, 1897.
 Manning, *Rev.* Jacob M., 1861.
 Mason, *Rev.* Charles, 1857.
 Mason, Robert M., 1869.
 Maxwell, J. Audley, 1883.
 Metcalf, *Rev.* Theodore A., 1888, 1889.
 Minns, Thomas, 1864.
 Minot, Francis, 1866.
 Morison, Miss Mary, 1892, 1893, 1895.
 Morrill, Charles J., 1885.
 Morse, John T., Jr., 1879.
 Morse, Robert M., Jr., 1878.
 Morton, *Hon.* Ellis W., 1871.
 Mudge, *Hon.* E. R., 1871.
 Neale, Rollin H., *D.D.*, 1853.
 Noble, John, 1882.
 Norcross, Otis, 1880.
 O'Brien, *Hon.* Hugh, 1879.
 O'Callaghan, John J., 1895.
 O'Reilly, John Boyle, 1878.
 Otis, G. A., 1860.
 Paddock, *Rt. Rev.* Benj. H., 1876.

- Parker, Charles Henry, 1888, 1889.
 Parker, *Mrs.* William L., 1897.
 Parkman, Henry, 1885.
 Parks, *Rev.* Leighton, 1882, 1896, 1897.
 Perkins, Charles C., 1871.
 Perry, Thomas S., 1879, 1882, 1883, 1884, 1885, 1890, 1891.
 Phillips, John C., 1882.
 Phillips, Jonathan, 1854.
 Pierce, *Hon.* Henry L., 1891.
 Pingree, *Miss* Lalia B., 1894.
 Prescott, William H., *LL.D.*, 1853.
 Prince, *Hon. F.O.*, 1888, 1889, 1890, 1891, 1892, 1893, 1895, 1896.
 Putnam, *George, D.D.*, 1870.
 Putnam, *Hon.* John P., 1865.
 Randall, Charles M., *M.D.*, 1884.
 Rice, *Hon.* Alexander H., 1860.
 Robbins, Elliott, *M.D.*, 1893.
 Rogers, *Prof.* William B., 1861.
 Rollins, J. Wingate, 1888, 1889.
 Ropes, John C., 1872.
 Rotch, Benjamin S., 1863.
 Runkle, *Prof.* J. D., 1882.
 Russell, Samuel H., 1880.
 Sampson, O. H., 1892, 1893.
 Sanger, *Hon. George P.*, 1860.
 Seaver, Edwin P., 1881.
 Shepard, *Hon.* Harvey N., 1888, 1889.
 Sherwin, *Mrs.* Thomas, 1893, 1894.
 Shurtleff, *Hon. Nathaniel B.*, 1857.
 Smith, Azariah, 1895, 1896.
 Smith, Charles C., 1873.
 Smith, *Mrs.* Charles C., 1881, 1886.
 Smith, *Miss* Minna, 1892.
 Sowdon, A. J. C., 1892, 1893.
 Sprague, Charles J., 1859.
 Sprague, Homer B., 1882.
 Stedman, C. Ellery, *M.D.*, 1888.
 Stevens, Oliver, 1858.
 Stevenson, *Hon.* J. Thomas, 1856.
 Stockwell, S. N., 1861.
 Stone, *Col.* Henry, 1885, 1886, 1887.
 Story, Joseph, 1856.
 Sullivan, Richard, 1883, 1884.
 Teele, John O., 1886.
 Thaxter, Adam W., 1855.
 Thayer, George A., 1875.
 Thayer, *Rev.* Thomas B., 1862.
 Thomas, B. F., *LL.D.*, 1875.
 Thomas, Seth J., 1856.
 Ticknor, *Miss* Anna E., 1891.
 Ticknor, *George, LL.D.*, 1853, 1854, 1855, 1859, 1863, 1866.
 Tillinghast, Caleb B., 1895, 1896.
 Tobey, *Hon.* Edward S., 1862.
 Todd, William C., 1894.
 Twombly, *Rev.* A. S., 1883, 1884.
 Upham, J. B., *M.D.*, 1865.
 Vibbert, *Rev.* Geo. H., 1873.
 Wales, George W., 1875.
 Walley, *Hon.* Samuel H., 1862.
 Ward, *Rev.* Julius H., 1882.
 Ware, Charles E., *M.D.*, 1875.
 Ware, Darwin E., 1881.
 Warner, Hermann J., 1867.
 Warren, *Hon.* Charles H., 1859.
 Warren, J. Collins, *M.D.*, 1878.
 Waterston, *Rev.* Robert C., 1867.
 Weissbein, Louis, 1893.
 Wells, *Mrs.* Kate G., 1877.
 Wendell, *Prof.* Barrett, 1895, 1896.
 Wharton, William F., 1886.
 Whipple, Edwin P., 1869.
 Whitmore, *William H.*, 1887.
 Whitney, Daniel H., 1862.
 Whitney, Henry A., 1873.
 Wightman, *Hon.* Joseph M., 1859.
 Williams, Harold, *M.D.*, 1888, 1889, 1890.
 Williamson, William C., 1881.
 Williamson, *Mrs.* William C., 1897.
 Wilson, Elisha T., *M.D.*, 1861.
 Winsor, *Justin, LL.D.*, 1867.
 Winthrop, *Hon.* Robert C., 1854.
 Winthrop, Robert C., Jr., 1887.
 Wood, Frank, 1897.
 Woodbury, Charles Levi, 1871.
 Woolson, *Mrs.* Abba Gould, 1888, 1889.
 Wright, *Hon.* Carroll D., 1884.

APPENDIX X.

SCHEDULE OF LIBRARY SERVICE.

Note.— This has been brought down to May 1, 1898. The order followed is (1) by rank in grades, and (2) alphabetically, within each grade.

SUMMARY.

Central Library	154	Males	79	Females	75
Branches and Reading rooms	61	"	14	"	47
	<hr/>		<hr/>		<hr/>
	215		93		122
Evening and Sunday service.	* 57				

Extra assistance is employed at the branches.

EXECUTIVE DEPARTMENT.

Name.	Entered.	Grade.
Putnam, Herbert	1895	Librarian.
Savage, Philip H. . . .	1896	Librarian's Sec.
† Mooney, George V. . . .	1889	B. Special.
** Bicknell, Margaret M. . . .	1896	C. "
Deery, D. Jean. . . .	1891	C. "
Learned, Lucie A. . . .	1891	C. "
Cellarius, Theodore W. . . .	1892	D. "
Nichols, Adelaide A. . . .	1868	Auditor.
McFarland, Peter V. . . .	1896	D. Runner.

CATALOGUE DEPARTMENT.

Whitney, James L. . . .	1869	Chief.
¶ Swift, Lindsay	1878	A. Special.
Chevalier, Samuel A. . . .	1894	A. "
Hunt, Edward B. . . .	1883	A. "
Murdoch, John	1896	A. "
Burnell, Carrie	1881	A.
Rollins, Mary H. . . .	1886	A.
Seaver, Mrs. Lillian F. . . .	1888	A.
Rice, Edwin F. . . .	1885	B. Special.
Tenney, Mary A. . . .	1897	B. "
Bartlett, Mary R. . . .	1897	B.
Cutler, Dora L. . . .	1887	B.
Gould, Ida W. . . .	1884	B.

* Serving from three to seven evenings a week each. The total number of positions is 33, evenings; 38, Sundays.

** Auditor's Assistant. † Custodian of Stock Room. ¶ Editor Library Publications.

	Entered.	Grade.
Hemmings, Anita F. . . .	1897	B.
Leavitt, Luella K. . . .	1895	B.
Brennan, T. Frank	1890	D. Special.
Dolan, Charles T.	1894	D.

ORDERING DEPARTMENT.

Macurdy, Theodosia E. . . .	1889	Chief.
Browne, Alice	1883	B. Special.
Coolidge, Marie	1893	B. “
Frinsdorff, Emily O.	1894	B.
Goddard, Mrs. Frances H. . .	1892	B.
McGrath, Mary A.	1868	B.
Kelher, Alice A.	1891	D. Special.
McFarland, Thomas A. . . .	1891	D. “
St. Louis, Robert E.	1897	D. Runner.

SHELF DEPARTMENT.

Roffe, William G. T.	1881	A. Div. 2.
*Locke, John F.	1894	B.
Richmond, Bertha P.	1895	B.
Connor, George H.	1891	C. Special.
Reardon, John H.	1896	C. “
Eberhart, John	1894	D. “
Caiger, Eliza F. A.	1895	D.
Lucid, John F.	1893	D.

BATES HALL.

Knapp, Arthur M.	1875	Custodian.
†Blaisdell, Frank C.	1876	A. Special.
Doyle, Agnes C.	1885	B.
Buckley, Pierce E.	1891	C.
Plunkett, Albert J.	1895	D.
Hardy, Charles A.	1896	D. Runner.

SPECIAL LIBRARIES.

Fleischner, Otto	1891	Custodian.
Hitchcock, Grace A.	1895	B. Special.
Hall, Belle S.	1895	B.
Lewis, Marian L.	1897	B.
Barlow, Lillis	1897	C.
Cassidy, Margaret L.	1895	D. Special.
Ward, Joseph W.	1891	D. “
Hutchins, Fernald	1896	D.
Kelly, Charlotte H.	1895	D.
Leonard, Michael F.	1895	D.
McKiernan, John L.	1896	D. Runner.
‡Smith, Arthur E. F.	1897	D. Runner.

* Engaged for temporary service.

† Supervisor of Patent and Newspaper Departments.

‡ Resigned, to take effect May 31, 1898.

PERIODICAL-ROOM.

	Entered.	Grade.
Wendtó, Frederika . . .	1895	C.
Ford, Mary E. A. . . .	1895	D.
Maguinness, James . . .	1897	D. Runner.

NEWSPAPER-ROOM.

Serex, Frederic	1895	B.
Keenan, Matthew T. . . .	1896	D. Special.

ISSUE DEPARTMENT.

McGuffey, Margaret D. . . .	1895	Chief.
*Sheffield, Mrs. Gertrude P. . . .	1896	B. Special.
Forrest, Gertrude E. . . .	1895	B. “
Barry, Edward F.	1890	C. “
McCarthy, Michael, Jr. . . .	1892	C. “
Sheridan, Mary C.	1881	C. “
Desmond, Louise L.	1895	C.
Richards, Florence F. . . .	1875	C.
Shumway, Marion H.	1895	C.
Cufflin, M. Florence	1892	D. Special.
Cunniff, Nellie L.	1895	D. “
Dowling, S. Jennie	1895	D. “
McCarthy, Marion A.	1895	D. “
Murphy, Annie G.	1888	D. “
Reynolds, Mary A.	1894	D. “
Roett, Louis W.	1895	D. “
Bertram, Lucy I.	1895	D.
Connolly, Nelly L.	1895	D.
Daly, Margaret C.	1895	D.
Ethier, Lillian E.	1895	D.
Gorman, John E.	1895	D.
Kiernan, Letitia M.	1895	D.
Lucid, Joseph A.	1895	D.
Olson, Alphild	1895	D.
Olson, Bertha A.	1895	D.
Wiechmann, Catherine A. . . .	1895	D.
Williams, Grace	1895	D.
Zaugg, Joanna	1895	D.
Zaugg, Otto E.	1895	D.
Barry, Margaret M.	1897	D. Runner.
Cole, Grace E.	1897	D. “
Hagerty, Mary E.	1897	D. “
McKenzie, Kenneth	1897	D. “
McSweeney, M. Agnes	1897	D. “
Maier, William C., Jr.	1897	D. “
Mayer, Harry F.	1897	D. “
Shaughnessy, Mary A.	1897	D. “

* In charge of Juvenile Department.

	Entered.	Grade.
Stetson, Nina M. . . .	1896	D. Runner.
Bryce, Jean M. . . .	1898	E.
Campbell, Charles D. . . .	1898	E.

ISSUE DEPARTMENT, BRANCH DIVISION.

* Wellman, Hiller C. . . .	1896	Supervisor of Branches and Delivery Stations.
† Bourne, Edna L. . . .	1897	B.
Painter, Florence Mc. M. . . .	1897	B.
Heimann, Otto A. . . .	1890	C. Special.
Morse, Maud M. . . .	1877	C. “
Maier, Joseph A. . . .	1892	D. “
Conroy, Michael J. . . .	1897	D. Runner.

REGISTRATION DEPARTMENT.

Keenan, John J. . . .	1885	B. Special.
Murray, Ella K. . . .	1886	C.
Shelton, Richard B. . . .	1895	D. Special.
Fillebrown, Emily F. . . .	1895	D.

PRINTING DEPARTMENT.

	Entered.	Position.
Lee, Francis W. . . .	1894	Chief.
Geyer, Willfried H. . . .	1896	Pressman.
Greeley, Carrie P. . . .	1896	Compositor.
Land, Annie F. . . .	1896	“
Ives, Birdsey F. . . .	1896	Feeder.

BINDERY.

Ryder, Frank	1883	Foreman.
Collins, Dennis J. . . .	1887	Finisher.
Brennan, Richard M. . . .	1898	Forwarder.
Fuerst, Alexander	1896	“
Heyer, William H. . . .	1891	“
Hoeffner, George	1891	“
Ivory, John W. . . .	1893	“
Löfström, Konrad A. . . .	1892	“
Murphy, John F. . . .	1883	“
Hemstedt, William P. . . .	1883	Pressman.
Bowen, Mrs. Sarah E. . . .	1876	Sewer.
Doiron, Joanna	1896	“
Kiley, Margaret J. . . .	1889	“
Moriarty, Mary G. . . .	1875	“
Nolen, Sarah	1891	“
Potts, Ellen F. . . .	1892	“
Soule, Ellen E. . . .	1891	“

* Resigned, to take effect May 31, 1898.

† Resigned, to take effect June 18, 1898.

ENGINEER AND JANITOR DEPARTMENT.

	Entered.	Position.
Niederauer, Henry . . .	1894	Chief Engineer.
McCready, Alexander . . .	1895	Engineer.
Malone, John P. . . .	1895	Engineer.
O'Neill, Harry	1896	"
Zittel, George, Jr. . . .	1891	"
Herland, Nils J. . . .	1895	Fireman.
Moran, John A.	1894	"
Karlson, Charles W. . . .	1896	Book Motors.
* Williams John L. . . .	1886	Janitor.
McCarty, Dennis	1888	Watchman.
McGee, Alexander D. . . .	1896	Painter.
Wall, Frank A.	1897	Carpenter.
Hanna, William T. . . .	1895	Marble polisher.
Goode, Robert	1895	Elevator. }
Cole, William E.	1898	Coat room. }

EAST BOSTON BRANCH.

	Entered.	Grade.
Walkley, Ellen O. . . .	1897	C. Special.
Brackett, Marian W. . . .	1897	C.
Wing, Alice M.	1873	C.
Bickford, Lillian A. . . .	1891	D.
Hosea, George H.	1873	Janitor.
Taylor, Charles F. . . .	1897	"

SOUTH BOSTON BRANCH.

Bullard, N. Josephine . . .	1883	C. Special.
Eaton, Ellen A.	1873	C.
Sampson, Idalene L. . . .	1878	C.
McQuarrie, Annie C. . . .	1894	D.
Oreutt, Alice B.	1887	D.
Sumner, Alice F.	1897	D.
Baker, Joseph	1872	Janitor.

ROXBURY BRANCH.

Bell, Helen M.	1878	C. Special.
Berry, Elizabeth C. . . .	1883	C.
Puffer, Dorothy	1878	C.
Griggs, Sarah W.	1886	D.
Lynch, Gertrude A. . . .	1894	D.
Monahan, William	1883	Janitor.

CHARLESTOWN BRANCH.

Cartée, Elizabeth F. . . .	1886	C. Special.
Livermore, Mrs. Susan E. .	1885	C.
Reagen, Elizabeth R. . . .	1895	C.

* Charge of book motors, evenings.

	Entered.	Grade.
O'Neill, Margaret M. . . .	1892	D.
Rogan, Katharine S. . . .	1896	D.
Smith, Thomas E. . . .	1874	Janitor.

BRIGHTON BRANCH.

Hobart, Martha N. . . .	1896	C. Special.
Conley, Ellen F. . . .	1891	C.
Dale, M. Florence	1895	D.
Brock, James M. . . .	1878	Janitor.

DORCHESTER BRANCH.

Reed, Mrs. Elizabeth T. . . .	1873	C. Special.
Griffith, Mary E. . . .	1886	C.
Donovan, Mary G. . . .	1891	D.
Hufton, Nellie E. . . .	1896	D.
Meffen, Margaret	1892	D.
Davenport, Edward	1875	Janitor.

SOUTH END BRANCH.

Sheridan, Margaret A. . . .	1875	C. Special.
McGrath, Amelia F. . . .	1888	C.
Lynch, Emma F. . . .	1885	D.
Meehan, Margaret F. . . .	1893	D.
Mulloney, William J. . . .	1892	D.

JAMAICA PLAIN BRANCH.

Swain, Mary P. . . .	1877	C. Special.
Riley, Nellie F. . . .	1878	C.
Albert, Katie F. . . .	1892	D.
Kenney, Thomas W. . . .	1897	Janitor.

WEST END BRANCH.

Davis, Mrs. Eliza R. . . .	1877	C. Special.
Barton, Margaret S. . . .	1885	C.
Forbes, George W. . . .	1896	C.
McKirdy, Alice E. . . .	1896	C.
Mooney, Katharine G. . . .	1885	C.
Kiley, Mary E. . . .	1896	D.
Riley, Mary E. . . .	1891	D.
Porter, Frank C. . . .	1896	D. Runner.
Rossiter, John	1896	Janitor.

WEST ROXBURY BRANCH.

Morse, Carrie L. . . .	1890	D. Special.
Woods, Eugene B. . . .	1898	Janitor.

DELIVERY STATIONS.

Station.	Custodian.	Grade.
A. Lower Mills Reading room	Hill, M. Addie.	D. Special.
B. Roslindale Delivery Station	Davis, William W.	
C. West Roxbury Branch	See above.	
D. Mattapan Reading-room	Capewell, Mrs. Emma G.	D. Special.
E. Neponset Delivery Station.	Barnes, Charles D.	
F. Mt. Bowdoin Reading-room	Fairbrother, Mrs. Eliz. G.	D. Special.
G. Allston Delivery Station.	Bernard Drug Company.	
H. Ashmont Delivery Station	Weymouth, Clara E.	
J. Dorchester Sta. Delivery Station	Sexton, Mrs. Annie M.	
K. Bird-st. Delivery Station.	Morris, Antoinette.	
L. No. Brighton Reading-room	Muldoon, Katherine F.	D. Special.
M. Crescent ave. Delivery Station.	Johnson, Charles E., & Co.	
N. Blue Hill ave. Delivery Station.	Riker, Mrs. S. A.	
P. B'way Extension Delivery Station.	Ward, Langdon L.	D. Special.
Q. Upham's Corner Delivery Station.	Bird, Mrs. Thomas H.	
R. Warren-st. Delivery Station	Eaton, Charles T.	
S. Roxbury Crossing Delivery Station.	Bollig, Emma.	D. Special.
T. Boylston Delivery Station.	Locke, Joseph B.	

EVENING AND SUNDAY SERVICE.

6 P.M. TO 10 P.M. WINTER SCHEDULE.

SUNDAYS, 2 TO 10 P.M.

BATES HALL.

Officers in Charge.	Hours.
Chevalier, Samuel A. See Issue Department	4
Fleischner, Otto	8
Hunt, Edward B.	10
Swift, Lindsay	10

Assistants.

Roffe, William G. T.	9½
Walsh, William A. See Fine Arts	15½

Central Desk.

Buckley, Pierce E. See Issue Department	8
Reardon, John H. See Deliverers of Books	4
Williams, David L.	20

Care of Reference Books.

Heimann, Albert E.	24
Plunkett, Albert J. See Fine Arts Assistants	8

Collectors of Slips.

Pitts, James A.	16
Lucid, John F.	9

Runner.

Beckford, Fred A.	25
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ISSUE DEPARTMENT.

Officers in Charge.

Blaisdell, Frank C.	20
Buckley, Pierce E. See Central Desk	4
Chevalier, Samuel A. See Bates Hall	8

Receiver of Books.

Blaisdell, Fred W.	25
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Deliverers of Books.

Reardon, John H. See Central Desk	13
Clarke, William S. See Indicator. Runners	12

Care of Indicator.		Hours.
Clarke, William S.	See Deliverers of Books. Runner.	13
Hannigan, Walter T.	See Care of Tubes . . .	12
Care of Slips.		
Heimann, Otto A.		7
Hughes, John A.		18
Care of Tubes.		
Hannigan, Walter T.	See Indicator . . .	13
Hardy, Charles A.	See Runners . . .	6
Tenny, Robert M.	See Runners . . .	6
Care of Carriers.		
Hannigan, Frank J.		25
Runners.		
Campbell, Charles D.		16
Clarke, William S.	See Indicator. Deliverers of Books,	7
Connors, Timothy J.		25
Currier, Ulysses S. G.		7
Doyle, Charles A.		25
Eberhart, John		9
Ford, Daniel J.	See Desk Attendant . . .	7
Glover, John H.		9½
Gorman, John E.		9½
Hardy, Charles A.	See Care of Tubes . . .	7
Hemstedt, William P.	See Patent room . . .	12
Hughes, Thomas F.		9
McFarland, Peter V.		9
Martin, D. Clifford		25
Roett, Louis W.	See Fine Arts. Extra Assistant .	6
Russell, J. Edward		16
Tenny, Robert M.	See Care of Tubes . . .	19
Weller, Waldo W.		18
Desk Attendant.		
Ford, Daniel J.	See Runners . . .	25

BARTON LIBRARY.

In Charge.		
Lee, Francis W.		20
Tiffany, Edward		12
Assistant.		
Smith, Arthur E. F.		32

FINE ARTS DEPARTMENT.

In Charge.		
Bourne, Frank A.		20
Walsh, William A.	See Bates Hall Assistants . . .	12
Assistants.		
Leonard, Michael F.		9
Plunkett, Albert J.	See Reference Books . . .	3½
Ward, Joseph W.		12½

Extra Assistant.

Roett, Louis W.	See Runners	Hours.	4
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PERIODICAL ROOM.

Connors, John F.	32
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REGISTRATION DESK.

Fallon, William E.	21 $\frac{1}{2}$
Keenan, John J.	3 $\frac{1}{2}$

PATENT ROOM AND JUVENILE LIBRARY.

Attendants.

Doyle, Agnes C.	6
Hall, Belle S.	8 $\frac{1}{3}$
Owen, Marion L.	10 $\frac{2}{3}$

Assistant.

Trueman, Nelson G.	32
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Extra Assistant.

Hemstedt, William P.	See Runners	4
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NEWSPAPER ROOM.

Attendants.

Brennan, T. Frank	12
Connor, George H.	16
Keenan, Matthew T.	4

REPLACEMENT OF BOOKS.

Barry, Edward F.	12 $\frac{1}{2}$
McCarthy, Michael, jr.	12 $\frac{1}{2}$

APPENDIX XI.

SYSTEM OF SERVICE.

AS IN FORCE MAY 1, 1898.

The system of graded service with provision for examinations as set forth in Article VI. of the By-laws quoted below was adopted by the Trustees in April, 1895. Employees then in the service were graded thereunder. The application of the system to such employees was, however, made with this proviso: that it should not of itself entitle any employee to an increase of salary nor subject him to a decrease. In many cases, therefore, the salaries of present employees do not yet accord precisely with the salaries of the grades under which they are classed. But increases of salary that may be recommended on the ground that the service rendered is entitled to higher pay will be made only in accordance with the system. And all promotions, as well as new appointments, will be made in accordance with the system.

EXTRACTS FROM BY-LAWS.

ARTICLE VI., SECTION 1. — *Examinations.* Semi-annually, or oftener if expedient, examinations shall be held under the direction of the Librarian, for admission, by promotion or otherwise, to all grades of employment in the Public Library, except the positions of Librarian, Assistant Librarian, Librarian's Secretary, Auditor, Chief Cataloguer, Chief of Shelf Department, Custodian of Bates Hall, Chief of Ordering Department, Chief of Issue Department, Supervisor of Branches and Stations, Chief Engineer, Chief of Printing Department, and Chief of Bindery.

From the list of those persons who have successfully passed the examinations of the grade in which they seek employment, appointments shall be made by the Trustees upon nomination by the Librarian in consultation with the head of the department in which the appointment is to be made.

ARTICLE V., SECTION 2. — *Vacations and other Absences.* All persons regularly employed in the Library, except persons employed in the Engineer's or Janitor's departments, or in the Bindery, shall be entitled to a vacation at the rate of twenty-four days for each year in the service, exclusive of legal holidays, and of the weekly half-holiday allowed by the city ordinance, to be arranged by the Librarian. No allowance shall be made for absence from duty except as above provided.

SECTION 3. The President or Librarian shall have power to suspend, with loss of pay, any person in the Library service until the first succeeding meeting of the corporation.

The following notice and application blank are furnished to applicants for employment in the library service :

NOTICE TO APPLICANTS FOR EMPLOYMENT.

Applications must be made upon the printed blanks furnished by the Library. Examinations for applicants will be held from time to time as the needs of the service may require. Each applicant will be notified of the examination to be held next after the filing of his application.

The examinations are not strictly competitive. Other capacities being equal, preference will be given to persons attaining the highest mark; but in making selections from among those who have taken the examination, other elements of fitness for the particular positions to be filled will be taken into account.

The purpose of the examination being not to test the intelligence of the applicants by an absolute standard, but rather to range the applicants according to the relative intelligence displayed by them, no absolute pass-mark is fixed; nor is any certificate or diploma given, but candidates will, if they desire, be informed of their relative rank among those who have taken examinations for the same grade.

The examination, moreover, is regarded as a preliminary test merely. It must be followed by a test of capacity in actual service during a probationary period. And all appointments to the service, even where carrying pay, are provisional and conditioned upon proof of capacity for the particular positions to be filled as shown in actual service.

The entire library service (excepting the Engineer, Janitor, and Printing Departments and the Bindery, and the Sunday and Evening service which is paid by the hour) is divided into grades. Each grade begins with a minimum salary and progresses, by an annual increase, to a maximum. No such increase, however, will be paid, unless the work of the employee has proved satisfactory to the Trustees. The maximum reached, no further increase is possible, except by promotion to a higher grade. Such promotion also is based upon an examination, combined, however, with certificate of capacity from the head of the department in which the employee has served.

The ordinary grades are supposed to provide for positions where academic knowledge is necessary; the special grades for those positions where special capacities (as knowledge of type-writing, executive ability, etc.) are more particularly required.

The grades are as follows :

		1st year, per week.	2d year, per week.	3d year, per week.	4th year, per week.
Grade E	.	\$3 50	\$4 00	\$4 50	
" D	.	5 00	6 00	7 00	
" D (for runners)	.	5 00	5 50		
" C	.	7 50	8 50	9 50	\$10 50
" B	.	11 00	12 00	13 00	14 00
" A Div. I.	.	18 50	19 50		
" A Div. II.	.	21 50	22 50		
" D Special	.	7 00	8 00	9 00	10 00
" C	"	12 00	13 00	13 50	
" B	"	14 00	15 50	17 50	
" A	"	23 50	25 50	27 50	

It is expected that vacancies in Grade A will be filled by promotion from Grade B after examination.

Persons who have entered the Library service as runners in Grade E, and are certified by the head of the department to have performed satisfactorily the duties of Grade E and to have acquired a knowledge of location requisite for Grade D, may, upon recommendation of the Librarian, at the end of six months from the date when they entered the service, be promoted to Grade D.

The qualifications for the various general grades, so far as the requirements of the general examination are concerned, are as follows :

Grade A.

Knowledge of Foreign Languages.
General History and Literature.
Library Science.
Experience in this Library.

Grade B.

Equivalent of College Education.
Knowledge of at least two Foreign Languages.
General History and Literature.
Library Science (if required).

Grade C.

Equivalent of High School Education.
Knowledge of one Foreign Language.

Grade D.

Equivalent of Grammar School Education.
Knowledge of location and system in this Library.

Grade E.

Equivalent of Grammar School Education.

Applicants for positions in the higher grades must satisfy the examiners of their ability to pass the examinations for all the grades below that for which they make application.

To the above general qualifications must be added in each case such special qualifications as may be requisite for the particular positions to be filled.

HERBERT PUTNAM,
Librarian.

APPLICATION BLANK.

I hereby make application to be examined for a position in Grade _____ of the Public Library service of the city of Boston.

As part of my application I declare the answers to the following questions to be true and in my own handwriting.

Each question must be answered or the blank will be returned.

1. Are you married or single?
2. Where do you reside and what is your post-office address?
(Give town or city, including street and number.)
3. How long have you been a resident of said city or town?
4. What is the date and place of your birth?
5. What is your father's and mother's full name? Give name, whether living or dead.
6. Have you ever been examined for the public service in any State or city? If so, when, where, for what branch and grade of the service, and with what result?
7. Are you in good health? Have you any mental or physical incapacity of which you are aware?
8. What is your present occupation and what has been your past occupation? Give places and dates of employment as near as you can.
9. In what schools, academy, or college were you educated? Give the name and length of course in each.
10. Have you any experience, or do you possess any special qualifications, such as a knowledge of book-keeping, stenography, typewriting, foreign languages, or a familiarity with other branches of knowledge, which, in your opinion, would be useful in the service of the Public Library, and not included among the requirements for the grade in which you are an applicant?

[Signature].....

Boston, _____, 189

When filled out, fold THrice and return to the Librarian of Public Library. Enclose any recommendations you desire to submit.

APPENDIX XII.

CORRESPONDENCE, BEQUESTS, ETC.

BOSTON, March 15, 1897.

HERBERT PUTNAM, ESQ.,

Librarian, Boston Public Library:

DEAR SIR: Two or three weeks ago I spoke to you about giving to the Boston Public Library some books and pamphlets from the library of Dr. Gould. They have been taken from the shelves and all piled together in one room at 29 Kirkland street, Cambridge, and are ready for you to take at any time when you will send for them. There are books, pamphlets and a few maps. Before you send for them, will you please write to Miss S. Z. Preble, 29 Kirkland street, giving her, say, twenty-four hours' notice of the time your men will call, so that she may be on hand to point out the books?

The gift is from Dr. Gould's children to the Boston Public Library, and is made absolutely, without condition or restriction. The Library is to do as it sees fit with the books, pamphlets and maps. But it would please the givers if a few of the best of the books — especially if some of the scientific works concerning the Argentine Republic — might be marked "From the gift of the children of B. A. Gould," and kept by the Library.

Acknowledgment should be made to

ALICE BACHE GOULD,	} <i>Children of B. A. Gould,</i>
MARY QUINCY THORNDIKE,	
BENJAMIN A. GOULD,	

to my care.

Yours truly,
(Signed)

ALBERT THORNDIKE.

114 BEACON STREET, BOSTON, April 29, 1897.

HERBERT PUTNAM, ESQ.

DEAR SIR: Will you kindly present the following communication to the Trustees of the Boston Public Library?

Yours very truly,
(Signed)

J. T. COOLIDGE, JR.

BOSTON, April 29, 1897.

To the Trustees of the Boston Public Library:

The undersigned present their compliments to the Trustees of the Boston Public Library and beg them to accept seventeen

paintings by Howard Pyle, representing scenes in the life of Washington and in colonial times, in order that they may be hung and properly cared for in one of the rooms of the Library in Boston.

Respectfully,

Massachusetts Society of the Colonial Dames of America,
Warren and Prescott Chapter of the Daughters of the
American Revolution, Mrs. Huntington Wolcott, Mrs. S. D.
Warren, Mrs. D. P. Kimball, Misses Mason, Mrs. J. C.
Phillips, Miss M. A. Bigelow, Mrs. James T. Fields, Mrs.
C. E. C. Waters, Mrs. C. P. Coffin, Mrs. Roger Wolcott,
Mrs. G. B. Blake, Mrs. S. Eliot, Miss M. Mixer, D. W.
Ross, A. Hemenway, J. N. Black, John L. Gardner, A. A.
Carey, Dr. W. S. Bigelow, Dr. A. T. Cabot, Edward
Wheelwright, W. S. Scudder, G. A. Goddard, E. S. Morse,
B. I. Gilman, James F. Almy, T. F. Hunt, W. P. Blake,
J. T. Coolidge, Jr.

99 MOUNT VERNON STREET, BOSTON, April 30, 1897.

HERBERT PUTNAM, ESQ.,

Librarian, Boston Public Library:

MY DEAR SIR: Enclosed find my check, No. 4874, for \$5,000, to your order, as a payment on account of the Twentieth Regiment Monument Fund, to be used for the purchase of books of a military and patriotic character to be placed in the alcove appropriated as a memorial of the Twentieth Regiment. I also enclose a receipt for the same, and remain, with great respect,

Yours, very sincerely,

JOHN C. ROPES,

Treasurer of the Twentieth Regiment Monument Fund.

BOSTON, May 6, 1897.

HERBERT PUTNAM, ESQ.,

Librarian Public Library, Boston, Mass.:

MY DEAR SIR: I thank you for your favor of the 1st inst., and also for your receipt for \$5,000, received from me as treasurer of the Twentieth Regiment Monument Fund. You are quite right in supposing that we intend this sum as a fund for investment, the income of which is to be used for the care of the alcove and the purchase of books of a military and patriotic character.

With great regard, I am yours very sincerely,

(Signed)

JOHN C. ROPES.

CAMBRIDGE, MASS., April 30, 1897.

To the Trustees and Librarian of the Boston Public Library:

GENTLEMEN: At the last meeting of the Boston Browning Society the following recommendation was presented by the Council, namely:

"We recommend that the books (constituting the Library of the Browning Society) be immediately placed in the care of the Boston Public Library, without conditions, further than are implied by the expressed wish that they be kept together as a reference collection so long as the well-being of the Public Library itself permits, and that they be made fully accessible under the same rules that the Public Library maintains in the case of other similar collections."

This recommendation was heartily adopted, and it is now our duty and privilege to transfer the books to your care.

Of the value of this collection you are already aware. We are glad to place it where it will be of far larger service than it could be in the private possession of the society.

Will you kindly indicate your wishes as to the removal of the books to Mrs. J. Mason Marean, 46 Brewster street, Cambridge, Mass.

Respectfully yours,

PHILIP S. MOXOM, *President.*

EMMA E. MAREAN, *Librarian.*

JOSHUA KENDALL, *Chairman of Executive Committee.*

Library Committee of the Boston Browning Society.

BOSTON, MASS., May 10, 1897.

To the Trustees of the Boston Public Library:

GENTLEMEN: AS a committee representing the Papyrus Club of Boston, we tender for your acceptance from the members of that club as a fund in memory of their late member, John Boyle O'Reilly, the sum of \$1,000.

We ask your acceptance of this fund under the following conditions: The fund is to be held and invested by you and your successors, and the income thereof as the same shall accrue is to be expended for the purchase of books for the Boston Public Library. There shall be inserted and maintained in every book purchased from the proceeds of this fund, a book-plate of a design to be offered by us and approved by you, to be printed from a plate which we will give with the donation.

Should the fund at any time, by depreciation or otherwise, become impaired from the original sum of \$1,000 the income therefrom shall accumulate and be added to the principal until the original amount of \$1,000 shall be restored.

We trust that by this permanent memorial, the Papyrus Club may testify its appreciation of John Boyle O'Reilly, whose influence in this community was an inspiration in the cause of education, and may also advance the public interests which are in your keeping.

Yours respectfully,

BENJAMIN KIMBALL,

T. R. SULLIVAN,

GEO. F. BABBITT,

Committee of the Papyrus Club.

85 BEACON STREET, BOSTON, May 11, 1897.

DEAR MR. PRINCE: AS you are one of the Trustees of the Public Library, I write to ask you whether there is to be an Art room there? If so, I wish to present to it a bust of "Powers's Greek Slave," if the Trustees will accept it. It rests on a pedestal of pink Spanish marble.

Yours very sincerely,

(Signed)

MARGARET S. OTIS.

Bequest of Caleb Davis Bradlee, D.D., late of Brookline; died May 1, 1897. Will dated December 26, 1896; proved, May 19, 1897.

I give to the City Library, Boston, Mass., one thousand dollars.

I give, devise and bequeath to Charles U. Cotting and Samuel Bradlee Doggett, of Boston, Mass., *in trust*, all the rest of my property, real, personal or mixed, which I may now possess or may hereafter acquire, and I desire them to invest the same from time to time as occasion may require, making as few changes as possible in such securities as they may deem best, always having more regard for the security than for the income to be derived therefrom, and after deducting the necessary expenses for the care of the same, to pay over the income thereof, each three months, to my wife, Caroline Bradlee, during her life; and at her decease I hereby order that the trust shall continue, and I desire that the interest each three months shall be paid to my daughter, Eliza Williams Bradlee Smith, as long as she shall live, and at her death, I desire that the trust shall continue and that the interest shall be paid to her child or children during life, and at the death of her child or children, the principal and interest not paid shall be divided equally between Tufts College, Home for Aged Couples, Roxbury, New England Historic Genealogical Society, City Library of Boston, Town Library of Brookline, Mass., with the exception of my lot at Mount Auburn; that lot, in case of the decease of my wife and daughter, I give in trust to Mount Auburn Cemetery, desiring that the right of burial shall be allowed to my wife, child and grandchild or grandchildren.

Bequest of John C. Paige, late of Boston, died on May 8, 1897. Will dated January 28, 1897; proved May 27, 1897.

Sixth. All the rest and residue of the property and estate of which I may die seized or possessed I give, bequeath and devise to Josiah H. Benton, Jr., and William R. Gray, of Boston, and

their successors, in trust for the following uses and purposes, to wit:

I. To hold, manage, sell, invest and reinvest in such manner as they shall from time to time deem safe and prudent, and to pay over to my Mother, Ann L. Paige, from the income and principal, if necessary, of said property and estate, such sums as she may from time to time request, not to exceed the sum of six thousand dollars (\$6,000) per annum.

II.

III. After the death of my Mother, Ann L. Paige, I direct said Trustees to dispose of the residue and remainder of said property and estate then remaining in their hands and not hereinabove otherwise disposed of, in the following manner:

1-9, inclusive. Bequests aggregating \$50,000.

10. To pay the residue and remainder of said property and estate then in their hands not hereinabove otherwise disposed of to the Trustees of the Public Library of the City of Boston, the income thereof to be applied to the uses and purposes of that corporation, it being my desire that the same shall be used so far as may in the judgment of the Trustees be expedient for the purposes of the Children's Reading-room.

MAYOR'S OFFICE, CITY HALL, BOSTON, October 26, 1897.

To the City Council:

I transmit herewith a letter addressed to me by Mr. William C. Todd, offering, upon certain conditions, to give to the city in trust the sum of \$50,000, the income to be expended for the purchase of current newspapers, to be placed in the Public Library.

I believe that this liberal gift, for such a useful purpose, coming from a gentleman who is not even a citizen of Boston, should be promptly and gratefully accepted, and I recommend the passage of the accompanying order, providing for the carrying out of the conditions imposed by Mr. Todd.

Respectfully submitted,

(Signed) JOSIAH QUINCY, *Mayor*.

ATKINSON, N. H., October 21, 1897.

HON. JOSIAH QUINCY,

Mayor of the City of Boston:

DEAR SIR: Impressed with the increasing importance and influence of newspapers, and the great demand for them by all classes of the community, I addressed, June 16, 1893, while the new building was in process of erection, a communication to the Trustees of the Public Library, offering to pay two thousand dollars annually for the purchase of newspapers, if the Trustees would connect with the Library a newspaper department. My

proposition was accepted. After three years' experience of its operation, the Librarian has assured me of its success, of the increasing interest shown in it by citizens and strangers, and of its value as a part of the Library. I have been paying two thousand dollars annually since its opening, and wish to insure that amount permanently for the maintenance of this newspaper department of the Library.

I therefore offer to give to the City of Boston the sum of fifty thousand dollars, provided that the City Government requires its City Treasurer to accept this sum, hold the same in trust, and expend the income annually in payment for such current newspapers of this and other countries, as the board of officers for the time being having charge of the Public Library of the city shall purchase, the same to be kept in a suitable room in the building in which the Central Public Library is now or may hereafter be located, and use no part of said income for the maintenance of the department where such newspapers are kept, or for any other purpose than the payment for such newspapers, it being my desire that the whole of the annual income shall be used solely for the purchase of newspapers; and provided further, that the City Government authorizes the Mayor of the city to execute and deliver to me an agreement of the city that if the annual income from said fund shall in any year be less than two thousand dollars, the city will appropriate the necessary amount to make the income up to two thousand dollars, to carry out the purposes for which this fund is given.

This gift is subject to the understanding that said board or officers shall have the entire discretion as to the length of time which the newspapers are to be kept on file, or to be preserved, or as to their disposal, and as to the restrictions and regulations under which the use of said newspapers shall be enjoyed.

I am not a citizen of Boston, but regard it as a city of rare privileges, and it will certainly be one of them to have free access to representative newspapers of the world. It is the metropolis of New England, the centre of a large and cultivated population, and the attractive resort at all times of strangers from every section of the globe, ever anxious to see their home papers. I repeat, as I said in my communication of June 16, 1893, that my only interest in this matter is the wish to do some good to a great many people.

If this proposal meets your approval, I would ask that you submit the matter to the City Council, and request that, if it meets their approval, such steps may be taken as will enable me to pay this money to the city at once.

Respectfully,

(Signed) . WILLIAM C. TODD.

CITY OF BOSTON,

IN BOARD OF ALDERMEN, October 26, 1897.

Ordered, That the city gratefully accepts the gift of fifty thousand (\$50,000) dollars tendered by William C. Todd, Esquire,

and agrees to hold the same in accordance with the terms of his gift;

That the City Treasurer receive said sum, hold the same in trust, and expend the income thereof only for the payment of such current newspapers of this and other countries as the board or officers for the time being having charge of the Public Library of the city shall purchase, and that His Honor the Mayor execute and deliver to said William C. Todd, an agreement of the city that, if said income shall in any year be less than two thousand (2,000) dollars, the city will appropriate such sum as will make the sum to be expended for the purchase of newspapers as aforesaid two thousand (2,000) dollars;

That the board or officers for the time being having charge of the Public Library of the city annually expend the sum of two thousand (2,000) dollars in the purchase of such current newspapers of this and other countries as they shall deem proper, and keep the same open to the inspection of the public in a suitable room in the Central Public Library Building for such period, and under such regulations and restrictions, and subject to such final disposal, as they shall deem proper.

Passed unanimously. Sent down for concurrence.

October 28 came up concurred unanimously.

Approved by the Mayor, October 30, 1897.

A true copy.

Attest:

(Signed) JOHN T. PRIEST,
Assistant City Clerk.

BOSTON, January 21, 1898.

GENTLEMEN: The Boston Numismatic Society, at its annual meeting January 14, voted to give to the Public Library of Boston its collection of books and pamphlets, and also the sum of \$300 for the benefit of the study of numismatics, with no other condition.

Yours respectfully,

(Signed) WM. S. APPLETON,
Secretary of the Boston Numismatic Society.

BOSTON, June 29, 1896.

DEAR MR. KNAPP: I would be pleased to present the marble bust of Franklin, by Horatio Greenough, to the Boston Public Library. If you will send for it you can have it at any time.

Yours truly,

(Signed) FRANK WOOD.

BOSTON, January 24, 1898.

DEAR MR. PUTNAM: I saw a notice in Saturday's paper that the Franklin bust had been accepted; with a statement that it

was supposed to be by Greenough. I do not think it was by Greenough. The party I purchased it from said he obtained it from Horatio Greenough, and I have little doubt that his brother Alexander Greenough used it as a model for the head of the Franklin statue in front of City Hall. I am of the belief that it was by Ceracchi, a Corsican sculptor who came to this country during Franklin's lifetime and made two busts of him studied from life. One was illustrated in the "McClure Magazine" article on Franklin portraits last year. This is, so far as I could see, an exact *fac-simile* of that bust. I think it more than possible that it is the second bust spoken of in the article, which in some way fell into Horatio Greenough's possession. I think the matter worth investigating, as, if it is an original Ceracchi bust it is very valuable. It impressed me as the best and most characteristic portrait bust of Franklin that I ever saw.

Yours truly,

(Signed)

FRANK WOOD.

APPENDIX XIII.

GIFTS.

See also pp. 2, 6, 9, 10, 15, 16, 20-29 of main body of report.

Givers	1,776
Volumes	10,951
Numbers	16,780
Photographs, engravings, etc.	939
Newspaper subscriptions. (Gift of the publishers)	95

1. ENDOWMENTS.

April, 1897. From the Twentieth Regiment Association, Massachusetts Volunteer Infantry, the sum of	\$5,000 00
May, 1897. From the Papyrus Club of Boston, the sum of	1,000 00
October, 1897. From William C. Todd, Esq., of Atkinson, N. H., the sum of	50,000 00
November, 1897. From the estate of the late Rev. Caleb D. Bradlee, of Brookline, the sum of	1,000 00

2. WORKS OF ART.

Nineteen oil paintings by Howard Pyle, from the following donors: J. Templeman Coolidge, Jr., Mass. Society of the Colonial Dames of America, Warren and Prescott Chapter of the Daughters of the American Revolution, Mrs. J. Huntington Wolcott, Mrs. S. D. Warren, Mrs. D. P. Kimball, Misses Mason, Mrs. J. C. Phillips, Miss M. A. Bigelow, Mrs. James T. Fields, Mrs. C. E. C. Waters, Mrs. C. P. Coffin, Mrs. Roger Wolcott, Mrs. G. B. Blake, Mrs. S. Eliot, Miss M. Mixer, D. W. Ross, A. Hemenway, J. N. Black, John L. Gardner, A. A. Carey, Dr. W. S. Bigelow, Dr. A. T. Cabot, Edw. Wheelwright, G. A. Goddard, E. S. Morse, B. I. Gilman, J. F. Almy, T. F. Hunt, W. P. Blake, W. S. Scudder.

Bust of Benjamin Franklin, from Frank Wood, Esq., of Boston.

Bust of John Boyle O'Reilly, from the City of Boston.

Copy of the bust of Powers' Greek Slave, from Mrs. Margaret S. Otis.

Portrait of Edward C. Cabot (for deposit), from the Boston Society of Architects.

3. MISCELLANEOUS GIFTS OF MONEY.

From the Twentieth Regiment Association, M.V.I. :

For books	\$407 03
For service	368 00
							<hr/>
From Mrs. John A. Lewis	\$775 03
From the Boston Numismatic Society	26 00
Photograph fund	300 00
	1,321 00

List of donors : Miss Mary S. Ames, G. R. Barrett, Miss Elizabeth H. Bartol, Boston Society of Architects, Mrs. Leroy Brown, Miss Alice F. Carey, Miss Alice S. Cheney, Miss Mabel P. Cook, A Friend, through Miss M. B. Proctor, Mrs. O. B. Frothingham, Mrs. G. S. Hale, Harris School, first class, Augustus Hemenway, Miss Catherine I. Ireland, Jonathan A. Lane, Mrs. M. A. C. Livermore, Mrs. F. G. Macomber, Albert Matthews, James Means, Miss Susan Minns, Miss Madeline Mixter, Miss Harriet J. Morse, Mrs. Susannah R. Norcross, Mrs. Elizabeth F. Parker, Miss M. B. Proctor, Miss Annette P. Rogers, Mrs. Robert Shaw Russell, Mrs. Berthold Schlesinger, Mrs. W. T. Sedgwick, Miss Emily Sever, Mrs. H. N. Slater, Henry G. Spaulding, Hon. C. F. Sprague, A Subscriber, Thursday Fine Arts Club, Edw. R. Tyler, Mrs. Elizabeth C. Ware, Miss Mary L. Ware, Henry C. Warren, Mrs. Susan E. Warren, Mrs. Henry M. Whitney, Miss M. P. Winsor.

4. PHOTOGRAPHS, ENGRAVINGS, ETC.

Baxter, Sylvester	10	Photographs.
Benson, Frank W.	7	"
Boston Numismatic Society . .	2	"
Brickbuilder Publishing Company .	4	Plates.
Brown, Dr. Francis H.	2	Portraits.
Brown, S. N.	1	Photograph (framed).
Cartée, Miss Elizabeth F. . . .	1	Engraving " "
Chase, J. Eastman	29	Engravings.
Chicago Public Library	2	Photographs.
Clarke, Joseph H.	308	Engravings.
Coolidge, J. T., Jr.	15	Photographs.
Conant, William F.	1	Engraving (framed).
Crocker, Miss M. H.	1	Engraving (framed) and 1 Photograph.
Curtis & Cameron	5	Photographs.
Dewey, Mrs. M. W.	1	Photograph.
Doyle, Miss Agnes	1	"
Fleischner, Otto	8	Photographs.
Forbes, Mrs. John M.	80	" (in 2 v.)
Foster, John R. and Stephen B. .	24	"
Groton Public Library	1	Photograph.
Harvard University Astronomical Observatory	2	Photographs.

Lick Observatory	19 Photographs.
May, Henry A.	1 Photograph.
Monks, Dr. G. H.	189 Photographs and 52 Prints and Engravings.
Parker, Mrs. W. L.	6 Photographs.
Pickering Henry G.	21 “
Richards, William R.	10 “
Smith, Joseph L.	2 “
U. S. Department of War, En- gineers' Department	100 “
Whitney, James L.	23 “
Winther, Charles A. G.	1 Drawing.
Worcester Free Public Library	9 Photographs.

5. BOOKS, NEWSPAPERS AND PERIODICALS.

	Vols.	Nos.
Abbott, Dr. W. C., <i>Chicago, Ill.</i>		1
Academia Nacional de Medicina, <i>Lima, Peru</i>	1	
Académie Impériale des Sciences, <i>St. Petersburg, Russia</i>	1	
Academy of Science of St. Louis, <i>St. Louis, Mo.</i>		6
Actors' Fund of the U. S. of America, <i>New York City</i>		1
Adams Academy, <i>Quincy, Mass.</i>		1
Adams Nervine Asylum		1
Adler, Cyrus, <i>Washington, D.C.</i>		2
Aguilar Free Library, <i>New York City</i>		3
Alabama Agricultural Experiment Station, <i>Auburn, Ala.</i>		6
Alabama Geological Survey, <i>University, Ala.</i>	2	
Albany Medical College, <i>Albany, N.Y.</i>		1
Alden, William H., <i>Philadelphia, Pa.</i>	1	
Alexander, Mrs. Lucia G., <i>Florence, Italy</i>	2	
Alexander, Sigmund B.	2	
Allen, Edward G., <i>London, England</i>		1
Allen, Nathaniel F., <i>West Newton, Mass.</i>	1	
Allison, Dr. H. E., <i>Matteawan, N.Y.</i>		1
American Academy of Arts and Sciences	1	14
American Academy of Dramatic Arts, <i>New York City</i>		2
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Wheelwright, <i>Edmund M.</i>	1	
Whipple, <i>G. C., Newton Centre, Mass.</i>		1
White, <i>Mrs. Caroline E., Philadelphia, Pa.</i>	1	
White, <i>Jean</i>		1
Whiting, <i>John L., & Son</i>	1	
Whiting, <i>Miss Lilian</i>	7	
Whitney, <i>Rev. E. W., Milford, Mass.</i>	3	
Whitney, <i>James L.</i> 1 chart	8	45
Whitney, <i>Misses Sarah & Caroline</i>	66	9
Wymper, <i>Edward, London, England</i>	1	
Wigan Free Public Library, <i>Wigan, England</i>	12	
Wight, <i>C. H., New York City</i>		1
Wilder, <i>Prof. Burt G., Ithaca, N. Y.</i>		1
Wilkes-Barré Times, <i>Wilkesbarre, Pa.</i>		
1897-98 subscription		
Williams, <i>Dr. Charles H.</i>		1
Williams, <i>Francis H., Philadelphia, Pa.</i>	1	
Williams, <i>J. H., & Co., Brooklyn, N. Y.</i>		6
Williams, <i>Most Rev. John J.</i>	29	
Williams, <i>John L.</i>		1
Willis, <i>C. W.</i>	1	
Willis, <i>J. B.</i>		2
Williston Seminary, <i>Easthampton, Mass.</i>		1
Wilmington Institute, <i>Wilmington, Del.</i>		1
Wilmington Institute Free Library, <i>Wilmington, Del.</i>		1
Wilson, <i>Edward, New York City</i>		1
Winchester, <i>Mass., Town of</i>	1	
Winchester Home Corporation for Aged Women		1
Winsor, <i>Thomas, Manchester, England</i>	2	
Winship, <i>George P., Providence, R. I.</i>		1
Winsor, <i>Justin, Cambridge, Mass.</i>		2
Winthrop, <i>Robert C., Jr.</i>	3	
Winthrop Public Library, <i>Winthrop, Mass.</i>	1	1
Wisconsin. Bureau of Labor & Industrial Statistics, <i>Madison</i>	1	
Wisconsin Agricultural Experiment Station, <i>Madison, Wis.</i>		4
Wisconsin Free Library Commission, <i>Milwaukee, Wis.</i>		2
Wisconsin State Historical Society, <i>Madison, Wis.</i>		4
Withington, <i>Dr. Charles F.</i>		1
Woburn, <i>Mass., City of</i>	7	
Woburn Public Library, <i>Woburn, Mass.</i> 1 broadside	2	2
Wolverhampton Free Library Committee, <i>Wolverhampton, England</i>		1
Woman's Charity Club		1
Woman's Medical College of Pennsylvania, <i>Philadelphia, Pa.</i>		3
Woman's Medical College of the New York Infirmary for Women and Children, <i>New York City</i>		2
Woman's Relief Corps, Department of Massachusetts	5	
—— National Convention, <i>Indianapolis, Ind.</i>	1	
Woman's Voice 1897-98 subscription		
Woodbury, <i>C. J. H.</i>		1
Woodbury, <i>Mrs. Josephine C.</i>	2	
Woods, <i>James H.</i>	1	
Woodworth, <i>J. B., Cambridge, Mass.</i>	1	
Worcester, <i>Rev. William L., Philadelphia, Pa.</i>	1	
Worcester Academy, <i>Worcester, Mass.</i>		1
Worcester Free Public Library, <i>Worcester, Mass.</i>		
9 photographs		4

	Vols.	Nos.
Worcester Polytechnic Institute, Worcester, Mass.		1
Wyman, Dr. Walter, Washington, D.C.		2
Wyoming Agricultural Experiment Station, Laramie, Wyo.		1
Yale University, New Haven, Conn.	3	2
——— Library, New Haven, Conn.	1	
——— Observatory, New Haven, Conn.		1
Yearly Meeting of Friends, Philadelphia, Pa.		1
Young Churchman Co., Milwaukee, Wis.		2
Young Men's Christian Association, New York City		2
Young Men's Christian Associations of North America, Springfield, Mass.		1
Zadek, E. O., Mobile, Ala.	1	
Zoological Society of London, London, England	1	
Zoological Society of Tokio, Tokio, Japan	1	2
Zürich, Switzerland, Stadtbibliothek Zürich		1

APPENDIX XIV.

ORDERS OF CITY COUNCIL.

The following are the orders passed by the City Government during the year ending January 31, 1898, which have been communicated to the Trustees as affecting the Library Department. (Mere items in appropriation bills are omitted, also various orders introduced but not actually passed.)

CITY OF BOSTON,

IN COMMON COUNCIL, February 4, 1897.

Ordered, That the Trustees of the Public Library of the City of Boston, through His Honor the Mayor, be requested to provide, so far as lies in their power, for the enlargement of the quarters now occupied by, and the extension of the service rendered through, the branch or delivery station of the Public Library now located on Broadway Extension, in Ward 7.

Passed. Sent up for concurrence.

IN BOARD OF ALDERMEN, February 8.

Concurred.

A true copy.

Attest:

(Signed)

JOHN T. PRIEST,

Assistant City Clerk.

CITY OF BOSTON,

IN COMMON COUNCIL, February 25, 1897.

Ordered, That the Trustees of the Public Library of the City of Boston, through His Honor the Mayor, be requested to establish a public reading-room in the vicinity of Dorchester station, in Ward 24.

IN COMMON COUNCIL, February 25, 1897.

Referred to His Honor the Mayor.

(Signed)

JOSEPH A. CONRY,

President.

CITY OF BOSTON,

IN COMMON COUNCIL, March 11, 1897.

Ordered, That the Trustees of the Public Library be requested to report, through His Honor the Mayor, to the Council at its

next meeting the estimated additional cost of opening the Central Library on Sundays and holidays throughout the year at 9 A.M.

IN COMMON COUNCIL, March 18, 1897.

Referred to His Honor the Mayor.

(Signed)

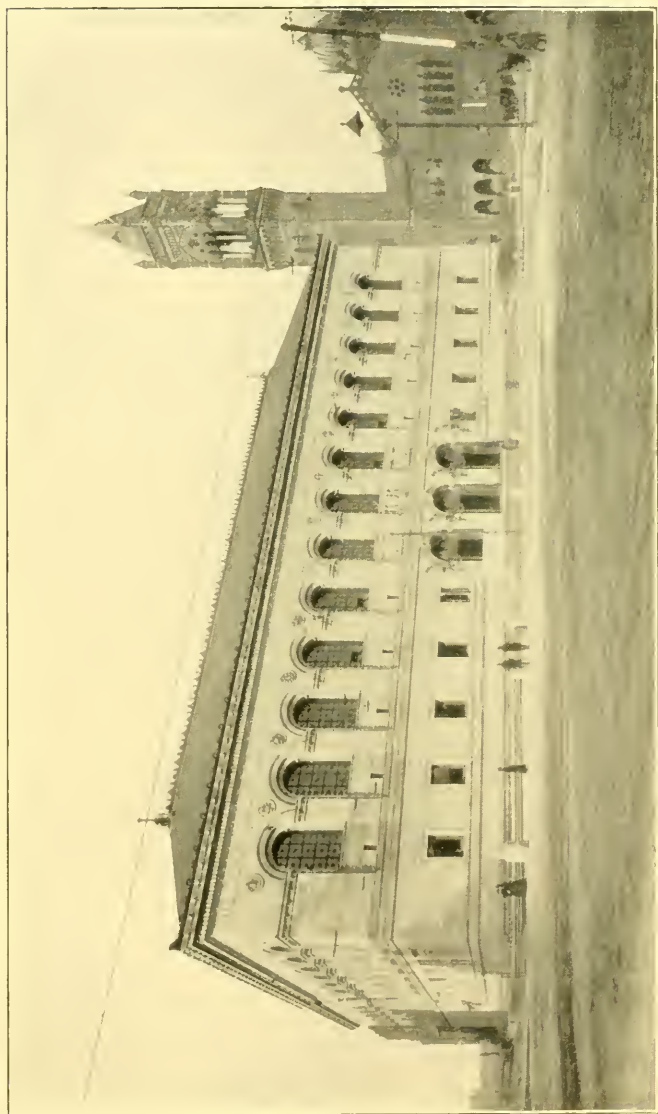
JOSEPH A. CONRY,

President.

Under date of March 26, 1897, the Trustees voted the following response to the above request :

Voted, That His Honor the Mayor be informed that while the entire additional cost of the undertaking proposed is difficult to comprehend in an estimate made in advance, such approximate estimate as the Trustees are able to give indicates that the cost would be something over \$7,000 per annum.

Order passed October 26, 1897, with reference to gift of William C. Todd, Esq. See *supra*, Appendix XII. Correspondence.



CENTRAL LIBRARY BUILDING, COPLEY SQUARE



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